

## Clerks report December 17<sup>th</sup>, 2018

### Ongoing Actions

1. For appointed subcommittee Cllrs to attend the next Historic Sign meeting to ascertain more details and decide on a fourth image for the sign. Newborough Parish Council's two historic signs were provided by a company called Village People Signs and they used a company called Harry Stebbing to design the sign. The cost for the signs was £13,125.



2. The costs of a buoyancy aid £357 has been obtained by the Thistly Meadow committee at Hatton. Advice was received regarding land ownership details and the permissions required. Once these have been investigated the council can decide if the cost can be allocated in the budget.
3. The water heater has been reset and the water temperatures have been checked by a heating engineer to satisfy Legionella control, the cost was £60
4. Pitch repair the grass is starting to grow back on the goal mouths. There is a Pitch improvement programme run by the FA to improve local football pitches and more information can be obtained from <http://www.thefa.com/get-involved/player/facilities/the-fa-pitch-improvement-programme>  
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Email: [info@staffordshirefa.com](mailto:info@staffordshirefa.com) This information has been passed to the football team, The junior team have agreed to keep the parking on the hardstanding area of the ground to avoid the grass being churned up. They have raised concern regarding dog fouling and requested improved signage for fouling and for the pitch. **A decision must be made regarding the charges for the pitch usage this season.** Lesley Evans has agreed to join the working party for this facility. **The clerk recommends meeting with the football team in the new year.** There will be no more matches until the new year.

5. The Church has requested that the south path is resurfaced in places where it has worn away. No action taken to date.
6. General Data Protection Regulations data audit and awareness session for the councillors, Finalisation of the GDPR policies. **A new Cllr needs to be appointed to this area now Lesley Beighton is no longer a Cllr.**
7. Planning permission application for a new noticeboard and a new quote to purchase one.

## Correspondence

We are a small family circus looking for a site to stand on for a Week or in 2019.

We would require an area that is approximately half the size of a football pitch.

We have no animals, we seat about 400 people, we would like to bring family entertainment at a low price so that people of all ages can enjoy the circus experience.

After we have left the site it would be left in as clean a condition as it was when we arrived.

I was hoping that you may be able to assist us with this request. If you are able to, please can you advise me on the availability of any sites that you have And the rents you require.

Bearing in mind that we only perform Wednesday to Sunday and that we would require the site from Sunday evening to the following Sunday evening.

If you have no sites available could you please let us have any information where the circus and fairground would usually stand. Thank you.

Awaiting your response

I'm currently working in association with the Charity Scope, helping to find new locations for, and to further expand their network of textile recycling banks and I thought I would get in touch with you to explore the opportunity of possibly finding new locations in Tutbury for the public to donate their old clothes, to help support and raise funds for Scope.

The Textile Banks help to raise awareness and to provide a much-needed source of income towards ongoing projects which help to make this country a place where disabled people have the same opportunities as everyone else, whilst also helping to reduce landfill and increase the availability of textile recycling facilities for the local residents.

I wondered if you may have any ideas or suggestions on possible suitable locations in Tutbury? Hoping that you may be able to help??

**Budget information and proposed Precept Calculations distributed.**

## **PLANNING RECENT APPLICATIONS**

**P/2018/01274**

**Proposal: Installation of replacement windows and doors**

**Location: 38 B Cornmill Lane, Tutbury, DE13 9HA**

**Application for a Certificate of Lawfulness for the continu  
separate dwelling.**

**P/2018/01475**

**Proposal: Application for a Certificate of Lawfulness for the continued use as a  
separate dwelling.**

**Location: Water House, Lodge Hill, Tutbury, Staffordshire, DE13 9HF**

### **Improvements to Belmot Road Verge**

The County Council's contractor has strimmed back the vegetation on the verge side. To keep this easily maintained the area will need to be grass so it can be easily maintained by the County Council when they are cutting the small strip of grass that adjoins this area.

#### **Quote one**

To dig out and seed the area and remove remaining brambles and overgrowth around the trees. Using stop go traffic signs during the clearance. £2900

£25 to weed spray the area in the spring to stop the brambles and the Russian Vine coming back.

## **Quote Two**

To weed spray the area in spring and to hedge cut down the remaining overgrowth without disturbing the bank surface or seeding it.

### **Item 1 Cutting Vegetation**

For cutting back vegetation to top of bank leaving trees etc and mulching arising's including clearing any debris from paved surfaces.

Price £210.00 + VAT

### **Item 2 Spraying**

For spraying broadleaf weeds including brambles with Grazon Pro applied as per manufacturer's instructions.

Price £115.00 + VAT

## **Date of the next meeting 21<sup>st</sup> Jan. Items for the next agenda**

Contracts meeting to write out new contract requirements

Review of Standing Orders and financial regulations

Review of Pensions Policy.