

TUTBURY PARISH COUNCIL (TPC)

A meeting of the Parish Council was held in Tutbury Village Hall, Monk Street, Tutbury Monday 18th September 2017.

Those present were Cllrs C Smedley (Chairperson), M Guest (Vice Chair), W Crossley, T Spencer Smith, L Beighton, County Councillor P White Borough Cllr D Goodfellow, in attendance, Karen Duffill (Clerk)
Late Arrival Cllr D Morris.

09/17/1.0 APOLOGIES

Apologies received from, Parish Councillors, S Adams, F Crossley, P Steadman, A. Allen, Borough Councillor S Gaskin

Non-attendance J Hale,

09/17/2.0 PUBLIC PARTICIPATION

2.1 Two representative from Tutbury and Hatton Scout group were consulted regarding the scouts' requirements for the proposed community building. The scouts would use it three times a week. There would be a requirement for the open space be fenced off and secure to allow the young people to use it, potentially for camping. There would ideally be showers available and outside storage unit. The scouts would be prepared to be members of the management committee and work with others to allow the building to be hired out as much as possible. The scouts were informed that the developers would not build the building on an alternative site outside of the development.

09/17/3.0 MINUTES OF THE MEETING HELD ON 17th JULY 2017, 20TH JULY CHANGING ROOMS MEETING, 7TH SEPTEMBER HIGHWAYS MEETING

3.1 The minutes were approved and seconded as being a correct record, and signed by the chairperson.

07/17/4.0 DECLARATION OF INTERESTS

4..1 None declared.

07/17/5.0

TO CONSIDER THE PROPOSAL THAT THE COMMUNITY BUILDING IS BUILT AND MANAGED BY A COMMITTEE BASED ON THE FINDINGS FROM THE WORKING PARTY.

Cllrs discussed the findings of the working party. Community meetings have resulted in interest in using the building and a main user has come forward to steer the management committee. The running costs were estimated to be around £5k a year. The clerk distributed a summary of the findings with the clerk's report and advised that due to the financial risk covering the running

costs, the community should be consulted as they may be a requirement to raise the precept to cover the financial impact of the building initially until the lettings capacity was optimised. The clerk advised that only holding a meeting would not engage all the community who were unable to attend meetings or would not feel comfortable speaking in a public meeting. The clerk suggested that a letter was sent to every resident informing them of the proposal. It was proposed to write to parishioners and invite them to attend the next Parish Council meeting. A vote was taken four councillors supported this proposal, one against and one abstained.

It was requested that Cllr Goodfellow could consult with the Borough Council on supporting the parish council with legal matters associated with the building. Cllr Crossley would like the Borough Council and Peveril Homes to be available to speak at a public meeting regarding the building.

The clerk has joined the Community Council Village hall support group on behalf of the council, and as part of this membership a representative can visit the council and offer one to one support and guidance regarding the transfer of a community building to a management committee. The clerk advised that a sub-committee should be set up to ensure that the next steps can be taken within the restricted timescales remaining, if the proposal to build it was accepted.

RESOLUTION

A letter would be sent to all parishioners and delivered by the councillors, inviting comments through email, letter, phone or attending the parish meeting regarding the proposed building and the financial risk associated with it.

07/17/6.0 CLERKS REPORT

- 6.1 **Chatsworth Drive Fence**
This has now been erected.
- 6.2 **Merchant Navy Flag** was flown on Sept 3rd Cllr P Steadman raised the flag and photos have been sent off to be collated into the national campaign.
- 6.3 The Clerk will be attending the SLCC National Conference Thursday 19th October.
- 6.4 The external Audit has been returned no recommendations only a note to include the mobile phone on the asset register next year. The completed annual return documentation will be displayed on the website for 5 years.
- 6.5 **Clerks Hours**
No hours were taken in lieu over the August break. The clerk would like to take some time owing in October after the CilCa qualification deadline.

- 6.6 Church Meeting to be held Monday 6th November 2017, 7pm for 7.30pm in the Priory Suite of St Mary's Church. Coffee will be available before the meeting.

09/17/7.0 BOROUGH AND COUNTY COUNCILLOR REPORT

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- 7.1 County Cllr P White commented on the Highways meeting that was held with Tim Buxton, Richard Rayson and members of the emergency committee of the parish council. He felt the meeting was very productive and has spoken with Mark Deaville within the County Council and Phillip Atkins the leader of economic development in small towns and larger villages. They are committed to improving communities and this may be good for resolving the issues identified in the recent meeting of problems with parking and traffic flow. Communities liaison Manager Graham Hunt is keen to support community led projects such as Tutbury. Cllr P White is keen to make a difference in Tutbury with the highway matters raised. Parish Cllrs requested that the hedge in green lane is followed up as no information had been received regarding this. Cllr White would be opposing the gas-powered generation unit planning application.
- 7.2 Borough Councillor D Goodfellow reported plans that the Borough Council and the County Council are working together on a regeneration plan in Burton Town Centre.
- 7.3 Cllr D Goodfellow will be requesting that the Gas Power generation planning application is brought to committee to decide. Cllr W Crossley raised concern why Borough Councillors had the power to approve applications that had not gone to a committee like the recent application in Rolleston on Dove for 34 dwellings.
- 7.4 Following a review of refuse collection the bin days may change for Tutbury.

