

TUTBURY PARISH COUNCIL (TPC)

A meeting of the Parish Council was held in Tutbury Village Hall, Monk Street, Tutbury Monday 15th May 2017.

Those present were Cllrs W Crossley (Chairman), Councillor, S Adams, F Crossley, C Smedley, T Spencer Smith, M Guest, L Beighton, Borough Cllr D Goodfellow, County Councillor P White in attendance, Karen Duffill (Clerk)

Public Attendance Ken England representatives from Tutbury Cricket Club

0517/1.0 APOLOGIES

1.1 Apologies received from, Parish Councillors, A. Allen (Vice Chair), J Hale, P Steadman, Borough Councillor S Gaskin

1.2 Non-Attendance Parish Councillor, D Morris.

05/17/2.0 ELECTION OF CHAIRMAN

Nominations for chairman were invited, Cllr C Smedley was proposed by Cllr M Guest and seconded by Cllr T Spencer Smith, Cllr C Smedley was elected.

0517/3.0 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

The declaration of acceptance of office was signed by the chairperson.

0517/4.0 ELECTION OF VICE CHAIRMAN

4.1 Nominations for vice chairman were invited, Cllr M Guest was proposed by Cllr T Spencer Smith and seconded by Cllr S Adams, Cllr M Guest was elected.

0517/5.0 VICE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

5.1 The declaration of acceptance of office was signed by the Vice chairman

0517/6.0 FORMATION OF COUNCIL COMMITTEES

6.1 It was agreed that the following committees be formed:

Footpaths Committee: The whole council with power to co-opt others.

Playing Fields Committee: The whole council with power to co-opt others.

Emergency Committee: Chairman, vice chairman, Cllr S Adam and L Beighton and F Crossley.

Employment Committee Chairman, Vice Chairman Cllr F Crossley.

IT committee proposed A Allen, P Steadman and T Spencer Smith.

Twinning Association- Has been founded by the council who will continue to support it.

Best Kept Village has been founded by the council who will continue to support it.

Friends of Elm Lane have been founded by the council who will continue to support it.

0517/7.0 APPOINTMENT OF STREET REPRESENTATIVES

7.1 Street representatives were elected based on the existing responsibilities of continuing councillors. See Appendix 1

0517/8.0 MINUTES OF THE MEETING HELD ON 24th April 2017

2.1 The minutes were agreed as a true record, with one amendment and signed by the chairman.

0517/9.0 DECLARATION OF INTERESTS

None declared.

0517/10.0 CLERKS REPORT

Chatsworth Drive Fence

Quotes have been received to replace the fence. To be reviewed by the council an email has been received from the resident who is getting frustrated and wants this resolved.

We have received a revised drawing of the land to transfer to the parish council and the residents say that it is not clear from the plan where the boundary lies. The residents have pointed out to the councillors at the last site meeting where the boundary should lie and where the proposed new fence will sit. The boundary line was said to start where the neighbour wall ended and swept round towards the corner panel of the existing fence on the raised area of the pale. A further meeting will be set up to discuss the quotes with the residents.

Churchyard Matters

Meeting still to be confirmed.

HIGHWAYS UPDATE

The Belmot Rd drain has been logged again as effluent is all over the road and splashed onto the wall fault ref 4077840. A resident has sent the log that confirms work request has been made and will be done when resources permit 4065840. Trevor Mellor from the Neighbourhood Highways Team is unable to do anymore until the drains team can carry out the work. He suggested contacting Severn Trent to jet it again

Trevor Mellor from the County Council has been sent a list of outstanding issues for Tutbury. He is organising a day of work to improve the Owen's bank footpath and if the parish council can get some volunteers he will tie it in with them at a later date.

He has sent in requests to the NHT to cut back 1.5m from the verge on the Bypass and to chop back and strim around the bus shelter on Burton Road.

He has requested the footpath is cleared and cutback from the New Housing development to Tutbury.

Belmot Road, he has requested that the crown of the large tree is reduced and overhanging branches are cut back. He has requested that the vegetation is cut back 2 metres from the footpath.

He has instructed Development control to write to Peverill to instruct them to cut the hedge, however we are now in bird nesting season after the March deadline.

We will now have to wait to see how many days work the NHT are allocated to Tutbury to see what gets done.

