

TUTBURY PARISH COUNCIL (TPC)

A meeting of the Parish Council was held in Tutbury Village Hall, Monk Street, Tutbury, Monday 21st January 2019. Those present were Cllrs, K England (Acting Chair), P Steadman, W Crossley, M Guest, T Spencer Smith, F Crossley, D Morris, G Raybould, R Lock, L Evans, in attendance, Karen Duffill (Clerk)

01/19/1.0 APOLOGIES

Parish Councillor C Smedley (Chairperson) Borough Cllrs D Goodfellow, S Gaskin, County Councillor P White

01/19/2.0 MINUTES OF THE MEETING HELD ON 17th December 2018 and 11th January 2019

Amendments were requested.5.1 Russell Lock name misspelt. The amended minutes were a true record and signed by the chairperson.

101/19/3.0 DECLARATION OF INTERESTS

3.1 none declared.

01/19/4.0 PUBLIC PARTICIPATION

4.1 None Present

01/19/5.0 CLERK'S REPORT INCLUDING CORRESPONDENCE

5.1 The clerk will be attending the Boundary review meeting 15th February. requested through correspondence received, interested councillors should contact the clerk.

5.2. An email had been received from ESBC with an update on the community Building. The 106 agreement is with the solicitors, regarding a completion of a legal transfer of the land in respect of the community building OR the Parish decides that the building is not needed and then a sum would be payable which can be used towards community facilities in Tutbury. The Borough council are requesting confirmation that the building is still required. The borough council would be awarded the money.

Resolution

Cllrs requested more clarification if the funding could be used to build a building elsewhere. The item will be added to the next agenda.

5.3 Tutbury Charities confirmed the legal fees to renew the lease for Cornmill Lane Playing Fields will be £500 plus VAT and disbursements. The charities disbursements are likely to be limited to land registry official copy entries. As the Lease is for 8 years, the Tenant's will be required to register the lease at Land

Registry and a Land Registry fee may also be payable (if the Tenant is not instructing solicitors).

Resolution

The previous resolution was agreed that the lease was renewed for 8 years. The majority of Cllrs requested that the resolution was amended, and the lease was extended to 25 years. This would secure the land for future developments if required.

5.4 BELMOT ROAD VERGE

The county Council have returned to the site and completed the clearance of the overgrown vegetations and cut back the trees. This will mean that the vegetation should not pose a problem for the spring. No further action is now required. However, residents have complained to the County Council that the vegetation has now exposed a security risk leaving fences exposed on the bank.

- 5.5 Parish Noticeboard. The Parish Charities have agreed that the proposed new noticeboard that the Parish Council received County Council funding for was in keeping with the other noticeboards. The clerk sought confirmation that planning permission could be obtained, and the noticeboard was ordered. Cllrs agreed.

Resolution

Cllrs agreed that the noticeboard should be ordered with gold lettering.

01/19/18 6.0 BOROUGH AND COUNTY COUNCILLOR REPORT

- 6.1 Cllr P White sent a report that the engineers report on the highways improvements in the village including Monk Street, Bridge Street, Burton Street and Wakefield Avenue is largely complete and Cllr White has been told that the formal consultation on proposals will begin by early next month. He will provide the Parish Council with full details of the report as soon as it is ready.
- 6.2 The proposed 2019/20 budget for the County Council will be published 22.1.19 in preparation for Cabinet meeting on Wednesday 30th January which will need to approve these plans before they are voted on at the full Council meeting on Thursday 14th February.
- 6.3 The County Council has been successful in winning some 1-year funding. Cllr White has made the argument to find a way of using this additional funding to reduce the effect of the school crossing patrol cuts. This will be confirmed when meeting papers are published 22.1.19.
- 6.4 The Amber Wood Dementia Centre has opened on Belvedere Road. This facility, built to the Stirling Gold Standard, is now offering the highest quality care to 45 residents with advanced dementia. It is a wonderful facility and an example of what the County Council can deliver when it is not being asked to devote it's time to shaving money off its budget due to financial pressures.

6.5 A new impressive library has been opened in the Church building in the centre of Lichfield.

01/19/7.0 SCHOOL CROSSING UPDATE

7.1 A meeting was held 11th January to review a service Recipient agreement that is set out for the school to sign to secure the crossing patrol provision. Cllrs agreed that this agreement should not be taken on by the parish Council and that the school governing body should resolve the queries in the agreement with the County Council. At present no interest in the vacancy has been received.

