

TUTBURY PARISH COUNCIL (TPC)

A meeting of the Parish Council was held in Tutbury Village Hall, Monk Street, Tutbury, Monday 17th December 2018. Those present were Cllrs C Smedley (Chairperson, K England (Vice Chair), P Steadman, W Crossley, F Crossley, D Morris, Cllr G Raybould, R Lock, L Evans, in attendance, Karen Duffill (Clerk)

2 members of the public.

12/18/1.0 APOLOGIES

Parish Councillors M Guest, T Spencer Smith, Borough Cllr D Goodfellow, Borough Councillor S Gaskin, County Councillor P White

12/18/2.0 MINUTES OF THE MEETING HELD ON 19th November 2018.

Amendments were requested. 9.5 to remove the reference that Cllrs voted to book the piper for the Remembrance parade 2019 as it will be the scout's role to book the piper not the parish council. 9.6 Cllr Guest will be investigating the plaques for the trees not Cllr F Crossley. The amended minutes were a true record and signed by the chairperson.

12/18/3.0 DECLARATION OF INTERESTS

3.1 Cllrs acting as nominated Parish Charity Trustees expressed their interest with relation to renewing the Parish Charities lease for the playing field at Cornmill Lane.

12/18/4.0 PUBLIC PARTICIPATION

4.1 Two members of the Civic Society attended to update the council on the proposed historic signs for the village. Two signs are proposed, the Civic Society will pay for one, £5000 to commemorate 50 years of the society. The signs would be mounted on Oak posts and would be maintenance free for 25-30yrs, provided that the oak was of good quality. The Civic Society needed to know if the parish council would commit to the payment of £5000 towards the project. This was to be addressed as an item under Agenda item 8 to review the current financial year budget and set the budget for 2019

12/18/5.0 TO APPROVE THE BUDGET AND SET THE PRECEPT FOR 2019/2020

5.1 County Councillor P White pledged in the previous meeting that he could match fund £2500 The Borough Councillors have pledged £1000 towards the historic sign. The Parish Council would be required to fund £2500. However, clarification should be sought if the ESBC money would need to be match funded by the parish council. The clerk confirmed that there was £2500 in the current budget that could be ring fenced for a grant to the civic society for the sign. The placement of the sign and the detail on the sign would need to be considered by the Parish Council if the funding was granted to the civic society.

Resolution

Cllrs voted in favour to ring fence £2500 in the current financial year budget for a grant to the Civic Society for a historic sign. The clerk will clarify other funding options and planning costs.

12/18/6.0 Signing of the Declaration of Office for co-opted Councillors/

6.1. Cllrs Russell Lock and Lesley Evans signed the declaration of office. The clerk witnessed this. The chair welcomed the new councillors to the parish Council

12/18/18 7.0 BOROUGH AND COUNTY COUNCILLOR REPORT

7.1 No Borough or County Councillors were present. Cllr P White sent in a report. The Local Government Financial Settlement has now been published (one week later than expected) and there is some good news for Staffordshire in the form of short-term funding increases that will help over the next 12 months. These include:

- £0.8m on New Homes Bonus
- £1.5m from the Levy Account Surplus (basically a re-distribution of business rates where they have collected in more than they needed)
- £4.7m on the business rates pilot
- £8.99 million for road repairs (this must be spent on maintaining/repairing existing infrastructure not new projects).

This is very welcome news and in particular I expect that the additional money for road repairs will have a visible effect in our area, but it is all one-off funding rather than long-term increases to the funding arrangements for the county. The shortfall in next year's budget is £35 million and these one off-increases only offer £16 million.

I am lobbying the authority to find a way of using this funding to avoid the cuts in funding for school crossing patrols which are currently under consultation and I hope a way will be found to do this, but this may be difficult given the one-off nature of the new funding provided. I would ask the Parish Council to include a contingency in your 2019/20 precept to cover this eventuality while I work to secure the funding through the county council. I am also exploring the possibility of installing a pedestrian crossing outside the school as an alternative means of improving safety, but this will also take time to deliver if it is possible at all so again, the assistance of the Parish Council in ensuring the crossing service is sustained in the meantime is very important.

I have also had an update from the highways team regarding the changes to traffic regulations in Tutbury (including Monk Street). We are expecting the engineers report to be published early in the New Year with the consultation period commencing in January.

As ever, please let me know if there is anything else, I can assist you with and may I take the opportunity to wish all Councillors and members of the public a Merry Christmas and a happy and prosperous New Year.

7.2 School Crossing Patrol provision update

The clerk confirmed that an agreement had been received between the service recipient (Richard Wakefield School) and the county council that set out the details of the school crossing provision from 1st Feb and the cost would be

£1800. This agreement will need close scrutiny by the parish council and the school. The funding for this will be allocated out of the 2018/2019 budget.

7.3 A member raised concern that the positioning of one school crossing patrol for the following academic year 19/20 may need further consideration, due to a potential accident in other areas that used to be covered by the school crossing patrols on Ludgate Street and Belmont Road. Therefore, the parish council could consider sponsoring three patrols following a usage and risk assessment survey.

7.4 The cost of three crossing patrol would be around £13,000 and would require a considerable raise in the precept. The clerk confirmed that this would require public consultation. However, for the first year the crossing patrols would commence in September and only half of the cost would be required out of one financial year and the remaining half of the academic year would be financed in the following financial year.