0517/11.0 ACCOUNTS PAYABLE

6.1 Cllr M guest proposed the accounts for payment and Cllr F Crossley seconded them.

Karen Duffill	Clerks Salary	842.14
Karen Duffill	Stamps and postage	19.46
Karen Duffill	Local world Annual Parish notice	131.34
Karen Duffill	Amazon Printing ink	70.56
Karen Duffill	Office allowance	25.92
Staffordshire County Pension Fund	Clerks Employee Pension contribution	157.37
Staffordshire County Pension Fund	Clerks Employer Pension contribution	231.56
Sterilizing services	2775	
Topliss Associates	Audit visit	34.56
Reflex Print and design	Flyers and posters	190.60
Aucuba Landscapes	Churchyard contract inv 3800	238.64
Daligas	Changing rooms Gas DD	22.42
HMRC	Tax and NI	93.67

0517/11.0 END OF YEAR ACCOUNTS AND AUDIT.

11.1 ANNUAL GOVERNANCE STATEMENT 2016/2017

11.1 The council agreed with the statements and the chairman and the clerk signed and dated the first part of the annual return.

0517/11.2 ACCOUNTING STATEMENT 2016/2017

11.2 The council agreed with the figures in the annual return statement and the chairman and the clerk signed and dated the second part of the annual return.

The annual return and supporting documents and notices will be returned before the deadline in June.

11.3 The auditor report will be reviewed in more detail in the next meeting.

0517/12.0 PLANING APPLICATIONS

P/2017/00465

Proposal: Erection of a detached garage and formation of access.

Location: 22 Bridge Street, Tutbury, Staffordshire, DE13 9LZ

NO OBJECTION However, Tutbury Parish Council feel that the access to the garage further restricts the limited parking available on Bridge Street.

P/2017/00501

Proposal: Reduction in height of leylandii tree to 5.8m in height

Location: 1 Castle Street, Tutbury, Staffordshire, DE13 9JF

NO OBJECTION

DECISION

Erection of a single storey side and rear extension
81 Green Lane, Tutbury, Staffordshire, DE13 9NN

PERMITTED

0517/13.0 PARISH COUNCILLOR REGISTER OF INTERESTS REVIEW

13.1 PARISH COUNCILLOR REGISTER OF INTERESTS REVIEW

13.1 The clerk had distributed the register of Interests forms and guidance notes for the councillors to complete the forms. These will be publicised on the website and sent through to the Borough Council.

0517/14.0 BEST KEPT VILLAGE

14.1 Letters have been sent out to all the school children inviting them to submit a poster, deadline May 17th. Cllr S Adams will collect the posters and arrange for them to be displayed and sent off. It was suggested some could be displayed in the High Street, Holts Lane and Burton Road bus shelters.

PUBLIC PARTICIPATION

Mr England raised questions regarding highways matters on Burton Street.14.2 The contractor has been instructed to re- turf the Castle triangle and paint the bench.

0517/15.0 COMMUNITY PATH INTIATIVE

15.1 Deadline for submission 1st June no projects were identified that were achievable within the time frame.

0517/16.0 COMMUNITY BUILDING.

16.1 Cllr Steadman distributed a report on the feedback from the community regarding the use of the proposed building it was noted that a children's nursery was interested in occupying the building during the day. It was estimated that running costs may be around £20k a year. Other correspondence from parishioners received were around the financial viability of the building and questions around what the developers could offer if the building was not built. The next meeting will be held May 22nd 7.30 at Tutbury Institute. Concern was raised whether the Tutbury Institute was the best venue for the working party.

0517/17.0 STREET CLEANING

17.1 Two tender bids have now been received and a further meeting will be arranged to review them.

17.2 Cllr S Adams raised concern on behalf of the civic society that the red telephone box needed painting and looked untidy.

RESOLUTION - Cllr Smedley agreed to investigate how this could be addressed.

0517/ 18.0 GRANTS TO LOCAL ORGANISATIONS

18.1 Two representatives from Tutbury Cricket Club attended the meeting to clarify the grant application submitted for financial assistance of £1000 towards the costs of submitting planning permission for a new pavilion.