County Councillor White left the meeting at 9.05pm.

09/17/8.0 ACCOUNTS PAYABLE

- 7.1 The accounts were proposed for payment by Cllr F Crossley and seconded by Cllr M Guest.

SSWB	Water Changing rooms	24.00
Eon	Electricity Changing rooms	36.00
Staffordshire County Pension Fund	Clerks Employee Pension contribution	157.37
Staffordshire County Pension Fund	Clerks Employer Pension contribution	231.56
HMRC	Natiaonal Insurance	93.67
Karen Duffill	Clerks Salary	842.13
Karen Duffill	Clerks Expenses	25.92
Karen Duffill	Coummunity Council Village Hall subscription	20.00
Karen Duffill	Postage	7.80

Cllr Peter Steadman	Flags for Merchant Navy day	9.93
Astle Paterson	Transfer of land Park Pale monument	268.00
Aucuba Landscapes	Churchyard contract and park pale inv 3864	238.64
Aucuba Landscapes	Churchyard contract and park pale inv 3864	53.86
Aucuba Landscapes	Churchyard contract and park pale inv 3878	238.64
Aucuba Landscapes	Churchyard contract and park pale inv 3878	53.86
Grant Thornton	External audit	240.00
Sterilizing services	Legionella control Monthlycheck inv 36218	43.20
Sterilizing services	Legionella control Monthlycheck inv 36388	54.00
Bretts computing Services	Windows update reinstallation	70.00
Ken's Landscaping	Fence for footpath boundary Park Pale Monument	792.00

Grant Approved Richard Wakefield School £500

09/17/9.0 PLANING APPLICATIONS

9.1

September considerations

P/2017/00977

Proposal: Removal of one Fir tree, one Quercus Ilex tree and crown reduction to three Yew trees TPO 5

Location: 19 Pinfold Close, Tutbury, Staffordshire, DE13 9NJ

Comment NO OBJECTION

Tutbury Parish Council has no objection to this application but would advise the resident not to plant an oak tree due to its potential size in a residential garden in years to come.

P/2017/01055

Proposal: Height reduction of one Golden Elm tree by 40%

Location: 61 Monk Street, Tutbury, Staffordshire, DE13 9NA

Comment: NO OBJECTION

P/2017/00701

Demotion of existing dwelling to facilitate the erection of a replacement dwelling and erection of a detached garage

Hayes Croft, 3 Cherry Tree Lane, Fauld Lane, Fauld, Staffordshire, DE13 9G

Comment: NO OBJECTION

P/2017/01129

Proposal: Installation of decentralised gas peak power facility generating approximately 10 MW, including generator barn, housing 3 containerised generators and a customer substation/electrical cabinet, transformer, sub-station, gas kiosk, oil tanks and radiators

Location: New Farm, Rolleston Lane, Tutbury, DE13 9HE

To be discussed at a separate meeting Tuesday 19th September,

Comments submitted from August planning meeting

Proposal P/2017/00747 – 1 Cornmill Lane – Erection of single storey rear

extension and alteration to the mono-pitch rear roof – group commented no

objection if the alteration complies with building regulations.

Proposal P2017/00895 – Eastern Palace Lower High St – erection of non-

illuminated fascia sign – group comment – no objection if the signage conforms

with conservation criteria

Proposal: P/2017/00801

Erection of two storey side extension and a single storey rear extension with balcony above

Location:

30 Park Lane, Tutbury, Staffordshire

NO OBJECTION Plans should be amended to remove the balcony and reduce the development away from the boundary.

P/2017/00792

Proposal: Pruning of a Russian Oak tree away from garage roof (TPO 9).

Location: The Stables, The Balk, Tutbury, Staffordshire.

NO OBJECTION

DECISION

. Erection of single storey front and rear extensions and a detached garage.

25 Lancaster Drive, Tutbury, DE13 9JT

in accordance with the submitted documents and

PERMITTED

P/2017/01090/91/92 have subsequently been **WITHDRAWN** (felling of trees

on Belmot Road)

**EAST STAFFORDSHIRE BOROUGH COUNCIL REFUSES consent:
Removal of one Acer tree one Ash tree one Yew tree and two Pine trees TPO 5
29 Pinfold Close, Tutbury, Staffordshire, DE13 9NJ
in accordance with the submitted documents and plans, for the reason(s)
specified hereunder:**

Local Plan Policy DP8 states that felling of protected trees will only be granted where the tree is in poor health and/or has lost its intrinsic visual amenity or the tree is causing demonstrable harm/damage to the structural integrity of the building or other built form, and the harm cannot be remedied by other reasonable means.

