

CORRESPONDENCE AND UPDATES

Update from the Office of the Police and Crime Commissioner

Decision announced on governance of fire and rescue service

The Home Office recently announced the governance arrangements of Staffordshire's Fire and Rescue Service will become the responsibility of Staffordshire's Police and Crime Commissioner (PCC).

This Government's decision was the result of an independent and in-depth business case delivered jointly by the PCC's office, Staffordshire Police and Staffordshire Fire and Rescue Service.

It will mean Staffordshire Fire and Rescue Authority, which is made up of 21 councillors from Stoke-on-Trent City Council and Staffordshire County Council, will cease to exist in due course.

Staffordshire's PCC Matthew Ellis said 'The change to governance and oversight will not affect frontline operations of Staffordshire Fire and Rescue Service. Officers and staff should not be unduly worried - it's entirely business as usual.

'This is an opportunity to further improve the way the police and fire service work together and to ensure more of the funding available goes to frontline services.

'Staffordshire is a large and diverse county and it's important the future for both services is financially more secure with a period of stability to get on with the difficult jobs they do'.

The PCC is currently meeting with Staffordshire Fire and Rescue staff through a series of engagement events. The legal transfer of governance is scheduled for 1st June 2018.

Fly the Red Ensign for Merchant Navy Day

Thank you for appreciating our Merchant Navy seafarers - past, present and future

I am delighted to report that our popular campaign to raise public awareness of seafarers and shipping resulted in the Red Ensign being flown ashore at 650 locations in 2017. Please can Seafarers UK count on your support for Merchant Navy Day on 3rd September this year?

Hopefully you will be able to arrange a flag-hoisting ceremony, ideally inviting local Merchant Navy veterans and cadets to attend alongside your staff, councillors and VIPs? If so, feel free to read out the message from HRH The Earl of Wessex that is included in our [guide to taking part](#).

Let us know what you are planning to do by completing the [online registration form](#). Please be sure to register again - even if you participated in previous years - to enable us to keep our records up to date and in accordance with GDPR requirements.

Annual meeting update

Thank you to all the councillors that helped with the meeting on Monday, it went very well with 12 Changing room charges parishioners attending. The quiz and the PCSO police speaker were very well received.

Community building update

The clerk has emailed John Kirkham to request an update with legal assistance with the section 106 agreement. However, he is currently off sick. The clerk has now emailed Sal Khan for an update.

Church Meeting update

See attached minutes.

END OF YEAR ACCOUNTS

Audit update

Attached is the internal auditor's report.

Earmarked reserves should be minuted.

Earmarked Reserve for 2018/2019

Old School community building (TOSCA)	1000
Election	5000
Burial	10000
Community B	5000
Contingency	3000
Noticeboard	1050
Total	<u>25050</u>

External audit to be signed off

Please read the statements that the council will have to confirm and sign off.

Changing room charges

	VAT	Total
Lease		600
Legionella control	117.80	706.80
Gas, electric and water	0	980.61
Dog bas	27.39	136.95
Mowing pitch	168.50	845.48
Total costs	313.69	3269.84

The Tigers have only had a few training sessions at Cornmill lane for the juniors, the pitch is not fit the grass is too long, Tigers have been paying for pitches at Shobnall and St Georges park.

Pitch use is

Adult training: Tuesday evenings

U12s training: Wednesday evening

Junior team training: Thursday Evening.

Currently, have matches

Wednesday Evening: Adult teams

Friday Evenings: Adult teams

Sunday mornings: Adult teams

The clerk has received enquiries from Hatton football teams wanting to use the pitch and assist with the grass cutting and maintenance. However, due to the number of teams Tutbury Tigers has there would not be enough availability to accommodate both teams.

The Clerk met with the Jason Midgely and Lynne Smith to discuss the use of the pitch and changing rooms.

Cllrs W Crossley and D Morris have cleaned out the drains, so the water can now drain from the showers. However. this was due to a build up of mud from boot cleaning that could have been avoided by more thorough cleaning and management of away teams. Jason Midgely apologised on behalf of the team that this had not been done by the team. He also said that the cleaning and the rubbish removal would be addressed by the team.

The coach of the junior team would like a key safe placed at Tutbury Club for the junior teams to access the keys for the changing rooms as currently the keys are kept in Stretton with a senior team member. Currently the two junior teams do not have access to the changing rooms.

General Data Protection Regulations

A Data Protection Officer is not now a legal requirement for a parish council but would be good practice to have one, to assist with and evidence compliance. If the council appointed a DPO then this would address the need to assess risks in data processing and have procedures in place. An independent person to deal with any breaches or data issues and assist with any audit requirements. Rolleston Parish councillor Steve Mc Manus was suggested by the Rolleston Clerk and Cllr Lesley Beighton was suggested to Rolleston Parish Council.

All councillors will need to receive training and be aware of new privacy policies and records should be kept ensuring that all councillors are aware of the new regulations.

The clerk has produced a training PowerPoint presentation that can be printed and issued to all councillors.

The clerk will continue to work with the Rolleston Clerk in developing and implementing procedures and processes. A data audit is still to be completed by the clerk and email sent to existing contacts requesting their consent to keep their details. However no further data processing will take place until all the audits and processes are in place.

The clerk has added to the website a consent form for parishioners to allow us to use their data, A general Privacy policy has also been added to the website. These documents have been suggested by NALC to be adopted. The general privacy notice will not apply to councillors. There are differences that means that councillors and staff data is handled differently.

Grants for Local Organisations

Tutbury and Hatton Scout Group has a young person who has been selected to represent the group in the World Jamboree in America and the young individuals selected need to raise £3700 each to attend and represent their scout group. A grant application has been received from a carer of one of the young people and supported with a grant application from Tutbury and Hatton scout group for £500 towards this trip.

A grant application has been received from the scouts to pay for new flags in High Street.

DECISIONS

P/2018/00196

Erection of a two-storey side and single storey front and rear extensions
14 Park Lane, Tutbury, Staffordshire, DE13 9JH

PERMITTED:

P/2018/00190

Erection of a single storey front extension and first floor rear extension

37 Ironwalls Lane, Tutbury, DE13 9NH

PERMITTED

Felling of 1 Scots Pine

Location: 29 High Street, Tutbury

No Objection PERMITTED

P/2018/00274

Erection of an extension to front canopy, single storey rear extension, conversion of existing garage to form lounge, conversion of loft space above existing garage to form home office and conversion of existing lounge to form garage and utility area

39 Ironwalls Lane, Tutbury, DE13 9NH

PERMITTED

P/2018/0033

Crown reduction by 2.5 metres in height and 1 metre to both sides of 2 Sycamores trees

Location:

34C High Street, Tutbury

No Objection PERMITTED