01/18/8.0 TO APPROVE ACCOUNTS FOR PAYMENT

8.1 Council members proposed and seconded the accounts were authorised for payment.

Name	Details	Sub total	VAT	TOTAL
HM revenue and customs	National Insurance	102.58		102.58
Opus Energy	Changing room electricity supply	28.49	1.42	29.91
Karen Duffill	Clerks Salary	891.44		891.44
Karen Duffill	Clerks Expenses	25.92		25.92
Karen Duffill	Postage	8.04		8.04
Staffordshire County Pension Fund	Clerks Employer Pension arrears	257.31		257.31
Staffordshire County Pension Fund	Clerks Employee Pension contribution	160.48		160.48
Sterilizing services Aucuba	Legionella control monthly checks	36.00	7.20	43.20
Landscapes	Church Mowing inv 4105	198.87	39.77	238.64

01/19/9.0 TO DISCUSS CHANGES ON THE TRIANGLE ON CASTLE STREET AND TO FORM A WORKING PARTY

9.1 The clerk outlined the potential changes and concerns that have been raised regarding this open space area. Suggestions have included;

- New Bench
- Clearance of ivy and elder
- Repair to the steps
- Flag Pole
- Reinstating the electricity supply
- A resolution has been made to purchase a growing Christmas tree
- To erect save the peacocks sign
- The frequency of mowing and the collection of the grass, cutting of the hedge.

- Should the contract be part of the closed churchyard contract or a separate gardening contractor should be appointed

Cllr T Spencer Smith and his wife have cleared a lot of the overgrowth and have tidied up the green, this has vastly improved the area. He would like to lead and coordinate the working party. Cllrs P Steadman, M Guest, G Raybould and potentially C Smedley agreed to draw up short- and medium-term plans for the Full Council to consider in line with the allocated budget.

01/19/10.1 TO FORM A WORKING PARTY, ARRANGE A MEETING TO COMPILE NEW CONTRACTS FOR 2019 /2020 TENDERS. TO BE COMPLETED FOR THE FEBRUARY MEETING

- Closed Churchyard
- Ferrers avenue playing field and hedge, Cornmill Lane Pitch, open space and hedges
- Triangle
- Close bank and Wakefield Avenue Footpaths

It was worth noting that the new burial area is not in the Closed churchyard and should not be included in the new contract.

Resolution

Cllrs K England and F Crossley agreed to review the contracts with the clerk

01/19/11.0 HISTORIC SIGN UPDATE

11.1 Borough Cllr D Goodfellow has confirmed that the Borough Council can award a grant for £1000 and match funding is not required.

01/19/12.0 TO NOMINATE A PARISH CHARITIES TRUSTEE MEMBER

12.1 Two members nominated Mary Upton for the Parish Charities Trustee. The Clerk will confirm this nomination in writing to the Parish Charities clerk.

01/19/13.0 NOMINATION OF DATA PROTECTION COUNCILLOR

13.1 The Data Protection officer role is not mandatory for parish councils but is seen to be good practice. Cllr Lock agreed to be the designated data protection officer. His academic career has equipped him with knowledge in this area. More policies will need to be approved by the council on data handling. To fall in line with the General Data Protection Regulations that came into force 25th May 2018.

01/19/14.0 PLANNING MATTERS -TO RECEIVE COMMENTS ON RECENT APPLICATIONS

14.1 P/2018/01600

Change of use to form new dwelling from existing garage Location: 3 Cherry Tree Lane, Fauld Lane, Fauld, Tutbury, DE13 9GR Graham Northern 04-02-2019

No Objection

14.2 DECISIONS

The following applications were **permitted**.

Listed building application for internal and external alterations to include the installation of first floor toilet with new external soil vent stack, external air conditioning unit to rear elevation and installation of hanging sign and slate wall plaque
Tutbury Museum, Duke Street, Tutbury, Staffordshire, DE13 9NE

Change of use of first floor from museum to office use (B1) including installation of air conditioning unit on rear elevation and external soil vent stack
Tutbury Museum, Duke Street, Tutbury, Staffordshire, DE13 9NE

Display of one externally illuminated hanging sign
Tutbury Museum, Duke Street, Tutbury, Staffordshire, DE13 9NE

Appeal Description: Demolition of existing dwelling and farm buildings and erection of 5 dwellings including walling, landscaping and associated parking

Appeal Location: Mill Farm, Bridge Street, Tutbury, DE13 9LZ

Start Date: 09 October 2018

An Informal Hearing would be taking place with regard to the above appeal. I now write to inform you that the Informal Hearing will take place on 26 February 2019 in the Town Hall, King Edward Place, Burton upon Trent, DE14 2EB of the Town Hall, King Edward Place, Burton upon Trent, DE14 2EB at 10.00am.

01/19/15.0 TO DISCUSS AND CONSIDER WHETHER TO ENTER BEST KEPT VILLAGE 2019

15.1 Cllrs discussed the judges' comments from the previous year's entry and the work involved. The school did participate in this project and the posters for the competition were posted on the parish council's new website. However, there was a lack of interest from the community and councillors in this competition. The parish council have entered this for over 50 years.

Resolution

Cllrs voted in favour of entering Best Kept Village contest again.

01/19/16.0 COMMEMORATIVE TREE PLAQUES UPDATE AND APPROVE FUNDS TO PURCHASE

16.1 No update to report

01/19/17.0 TEMS FOR THE NEXT AGENDA

- To discuss changes for the triangle on Castle Street and to form a working party
- Historic Sign update
- School patrol crossing update
- Policies review
- Comtrace renewals
- Risk Assessment

DATE OF THE NEXT MEETING

Church Committee Meeting 28th January

Monday 18th February 2019

Meeting closed at 8.56pm

DRAFT