

TUTBURY PARISH COUNCIL (TPC)

A meeting of the Parish Council was held in Tutbury Village Hall, Monk Street, Tutbury, Monday 16th July 2018. Those present were Cllrs K England (Vice Chair, acting chair), T Spencer Smith, L Beighton, M Guest, W Crossley, F Crossley, D Morris, G Raybould, Borough Cllr D Goodfellow, in attendance, Karen Duffill (Clerk)

07/18/1.0 APOLOGIES

Cllrs C Smedley (Chairperson, P Steadman, M Powell
County Councillor P White, Borough Cllr S Gaskin

07/18/2.0 MINUTES OF THE MEETING HELD ON 25th June 2018.

2.1 The minutes were amended

7.3 Renewal of the TOSCA lease amended from preschool which was incorrect.

14.2 word changed to excluded from incorporated from Neighbourhood plan

The minutes were proposed by Cllr M Guest as being a true record and signed by the chairperson.

07/18/3.0 DECLARATION OF INTERESTS

3.1 none declared.

07/18/4.0 PUBLIC PARTICIPATION

4.1 No residents attended.

07/18/5.0 CLERK'S REPORT

5.1 The clerk's report was distributed to the councillors. This was for information only see separate report for reference.

5.2 Cllr M Guest will attend the Best Kept Village results and presentation evening 6th August on the council's behalf.

07/18/6.0 TO ARRANGE A SUBCOMMITTEE MEETING TO VIEW NEW PLANS OF THE COMMUNITY BUILDING.

6.1 Cllr Goodfellow provided an update regarding the community building. New plans have been drawn up for the community Building with increased parking double height large room, fenced off green space, secure courtyard porch area. However, this will be the last plans the developers are willing to draw up and want to secure a final agreement on these plans as they are not willing to negotiate any further on the building. If the building is not suitable Cllr Goodfellow is trying to ascertain what settlement sum would be offered if the building was not built. However, he was aware of the bad feeling from the residents regarding ongoing issues on the housing estate. The parish council would not want to stand in the way of this being built. It was felt the frustrations were not entirely the community building.

Resolution

A daytime/late afternoon early evening meeting will be arranged for Sachin Parmar ESBC to talk through the plans as soon as possible with available members of the subcommittee. If a planning application is received this can be viewed at the proposed planning Meeting August 20th.

The clerk will request printed copies of plans for the subcommittee.

07/18/7.0 BOROUGH AND COUNTY COUNCILLOR REPORT

7.1 A response from the chief executive Andy O'Brien has been received regarding the issues with the missing bus route, play areas and grills on the balancing ponds on Heritage Park, see Appendix A.

Parish councillors did not agree with the response and questioned that if the missing grills on the balancing pond pipes was not a planning issue then it should be raised as a Health and Safety matter.

The parish council did not request for fences on the balancing ponds the letter asked for grills over the pipes, not boundary fencing.

On an alternate site grills have been fitted inside the tunnel and a demarcation fence around and signs of the dangers.

It was noted there was a lack of communication to the residents on this site regarding this facility.

Road surfaces are not finished so question if the roads are adopted.

248 total houses have been approved for this site, the allocation for Tutbury was 250 in the local plan

07/18/8.0 RECEIVE A BUDGET UPDATE REPORT

8.1 A budget update was circulated to the councillors see Appendix B. The clerk questioned whether money should be transferred from the current account to one of the interest accounts. Councillors agreed to keep the money in the current account.

07/18/9.0 TO APPROVE ACCOUNTS FOR PAYMENT FOR JULY AND AUGUST

July and August payments were approved by Cllr M Guest and seconded by Cllr T Spencer Smith. August payment included the pension and the same amount approved for August payments for the clerk's salary and HMRC payment.