Liz Chadwick confirmed the cricket club is owned by two trustees, of which she was one. There are two mortgage payments remaining that will be paid this year. The Cricket club is run by a committee and has its own accounts that are audited. The grant request has been resubmit requesting to be paid into the Friends of the Cricket club bank account due to the club who want to keep the accounts separate for the new pavilion. However, the councillors requested that any payments requested, were paid directly to the cricket club who could then transfer it.

Cllr T Spencer Smith proposed that the grant was awarded to the club. Cllr S Adams seconded the decision.

RESOLUTION A grant will be awarded to Tutbury Cricket Club for £1000.

0517/19.0 TUTBURY TIGERS AND THE USE OF THE CHANGING ROOMS AT CORNMILL LANE

To be added to the next agenda.

0517/20.0 TUBURY TWINNING.

20.1 Cllr T Spencer Smith informed the council that there was a planned trip to Olainville coinciding with the Pentecost Festival from the 2nd June to the 5th. Nineteen people will be travelling. Cllr T Spencer Smith believed that Twining has proved to have many community benefits such as the formation and success of the new Tutbury Tigers last year.

0517/21.0 ESBC OPEN SPACE SURVEY

- Survey completion request from East Staffs Borough regarding open spaces
Resolution To be added to the next agenda.

0517/22.0 CORRESPONDENCE

- Cllr Steadman enquired if flags were required on the High Street for the 40s weekend.

RESOLUTION New Union flags should be ordered for the forthcoming event.

- Residents have contacted the council regarding an EE representative taking interest in accessing gardens to look at the Scotch Pines that are protected on Belmont Road. They were said to be blocking the phone signals. Julia Wells PCSO has been informed as this may be suspicious in trying to gain entry to rear gardens.
- Village of the Year Channel 4 competition presented by Penelope Keith application deadline May 14th. This was received too late to submit an entry.
- Grant Thornton - Limited Assurance 2016/17 - Bulletin 3 – New rights of inspection Journalists now have the right to inspect the accounts (but it's still only electors who can raise questions and objections with the external auditor). More detail enclosed in the clerk's report.
- Email from John Bridges Re Let's Talk Mental Health Event 2017

Burton Albion Football Club, Pirelli Stadium, Burton on Trent DE13 OAR on

Thursday 25th May 2017 between 6pm and 9pm. More details in the clerk's report.

- As part of the public participation session of the meeting Mr K England raised concern regarding the inadequate width of the new pavements on the Burton Road Estate. Phillip White the County Councillor will investigate further.

0517/23.0 ITEMS FOR THE NEXT AGENDA

- End of Year Audit Report
- Community Building
- Cornmill Lane Changing Rooms
- Street Cleaning
- Best Kept Village
- Footpaths
- ESBC Open Space Survey

0517/24.0 DATE OF THE NEXT MEETING

24.1 June 19th 2017

Councillor Street Responsibilities

W Crossley Burton Road, Burton Street (Dove View), Chatsworth Drive, Green Lane, Ironwalls Lane, Lodge Hill, Tutbury Road, Rolleston Lane.

Phone 01283 812620

F Crossley Church Street (Castle Court), Bridge Street, Lower High Street (Ashleigh House).

Phone 01283 812054

Cllr Ms Guest Fauld, (Fauld Lane, Laburnam Grove) Owens Bank, Castle Hayes, Redhill Lane, Rolleston Park

Phone 01283 810648

J Hale Hillside, Duke Street, Fishpond Lane (Croft Terrace Monk Street, Hawthorn Grove (Needwood Court)

Phone 078771 5977

P Steadman , Belmont Road, Pinfold Close. Babbington Close, Cromwell Close, The Park Pale

Phone 01283 812937

C Smedley Norman Road, Queens Rise, Hillcrest, Portway Drive.

Phone 01283 814218

L Beighton Burton Rd Development

Phone 01283 814447

D Morris Holts Lane (Bourne Close, Rushton Close), Wakefield Avenue, Silk Mill Lane.

Phone 01283 815020

S Adams Cornmill Lane (Close Bank), High Street.

Phone 01283 815103

A Allen Lancaster Drive, Priory Close, Ferrers Avenue.

Phone 07761 658254

T Spencer-Smith Castle Street (Castle Hill House), Park Lane (The Close).

Phone 01283 814524