

PARISH OF TUTBURY

THE ANNUAL

PARISH MEETING

Will be held in the

TUTBURY VILLAGE HALL

Monk Street

Tutbury

at

8.00pm on

Tuesday 7th May 2019

AGENDA

- 1 Apologies
- 2 Minutes of the meeting held on 14th May 2018
- 3 The Annual Report of the Parish Council
- 4 Statement of the Parish Council accounts for the year ending 31/3/19 (un-audited)
- 5 Statement of the Parish Charities accounts for the year ending 31/10/18
- 6 Report of the County Councillor for the Parish
- 7 Report of the Borough Councillors for the Parish
- 8 Talk regarding 75 years since the Fauld Explosion by James Major

Yours faithfully

Chrys Smedley

Chairman of the Parish Council

TUTBURY ANNUAL PARISH MEETING

The annual meeting of the Parish of Tutbury was held in Tutbury Village Hall, Monk Street, Tutbury on Monday 14th May 2018.

Those present were Cllrs C Smedley (Chair), F Crossley, T Spencer-Smith, M Guest, W Crossley, G Raybould, K England, P Steadman, Borough Cllr D Goodfellow.

In attendance Mrs Karen Duffill (Clerk)

Non-attendance Cllr D Morris
Late arrival County Councillor P White

12 parishioners

05/AM/18 1.0 APOLOGIES

- 1.1 Apologies were received from, L Beighton, M Powell Borough Councillor S Gaskin

2. 05/AM/18 MINUTES OF THE MEETING HELD ON 12.05.17

- 2.1 The minutes were approved by the Chair.

05/AM/18 3.0 ANNUAL REPORT OF THE PARISH COUNCIL

- 3.1 Councillor C Smedley welcomed everybody and thanked them all for attending the annual meeting. The annual reports were distributed for parishioners to read, the chair read through the report. This was an overview of the council's activities during the past year, see. the annual report Appendix A.

05/AM/18 4.0 STATEMENT OF THE PARISH COUNCIL'S ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2018

- 4.1 A statement of the Parish Council's accounts was distributed. See Appendix B.

05/AM/18 5.0 STATEMENT OF THE ACCOUNTS OF THE PARISH CHARITIES FOR THE YEAR ENDING 31 OCTOBER 2017

- 5.1 A statement of the Parish Charities accounts was distributed. See Appendix C.

05/AM/18 6.0 REPORT OF THE COUNTY COUNCILLOR FOR THE PARISH

- 6.1 Councillor Phillip White was not able to arrive in time, due to other commitments, to read the report in person. The report was read by the clerk and Cllr P White attended later in the meeting. See Appendix D

05/AM/18 7.0 REPORT OF THE BOROUGH COUNCIL FOR THE PARISH

7.1 Borough Councillor Duncan Goodfellow presented his report see Appendix E

7.2 Cllr W Crossley raised concern over the college that was built and now transferred to De Ferrers Academy for the sixth form students. His concern related to where the students would park? There was no school bus to the site. In addition, council workers were relocating back to the council offices.

Cllr Goodfellow assured him that a home working policy is now in place and that the number of staff returning to the offices had decreased since the council moved, into the Maltings building. The Borough Council had also secured extra parking spaces at Midland trains site down the road. The customer contact centre was still located in the Market square and the money saved from the Maltings building rent would now be re invested into improving the Council offices at the Town Hall. The new building for De Ferrers was seen to be great opportunity for the students.

7.3 Cllr Goodfellow advised that the Borough Council would be looking at saving money on public toilets. The refurbishment of the toilets in Tutbury has had a positive impact on the village as a tourist area. They are used as a meeting point for the ramblers and other groups, they were well used. Cllr Goodfellow encouraged the parishioners to continue to use the facilities as the footfall is being counted on entry into the building and this will be considered in the future when cuts may need to be made.

05/AM/18 8.0 REPORT FROM EAST STAFFORDSHIRE LOCAL POLICING TEAM

Police Community Support Officer Tiffany Berry presented her report see Appendix F

8.2 Cllr W Crossley was aware of serious burglaries in the village and asked if the criminals were caught? Tiffany assured him that East Staffs Police do work with other forces and often the burglars will eventually be caught out with the collective evidence gathered to catch them. The outcome is not always fed back to the PCSO straight away.

8.3 A parishioner queried the process in dealing with incidents in the parish as she had seen some children trespassing into an elderly neighbour's garden and called 101 but did not get a response or a police officer attend to the incident. Tiffany assured that a local officer should have attended to a 101 call, unless the local PCSO was on holiday and this was not transferred to a neighbouring officer. She agreed to follow up the incident to find out what had happened in this incident. Tiffany reiterated calling 101. She advised subscribing to the police alerts app to find out about local police incidents and warnings.

8.4 An example of the bogus HMRC calls should be logged via 101 and warnings can be sent out via the smart alert app.

- 8.5 Cllr Raybould asked how the police should be responding to the anti-social behaviour outside the New Inn that was causing considerable stress to nearby neighbours with drug use on the premises. Tiffany assured him that the drugs team could be alerted to work undercover and to continue to notify the police through 101 calls. Cllr Raybould asked if there was any social behaviour law that could be applied to the constant littering of the streets with cigarette ends outside the pub. Tiffany advised that ESBC should be kept informed to review the 1.30am licence and the related issues.