DETAILS		SUB	VAT	TOTAL
Karen Duffill	Clerks Salary	942.42		942.42
Karen Duffill	Clerks Expenses	25.92		25.92
Karen Duffill	Postage	3.54		3.54
Karen Duffill	Printer ink Amazon	33.57	6.72	40.29
HM revenue and customs	National Insurance	117.54		117.54
Staffordshire County Pension Fund	Clerks Employer Pension arrears	254.31		254.31
Staffordshire County Pension Fund	Clerks Employee Pension contribution	160.48		160.48
Aucuba Landscapes		238.64		
Aucuba Landscapes	Park Pale strim	46.09	9.22	55.31
Aucuba Landscapes	Weed kill on the triangle	115.00	23.00	138.00
Sterilizing services				76.80
RB Landscaping inv 1268	Strim close bank footpath	75.00		75.00
Staffordshire County Pension Fund	Clerks Employer August Pension arrears	254.31		254.31
Staffordshire County Pension Fund	Clerks Employee August Pension contribution	160.48		160.48
Aug Karen Duffill	Clerks Salary	942.42		891.44
Aug Karen Duffill	Clerks Expenses	25.92		25.92
Aug HM revenue and customs	National Insurance	117.54		102.58.

07/18/10.0 TO APPROVE REPAIRS FOR A REPLACEMENT OF GRID IN THE CLOSED CHURCHYARD.

Two quotes were received for this work

Quote A

Clean out and remove all arisings from drain
grid fit new bespoke drain cover
£450

Quote B

Attend site, erect safety barrier, cordon off work area, floor saw and carefully breakout existing concrete edges. Carefully point up existing brickwork to match. Install shutter to create new concrete shoulders for fitting of new galvanised grille. Remove all site debris, clean out drainage gully.
Total price for all Works £1,853.74 plus Vat
Reduced by £200 £1653.74

Metal grids and earth work underneath is the difference between the quotes. Cllrs questioned what is the warranty of the grid and the guarantee of the work? What is the specification of the grid cast iron or metal. Cllr Guest clarified that the grid to be installed would be a metal oblong grid.

On the basis that the concrete mount has not been damaged and the area is fenced around during work, councillors agreed on Quote A

There may be problems with silt in the drains, which may result in an increase in charges of quote A.

Resolution

The clerk will write to contractor A and instruct them to carry out the work. A request should be made by the clerk that the work is guaranteed and signed off as satisfactory before the invoice is paid. A request to fence off the area during work in progress will also be made.

07/18/11.0 To address complaints regarding Footpath Maintenance and to form a committee

11.1 Belmot Road

Three faults have been logged to get the pavement cut back to make it accessible rather than walking on the road on a blind bend. Trevor Mellor from the County Highways Neighbourhood team is working on this to get the faults logged inspected and for it to be cut back.

Several residents have complained and sent photos which have been sent onto the County to try and resolve this.

11.2 Ludgate St to Chatsworth Drive footpath.

Parish Cllrs stated that this was County responsibility to maintain. A fault has been logged but having spoken to Trevor Mellor this is not in their list as being adopted to

maintain. A quote has been received to cut this back for £50 Cllrs agreed that this should be done.

Resolution

To instruct a contractor to strim back the weeds on this footpath route to school.

11.3 Elm Lane

The Elm lane volunteers are experiencing problems whilst carrying out their voluntary work in tidying up the footpath by an aggressive resident of Pinfold Close. The Friends of Elm Lane would like some support in dealing with this before they next strim back the lane.

Resolution

Cllrs agreed that the Police Community Support Officer should be contacted to assist the volunteers in dealing with this matter.

07/18/12.0 GRANTS FOR LOCAL ORGANISATIONS AND TO APPROVE A GRANT AWARDING POLICY.

12.1 The clerk reminded the council that to award a grant it should be to a local organisation and not for individuals and money must be proportionate for the benefit of the whole community. The grant application was received requesting £1000 financial assistance from Tutbury and Hatton scouts to assist their two scouts to fundraise to represent their group by attending the world jamboree. Each scout had to raise enough money to attend and the money raised for more developed countries subsidised to less developed countries.

Due to the nature of this request councillors discussed the possibility to pledge a donation and money would only be awarded when the scouts had raised enough funds to secure their place on the jamboree. However, Cllrs raised concern that by supporting only two scouts this would not benefit the wider community.

