

Clerks report Mar 19th, 2018

Highways update see separate report

Contract updates

Posters have been placed on noticeboards and shop windows where they would be accepted.

No adverts have been posted on Facebook pages for the village cleaner/Contractor

Insurance. Renewal notice at the agreed rate last year 1278.36 invoice payable

Other contracts will run for another year as agreed last year

Funding updates

A thank you for Simon Gaskin and Duncan Goodfellow for securing a grant received from ESBC for a new sign advertising Parish Council Meetings

A thank you to County Councillor Phillip White for the grant secured to assist in funding a new parish Noticeboard.

Safer Roads funding grant available for Highways project, A request has been made to Julia Wells to support it.

Funding forum event Apr 19th 4pm till 5.30pm or 6-7.30pm refreshments available.

This event is to find out from the funding organisations what type of activities they fund and how to go about it. Neighbouring parishes have secured funding from some of these funding pots for parish initiatives and maybe a worthwhile event to attend considering the need to raise funds for the Highways project, community building and potentially an historic sign.

The following funders have confirmed their attendance, but more may be added in the run up to the event:

- BBC Children in Need
- Big Lottery
- Staffordshire Community Foundation
- Staffordshire Police and Crime Commissioner's Fund
- Coalfields Regeneration Trust
- Sports Across Staffordshire and Stoke-on-Trent (SASSOT), representing Sports England
- Staffordshire Crowdfunding
- Veolia
- Arts Council
- Tesco Bags for Help

<https://www.eventbrite.co.uk/e/cannock-chase-funding-fair-tickets-43163583440>

LOCATION

Rugeley Community Church
Rugeley
WS15 2HX
[View Map](#)

Audit

The clerk will be attending a training session to find out how the new external auditor will conduct the audit this year and look at the new Annual Return requirements.

Park Pale Update

Land registry information has been received from the Solicitor confirming the transfer of a strip of land to the parish council from Miller properties.

A tree survey has been completed on the sycamore trees that residents were concerned about. The trees were reported to be healthy and no action was recommended. A future survey should be completed in three years.

Pension update

No pension rate change for the clerk or the council as changes were implemented last year. The end of year audit is now due to be completed by the clerk.

GDPR Data Protection officer

Data Protection Webinar

Your Society is offering 90-minute webinars hosted by Patricia Marks to summarise the new General Data Protection Regulation (GDPR) and provide information on how you can ensure your council is compliant.

The cost is £30 + VAT for SLCC members and £35 + VAT for non-members.

Webinars in 2018

28th March

10am-11.30am

GAP analysis work

- Virtual electronic check list for Parishes to complete and return.
- A series of changes will be flagged in the document. Parishes must complete the document and return to the DPO.
- The responses will be assessed

- Recommendations will be provided in response to GAP analysis to ensure compliance with the GDPR.
- This does not include specific advice just high-level recommendations

(Cost: £140)

Tree stumps costs clerks report and the reason for the tree protecting the walls

£160 tree removal

Data Protection Officer Service

Tier 1 £150 per annum: Tier 2 £250 per annum: Tier 3 £450 per annum

NB Charges will be subject to VAT

See over for details

Data Protection Officer Service Staffordshire County Council.

Sign up will be available throughout the year for an annual package however; it is advisable to sign up in May 2018 when the GDPR comes in to force. Three tiers of service are available with the lower tier being more an insurance service (just in case of issues) and the higher tier being a fully comprehensive questions and training package ideal for larger parishes and those wishing to ensure full compliance with the legislation and implement the recommendations made in the GAP analysis.

Provision of DPO services tier 1 including

- Sign off of data protection impact assessments;
- Sign off records of processing
- Support in liaison with the ICO
- Total 2 hours

£150

Provision of DPO services tier 2 including

- Informing/advising on obligations to comply with GDPR via email updates
- Sign off of data protection impact assessments;
- Sign off records of processing
- Support in liaison with the ICO
- Total 4 hours to include general ad hoc GDPR support and advice.

£250

Provision of DPO services tier 3 including

- Informing/advising on obligations to comply with GDPR via email updates
- Sign off of data protection impact assessments;
- Sign off records of processing
- Support in liaison with the ICO

- Total 6 hours to include general ad hoc GDPR support and advice.
- Annual refresher training once a year arranged by Staffordshire Parish Council Association in Stafford

£450

Church – Maria has organised some quotes for the removal of tree stumps and will arrange for one more.

Website Tuburyparishcouncil.co.uk

The website is now live and in future the agendas, meeting papers and minutes will be available on there and no printed copies will be produced other than agendas or meeting documentation distributed at the meeting.

The community Council Association (BEST KEPT VILLAGE) charity is merging with Support Staffordshire.