7.5 Further concern was raised by other members that the parish council should not take on county council responsibilities as, other services will be cut and the parish council will have limited resources to fill other county council duties. This will have serious consequences for the parish council going forward. These decisions were deemed political and not based on safety. The ultimate responsibility for the safety of the school children getting to school was the parents. The school are responsible for the children once they are in the school gates.

Resolution

Public consultation was required with the school and the parish to consider the future of the school crossing patrol.

12/18/8.0 CLERK'S REPORT including correspondence the clerk outlined the correspondence received; see clerks report

- **Renewal of the parish Charities Lease**

8.1 The Clerk had received copies of correspondence from the Tutbury Parish Charities clerk setting out the previous lease renewal for the playing fields at Cornmill lane. The previous lease was renewed for 8 years and the charities solicitor dealt with the renewal and the parish council contributed towards the fees. Cllrs voted in favour to repeat the process and extend the lease.

- **Request from a circus for a suitable location in 2019**

8.2 A request had been made for a visiting circus to stay in Tutbury. Members suggested an alternate site for the circus would be Thistley Meadow, Hatton this was traditionally the place that would serve Tutbury and Hatton communities for travelling fairs and circus. The clerk will respond accordingly.

Request to locate a textile bank for Scope

8.3 Cllrs agreed that the organisation should contact East Staffordshire Borough Council as they were responsible for recycling bins in Duke Street. The clerk will respond accordingly.

12/18/9.0 TO APPROVE THE BUDGET AND SET THE PRECEPT FOR 2019/2020

9.1 The clerk distributed the recent bank reconciliation. A table of precept calculations and a proposed budget was also distributed. The clerk outlined the projection for a carry forward budget. However, this was hard to predict as decisions and deadlines would still need to be met for ongoing projects.

9.2 The council tax grant had been reduced. A tax freeze in the budget would mean 0.5% reduction in the overall budget. The chair set out the proposals discussed in the budget meeting. Inflationary rises on contracts and salary costs would mean that a standstill budget would in reality mean cuts to the overall parish council budget. Contingency costs would be required for administration costs and for an election. Earmarked funds have been allocated for future initiatives and to safeguard a safe level of reserve.

9.3 Two council members proposed that the budget for Street cleaning costs of £3200 could be reallocated towards a contingency for school Crossing Patrol in addition to the proposed contingency of £2000. This would not however cover half the costs of three crossing patrols.

9.4 Two members proposed that the Precept was increased by 4% to cover inflation rises and to increase the contingency for a school crossing patrol.

Resolution

Cllrs voted in favour to request that the precept is increased by 4%

Cllrs voted in favour of a contingency allocated in the 2019/20 and to reallocate the budget from the street cleaning budget for this provision.

Due to standing orders the chair proposed that the meeting was extended 15 minutes items 9.12 and 13 will be added to a future agenda.

11/18/10.0 PLANNING MATTERS -TO RECEIVE COMMENTS ON RECENT APPLICATIONS

10.1

P/2018/01274

Proposal: Installation of replacement windows and doors

Location: 38 B Cornmill Lane, Tutbury, DE13 9HA

NO OBJECTION if there are suitable openings to allow a safe fire escape.

P/2018/01475

Application for a Certificate of Lawfulness for the continued use as a separate dwelling.

Proposal: **Application for a Certificate of Lawfulness for the continued use as a separate dwelling.**

Location: **Water House, Lodge Hill, Tutbury, Staffordshire, DE13 9HF**

OBJECTION Tutbury Parish Council would like to object to this application. It was thought that if an application to build a residence/ apartment in this location was sought that this would be refused. The habitable area of the flat is only half that of the government '2015 minimum nationally described space standard' for new homes, which specifies a minimum of 37sq metres for a dwelling. This development is 21.84 sq. metres. The parish council would like this to return to be a garage not a residence.

11/18/11.0 TO APPROVE ACCOUNTS FOR PAYMENT

11.1 Council members proposed and seconded the accounts were authorised for payment.

Name	Details	Sub total	VAT	TOTAL
HM revenue and customs	National Insurance	102.58		102.58
Karen Duffill	Clerks Salary	891.44		891.44
Karen Duffill	Clerks Expenses	25.92		25.92
Staffordshire County Pension Fund	Clerks Employer Pension arrears	257.31		257.31
Staffordshire County Pension Fund	Clerks Employee Pension contribution	160.48		160.48
Opus Energy	Changing room electricity supply	28.26	1.41	29.67
Tutbury Parish Charities	Playing field rent 6 months from 31.03.18	250.00		250.00
Tutbury Parish Charities	Hire of premises 6months from 31.03.18	150.00		150.00
Sterilizing services	Legionella control Sept Month check inv 38800	219.00	43.80	262.80
Aucuba Landscapes	Church Mowing inv 4066	198.87	39.77	238.64
Staffordshire Parish Council Association	Cllr guides	22.22		22.22
Cripwell Building Services	Water Heater repair	60.00	12.00	72.00

11/18/14.0 TEMS FOR THE NEXT AGENDA

The remaining agenda items will be added to the following agenda.

To discuss changes for the triangle on Castle Street and to form a working party Historic signs for Tutbury
To request costing and more information/ options towards an Historic sign for School crossing patrol public consultation
School patrol crossing update
Policies reviews
Comtrace renewals

11/18/14.0 DATE OF THE NEXT MEETING

Monday 21st January 2019
Meeting closed at 9.500pm