It was proposed that a donation of £500 should be given to assist the scout group in fundraising for the group and the work they do in the community. The grant application would need to be resubmitted before the money was awarded.

5 Cllrs voted for awarding the donation and 3 abstained

Resolution

To award £500 to the scouts on receipt of a new application for assistance with fundraising in the community, rather than supporting two scouts.

Grant awarding policy to be added on a future agenda

07/18/13.0 TO RECEIVE A REPORT REGARDING A NEIGHBOURHOOD PLAN

13.0 Cllr L Beighton has been visiting community groups gaining interest and information that can be used in forming a neighbourhood plan committee with a view to inviting Naomi Perry from the ESBC to discuss the option of this again as a parish

group rather than just the parish council. Interested parties include the Civic society, Residents association, church, Women's Institute, and a couple of residents and two parish councillors.

13.2 Cllr W Crossley read out an email from the Staffordshire Parish Council Association stating Neighbourhood plans are not supporting government ambitions to meet the housing need, with fewer than half containing allocations for new housing in their communities. The clerk stating that the Parish Council associations have published many articles relating to the benefits of neighbourhood plans. One of which was the financial benefit a parish would receive if community infrastructure Levy was awarded by a developer in the future, A parish with a neighbourhood plan they would receive a higher percentage of funding and more pressure is being put on Borough councils to move away from Section 106 agreements and implement the CIL system.

07/18/14.0 PLANNING MATTERS -TO RECEIVE COMMENTS ON RECENT APPLICATIONS

14.1

P2018/00756

23 Bridge Street - Single storey rear extension.

NO OBJECTIONS.

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P2018/00754

8 Honeysuckle Avenue - Single storey extension + roof-lights on rear + 2 dormer windows on front elevation.

NO OBJECTIONS.

>

P2018/00704 56 Belmont Road - Felling of 2 Scots pine, 1 conifer and 1 larch tree in TPO area.

NO OBJECTIONS to felling the 2 Scots pine and 1 conifer. HOWEVER, if the larch tree is subject to a TPO then suggest further investigation as to the state of this tree as it is not clear in the application if the tree is diseased or it is just a few branches. If it is the branches, then these can be cut back and investigate reducing spread of the tree and/or reducing height.

07/18/15.0 REPORT FROM THE CHANGING ROOMS COMMITTEE.

15.1 CHANGING ROOMS CORRESPONDENCE RECEIVED

A request has been received from a resident who lives near the playing fields on Cornmill lane to be a gate key holder for a keep fit group and other groups that would like access to the facilities not the changing rooms. To ease parking for users. The clerk suggested that this could be discussed at a future meeting as the three locks for the gate is cumbersome and spare keys are not easy or impossible to obtain. The football team have requested another set in the past.

15.2 Cllr Morris requested that the hedge is trimmed at the entrance to the playing fields. The clerk will instruct the contractor.

15.3 The next committee meeting will be held 30th July at 7pm charity house.

07/18/16.0 TO INVESTIGATE INSTALLING A BUOYANCY AID FOR THE WIER AT TUTBURY.

16.1 Cllr Guest distributed a photo of the gathering of teenagers at the weir in Tutbury there were around forty people sunbathing and swimming in the weir during this hot weather period. She proposed that a buoyancy was erected to assist in rescue if the need arose. There is one installed at Thistley Meadow at Hatton near the river there.

Resolution

To contact the Thistley Meadow committee to find out the process.

07/18/17.0 TO RECEIVE A REPORT FROM THE TWINNING COMMITTEE

17.1 The recent Twinning visit was successful 32 visitors stayed in Tutbury. Hosts enjoyed their guests; positive feedback has been received. The Ollainville visitors were presented with a road sign in miles to Ollainville from Tutbury and a mug. The visitors presented Tutbury with a blue cock and a commemorative mug. Tutbury has been invited back next year. This will be discussed at the next Twinning meeting.

