

# TUTBURY PARISH COUNCIL

Clerk:  
Karen Duffill

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Dear Councillor

You are summoned to attend a meeting of Tutbury Parish Council to be held at Tutbury Village Hall Small Room, Monk Street, Tutbury, **Monday 18<sup>th</sup> March 2019 at 7.30pm**. Any councillor unable to attend should forward their apologies.

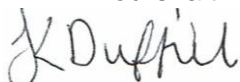
## AGENDA

<b>1. Apologies</b>	1
<b>2. Minutes of the meeting</b> held on 18 <sup>th</sup> February 2019	2
<b>3. Declarations of Interest &amp; Dispensation requests:</b> <i>To receive from Members disclosure of ordinary or disclosable pecuniary interests in relation to any item on the agenda for this meeting, in accordance with Standing Orders and the Councillor Code of Conduct. Also, to consider any requests from Members for dispensation in accordance with the Councillor Code of Conduct.</i>	2
<b>4. Public Participation:</b> The meeting will be adjourned for up to 15 minutes to allow for public participation. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public wishing to raise issues which are not on the Agenda are asked to notify the Clerk before the meeting. Members of the public may not take part in the Council meeting itself.	15
<b>5. Clerks Report including correspondence</b> <ul style="list-style-type: none"><li>• PCSO Report</li><li>• Historic sign update</li><li>• Tutbury Village News</li><li>• Green Lane Speeding</li><li>• Elections</li></ul>	10
<b>6. Borough and County Councillor report</b>	5
<b>7. To review the parking restrictions response from the County council and formulate feedback.</b>	10
<b>8. To Review the Risk Assessment for 2019</b>	5
<b>9. To approve Accounts for Payment</b>	5
<b>10. To approve the Grant to the Civic Society for an Historic Sign</b>	5
<b>11. Exclude the public (1) To Receive and approve tenders for contracts for 2019 /2020.</b> <ul style="list-style-type: none"><li>• Closed Churchyard</li><li>• Ferrers avenue playing field and hedge, Cornmill Lane Pitch, open space and hedges</li><li>• Triangle (off Castle Street)</li><li>• Specified Footpaths</li><li>• Parish Insurance</li></ul>	15

<b>12. To consider an amendment subject to a quorate approval to the resolution of the meeting date for the Annual Meeting of the Parish April 9<sup>th</sup> and to approve agenda items.</b>	10
<b>13. To review Cornmill Lane pitch usage and maintenance. To consider and approve the purchase of moveable goal posts and pitch repairs.</b>	10
<b>14. To review Church grill repair.</b>	5
<b>15. PLANNING MATTERS -TO RECEIVE COMMENTS ON RECENT APPLICATIONS Details of Decisions are outlined in the clerk's report.</b>	5
<b>16. To review and approve clerk salary and pension costs and contract hours for financial year 2019/2020.</b>	5
<b>17. Commemorative Tree Plaques update and approve funds to purchase</b>	2
<b>18. To review General Data Protection Regulations policies.</b> <ul style="list-style-type: none"> <li>• Data archive and retention Policy</li> <li>• Data Subject Requests Policy</li> <li>• Data Breach log</li> </ul>	5
<b>19. To Receive a report from The Triangle on Castle Street working party</b>	5
<b>20. To receive an update regarding the Best Kept Village Competition.</b>	5
<b>21. Items for the next agenda and Date of the next meeting</b>	5

(1) Public bodies (Admission to Meetings) Act 1960

Yours faithfully



Clerk