Budget

The figure set out on the in the budget for 18/19

remembrance and 1000

Village events 1000

Contingencies

Admin 3000

Tosca 1000

Election 5000

Burial ground earmarked reserve 10,000

Community Building 5000

Estimated carry forward balance £39516 amount estimated in the budget would be £35463

Borough Council update from Cllr D Goodfellow

The community building potential enhancements such as fencing off an area suitable for the scouts for camping etc, further parking, and potentially raising the roof height are under discussion. The planners were also going to establish whether a new agreement could be entered into which may assist in the legal fees issue. Financial assistance for legal fees maybe made by the Borough Councillors.

Accounts for Payment

DETAILS		SUB	VAT	TOTAL
Karen Duffill	Clerks Salary	879.22		879.22
Karen Duffill	Clerks Expenses	25.92		25.92
Karen Duffill	Postage	9.55		9.55
Tutbury Preschool	Outdoor classroom grant	500		500.00
Jrb Enterprise ltd	Dog foul bags	136.95	27.39	164.34
Staffordshire Parish Council Ass	Subscription	480		480.00

Community Council of Staffordshire	Best Kept Village entry	17		17.00
Sterilizing services	Legionella control Monthly check inv 37443	45.00	9.00	54.00
Aucuba Landscapes	Churchyard contract inv 3957	198.87	39.77	238.64
Ben Bennett	Tree and Woodland Report Park Pale	260		260.00
Sign Craft Bretby	A board meeting sign	140	28.00	168.00
Came and Company	Insurance	1278.36		1278.36

PLANNING MATTERS

P/2018/00190 Erection of a single storey front extension and first floor rear extension 37 Ironwalls Lane, Tutbury, DE13 9NH

P/2018/00196 Erection of a two-storey side and single storey front and rear extensions 14 Park Lane, Tutbury, Staffordshire, DE13 9JH

P/2018/00214 Erection of a two-storey rear extension and extension to existing front canopy 90 Ferrers Avenue, Tutbury, Staffordshire, DE13 9JJ

P/2018/00267 Felling of 1 Scots Pine 29 High Street, Tutbury, DE13 9LS

P/2017/01395 Erection of a two-storey side and single storey rear extension 33 Wakefield Avenue

DECISIONS

Application under Section 73 of the Town and Country Planning Act 1990 for the continued use of the retirement dwelling without complying with Condition 3 of the planning permission P/2014/01489 dated 9th January 2015 relating to occupation by persons aged 55 and over

10a Retail Unit Webb Corbett House, Ludgate Street, Tutbury, DE13 9DH

in accordance with the submitted documents and plans and subject to the condition(s) specified hereunder:

The development hereby permitted

Erection of a detached industrial building comprising of 2 units for General Industrial (Class B2)

Land at, Fauld Industrial Estate, Fauld Lane, Fauld,

PERMITTED

Proposal:

Crown reduction in height by 30% of 1 Ash tree, 1 Sycamore tree, 1 Cherry tree and 2 Hawthorne trees and removal of stumps and epicormic growth of 1 Cherry stump & 2 Chestnut stumps

Location:

Tutbury Mill Mews

Lower High Street

COMMENT NO OBJECTION PERMITTED

Correspondence

CoPAA Status Report for February 2018

This is a short report – return to full reports next time

After further attempts at contact with ChurchCare, I have had a conversation with Janet Berry, Head of Conservation, and CoPAA has been awarded a £1,500 Conservation Report grant – there are many conditions and caveats but we should be able to steer our way through them.

This brings total funding to £47,100 against *estimated* project costs of £63,000.

Now that we have the grant from ChurchCare, we can move forward on the Conservation Report et al.

Wreath Holders

Following the successful conservation and Rededication of the War Memorial at St. Mary's Priory Church, Tutbury, the long-awaited, and unique, Wreath Holders have now been installed in the Churchyard and the Remembrance Wreaths placed on them as well as Remembrance Crosses.

You can read about them and see the pictures on the Church website at www.tutburystmarys.org/news/wreath-holders

EMAILS received from Mr R Nuth.

TUTBURY CRICKET CLUB GRANT FOR PLANNING OPERMISSION UPDATE

The Planning application is still ongoing - there were some queries over the design (needed to be on 'stilts' as it is in a flood plain) and they need to have a bat report which cannot be completed until May of this year. They did require other reports from us - such as a Flood report - and everything they required has been sorted out or sent to them. Members of the project team had a meeting with a person from the Planning department recently and we are now confident that there will be no more delays and we should have planning in place by the summer.

Community Building Suggestion

I wanted to suggest that it's a small but perfectly formed health and fitness centre with cardio and fitness machines that would benefit all ages in our community particularly the elderly and those of us over 50.

SAFER NEIGHBOUR PANEL ESBC and STAFFORSHIRE POLICE

Poster advertising volunteering opportunities for safer neighbourhoods

Julia Wells PCSO

Police Drop Ins at local Churches

Thursday 15th March from 11:00 – 11:30 Rolleston St Mary's Church coffee morning

Monday 19th March from 15:00 – 15:30 Anslow Holy Trinity Church coffee afternoon

Saturday 7th April from 11:00 – 11:30 Tutbury Priory Church of St Mary's coffee morning

Julia will be there to meet the general public and listen and help with any police issues they may have.