08/07/18/18.0 ITEMS FOR THE NEXT AGENDA

18.1 Footpaths/ kissing gate and stiles

To form a footpath committee
Church Report
100 years commemoration of WW1
Community building
Grant awarding policy

Meeting closed 10.05 pm

Appendix A

Thank you for your letter sent as recorded delivery on 10 July, expecting a request by 16 July, regarding Peveril Homes and the S.106 agreement for the Heritage Park/Doves Keep Development in Tutbury.

This site has a complex planning history which I will outline briefly. Two applications were originally submitted in 2011 which proposed a total of 224 dwellings. Application P/2011/00547, in outline, was for 12 self-build plots and application P/2011/00546 for 212 dwellings which also included associated garages, the erection of 14 commercial units, a community building and the provision of public open space, allotments, sports pitch and the formation of two vehicular accesses off Burton Road was a detailed application.

Subsequent to these initial applications a variety of other permissions have been granted which have substituted house types and an application which increased the number of dwellings on site by 15 (P/2014/01211) which replaced the commercial component of the original permission and which also includes parking for the community building. A separate application for a nursery was also approved. An application which replaced the 12 self-build for 21 houses was recently approved (P/2017/01058).

Having set out this background history there are a number of points to make in response.

In terms of adoption of roads, parking provision etc. The application met parking standards in place at that time. Staffordshire County Council Highways were consulted upon the size and location of garaging in addition to the number of car spaces per property on driveways. In addition, the road layout was fully discussed with Staffordshire County Council Highways through the planning process and the roads have been adopted by them. In planning terms, the development has met all requirements of planning policy and has satisfied the Highways consultee in terms of highway safety. There is no further action to take on this matter.

Play area for Children. The open space associated with the original detailed application will contain a play space which is defined as Local Equipped Area of Play (LEAP) and this is set out in the s.106 agreement. This is therefore a legally binding matter which will need to be delivered by the developer. An application for a LEAP proposal is imminent. With regard to the storm drain/balancing pond which is being used by children for playing. The approved plans show there is no requirement to install fencing around them so there is no breach of planning regulations. ESBC Building Control Inspectors have confirmed that the lack of fencing is not a breach of Building Regulations. It may be that the Health and Safety Executive is contacted and made aware of the issues.

The original S.106 agreement which has been amended to take into account the complex planning history is a legally binding document on the developer. To date there has been no breach of planning. With respect to the LEAP and the community building, sports pitch and open space these issues are outstanding, and the

developer is shortly about to submit an application. The LEAP will be in a relocated position from the original application and the community building an amended scheme.

In the Borough Council's view, the reason for the delay in these components is because of the sometimes difficult and protracted discussions locally which my Planning Manager informs me have led to an impasse on several occasions over the last couple of years. My understanding is that the developer will be able to satisfy the community needs of the Parish when the next planning application is submitted. This is imminent.

Kind regards,

Andy O'Brien
Chief Executive
East Staffordshire Borough Council
The Town Hall
King Edward Place
Burton upon Trent

Appendix B

June summary expenditure against budget

Bank Reconciliation 2018 - 2019

	43252		
	£		
Brought Forward	38169.11	Current account	32113.76
Receipts	22232.6	IA account	19053.24
		BA account	2624.31
	60401.71		53791.31
Less Payments	8384.46	Less undrawn cheques	1774.06
	52017.25		52017.25

	2018/19 Expenditure	June Monitoring
ADMINISTRATION		
Clerks salary expenses and pension	18100	4230.2
Admin, insurance and printing	8500	504.5
Training and IT sub total	2900	88.99
Highways, footpaths and bus shelters	7500	1015.69
Parks & open spaces	12400	1328.58
Section 137 Charities and grants	6750	1216.5
Capital	0	
EXP Total	56150	8384.46
Contingency		
Admin contingency	3000	
Tosca	1000	
Election	5000	
Burial	10000	
Community B	5000	
Contingency Total	24000	
Budget Total	80150	

Carried forward amount	38169.11
Precept ESBC grant	42024.98
	80,194.09

Local Government Act 1972 (the 1972 Act) s137 allowance for Parish and Town Councils for 2018-19 is £7.86 per elector.