09/17/10.0 STREET CLEANING AND CONTRACTS FOR 2018

10.1 To be added to the next agenda.

09/17/11.0 TO RECEIVE A REPORT REGARDING THE CHANGING ROOMS MEETING AND TO REVIEW THE REQUIREMENTS OF THE SIGN AT CORNMILL LANE.

11.1 A draft sign proposal has been sent to the council to review following the meeting with the football team. Cllrs agreed that 2 smaller signs in front of the gate in the curtilage of the entrance off Cornmill Lane would be more visible and less intrusive than one large sign above the hedge. Cllr Morris proposed that the signs would measure approx. 600cm by 900cm on short wooden posts, all Cllrs agreed. The clerk advised that planning permission is required but no charge should be made for it.

RESOLUTION

The clerk will advise the football team that the sign design was approved and the suggested sizes would change to two smaller signs.

11.2 Tutbury Tiger had raised concern of the frequency of grass cutting and requested weekly cuts, the grass had been too long to play on. Cllr Morris proposed one extra cut should be enough as growth would slow down in the colder months.

RESOLUTION

The clerk will inform the football team of the decision to allow for one extra grass cut in the forthcoming season.

09/17/12.0 TO DECIDE ON STRIMMER TRAINING FOR AN ADDITIONAL ELM LANE VOLUNTEER AND PAINTING OF STEPS ON PINFOLD CLOSE.

12.1 A request had been received from the friends of Elm Lane for strimmer training for an additional volunteer due to ill health of an existing volunteer. Training costs would be £145. All Cllrs agreed. They had no objection to the painting of the edge of the steps on Pinfold Close to make them safer to use.

RESOLUTION

The clerk will inform the friends of Elm Lane that further strimmer training is authorised and there no objection to painting the Pinfold steps for safety reasons.

09/17/13.0 GRANTS FOR LOCAL ORGANSIATIONS

13.1 A grant application had been received from Richard Wakefield school for financial assistance of £500 to purchase sports kits for the pupils to take part in inter school competitions. Cllrs stated that the Parish charities would probably be able to assist and should be advised of this. Cllr Morris proposed that the grant was awarded and this was seconded by Cllr Beighton all councillors were in favour.

RESOLUTION: To Award £500 to Richard Wakefield School to purchase PE kits for interschool sports.

09/17/14.0 SIGNING OF THE LEGAL DOCUMENT, TO TRANSFER THE STRIP OF LAND ON THE FOOTPATH OF CHATSWORTH DRIVE FOOTPATH (PARKPALE)

14.0 The Chairman and vice chairperson signed the document prepared by the solicitor to transfer land from Miller properties to Tutbury Parish Council. This was witnessed by the clerk. The strip of land is in front of the new fence at the rear of 38 Ironwalls Lane.

09/17/15.0 TO DECIDE ON A ELECTRICITY CONTRCT FOR THE CHANGING ROOMS.

15.0 The clerk had obtained three quotes for a new electricity contract and a two-year tariff for British Gas was £146 cheaper per annum. Cllr T Spencer Smith proposed to accept the quote for the British Gas tariff. Cllr D Morris seconded this decision.

RESOLUTION

To accept the lowest tariff for a 2-year contract for the electricity contract for Cornmill Lane Changing rooms

09/17/16.0 ACCEPTANCE OF RESIGNATION AND DECLARATION OF A CASUAL VACANCY.

16.1 The clerk had received a resignation letter from Jayne Hale a notice of vacancy had been declared by the Borough Council, no election had been requested from 10 parishioners so a vacancy could be

advertised. An advert would be placed on the Parish notice board and website. However, candidates had already expressed an interest.

RESOLUTION

A casual vacancy advert should be advertised on the noticeboard and website. Information and forms should be sent to interested candidates.

09/17/17.0 CORRESPONDENCE

- 17.1 Invitation from Parish charities to nominate a trustee from the Parish Council. Cllrs suggested the charities fill the position outside of the parish council. Resident email has been received regarding continued problems of the New Inn. Passed to the Borough Council
- 17.2 A copy of a Letter from a parishioner regarding the parking and speeding on Monk Street to County Councillor P White has been received.
- 17.3 A copy of a letter from the civic society to ESBC, regarding the mill and the fleam and the need for improvements. .
- 17.4 Request from the Christmas Festival for financial contribution to the costs of the event. Awaiting grant application to be received.
- 17.5 The Best Kept Village result of **Highly Recommended** and judges' comments has been received.
- 17.7 Invitation from the church regarding remembrance service meeting has been received. Cllr Steadman will attend.

09/17/18.0 ITEMS FOR THE NEXT AGENDA

**Community Building
Contracts
Co-option of vacancy
Budget considerations
Remembrance Day
Christmas Tree**

09/17/19.0 DATE OF THE NEXT MEETING

- 19.1 Gas Power Generation Unit Planning meeting 19th September
October 16th, 2017 Parish Meeting