05/AM/18 9.0 PICTURE QUIZ OF TUTBURY

- 9.1 Parishioners and councillors enjoyed identifying the photos of key features of the village and refreshments were served.

Meeting closed at 9.30pm.

Chair Person Annual Parish Council Report – 2019

I was proud to stand for a second year as Chair of the Parish Council. Tutbury is very important to me as it is with my fellow councillors and we try and work together for the benefit of our parishioners.

Once again, we have had a very busy year and it is difficult to capture everything, however, I will try and mention the main points.

Starting with the community building on Heritage Park. This is still an ongoing issue. Hopefully, we will be able to report an outcome very soon.

The parish council continues to support the playing fields in Ferrers Ave and Cornmill Lane together with the changing rooms in Cornmill Lane. We are looking to improve the playing areas on Cornmill Lane in the near future.

We also continue to support the twinning association with Ollainville – a successful visit was held in July 2018 and a return trip to Ollainville last month was enjoyed by all who attended.

We held a public meeting in July 2018 in respect of the various highway and parking issues in the village and feedback was passed to the highways authority. A feasibility study was carried out by the county highways team. In this connection highways have produced various proposals involving Monk St, Bridge St and Burton St. We are holding a public meeting on the 20th May at the village hall to present the proposals to you. This will allow you to pass any comments to the county council as part of their public consultation.

Various planning applications were discussed and commented upon.

We continue to hold quarterly meetings with the Parochial Church Council and this helps to maintain a good working relationship. The parish council continue to maintain the closed churchyard.

Grants were provided for the flags for the 1940s weekend together with the planters in the High Street, contributions to the Christmas Festival and to the Scouts for assistance with fund raising in the community.

In respect of the WW1 commemorations we supported the piper and drummer, the poppies for the lamp posts on the parade route, remembrance flags and contributed to the centenary event held by Tutbury Arts Group. Additionally, we have purchased two Liquid Amber trees planted in the churchyard for WW1 remembrance – two commemorative plaques have now been erected. I'm sure you will agree this was a commemoration to be proud of when the whole village pulled together to honour our fallen.

The parish council voted to support the appointment of a school crossing person on Burton Street until the end of the academic year. However, Staffordshire County Council have agreed to continue with this funding and recruitment has now taken place.

We were approached by Tutbury Civic Society in respect of two historic signs for the village. The civic society will be purchasing one sign and the parish council are part funding the purchase of the second sign with the generous support of the county and borough councillors with their community funding.

We have a working party to look at re-vamping The Triangle on Castle Street – possibly new bench, repairing the steps, clearing the elder and ivy. We have already passed a resolution to purchase a real Christmas tree and with this in mind we are

looking to reinstate an electricity supply. This though is a work in progress and very much in its infancy.

A majority vote was taken in respect of entering the BKV again. Obviously, this needs everyone pulling together to get a good result, judging takes place between May and July.

Two councillors resigned during the year, Lesley Beighton and Mark Powells – I would like to thank them for their contributions. We welcomed by co-option Lesley Evans and Russell Lock to the council.

I would like to thank our county councillor Philip White and borough councillors Simon Gaskin and Duncan Goodfellow for their continued support of Tutbury Parish Council.

I would like to thank all parish councillors for their help and assistance during the past year. In particular, a huge thank you to Councillor Maria Guest, who has served the council for the past twelve years but has decided to not stand for re-election this year. Maria's enthusiasm and 'can -do' attitude will be sadly missed.

Finally, on behalf of all our councillors I would like to record a vote of thanks to Karen our parish clerk, who has continually supported us all with her patience, knowledge and guidance.

Chrys Smedley
Chair – Tutbury Parish Council

**TUTBURY PARISH COUNCIL INCOME AND EXPENDITURE SUMMARY FOR
YEAR END 31/3/19**

<u>Year ending 31/3/18</u>		<u>Year ending 31/3/19</u>
	INCOME	
38350.02	Precept	42260.63
2416.00	ESBC income grant	2199.00
	Sundries	
	Parks & open spaces	
	Loan/Capital receipts	
10.84	Interest on investments	10.9
520.00	Other grants/donations	2500.00
1793.13	Vat & other refunds	2079.79
<u>43089.99</u>	TOTAL INCOME	<u>49050.32</u>
	EXPENDITURE	
22113.41	General administration	21149.70
3178.13	Section 137 payments	5781.05
140.00	Capital schemes	0.00
1392.22	Highways, f'paths & bus shelters	1660
9201.33	Parks & open spaces	8429.41
0	Provision for doubtful debts	
0.00	Other Grants	1000
2019.92	Vat on payments	1735.63
<u>38045.00</u>	TOTAL EXPENDITURE	<u>39755.79</u>
	FUND BALANCE	
33124.12	Balance at 1st April	<u>38169.11</u>
	Bank error & uncashed cheque	
<u>43089.99</u>	Add Total Income	<u>49050.32</u>
<u>76214.11</u>	Total Income	<u>87219.43</u>
<u>38045.00</u>	Deduct Total Expenditure	<u>39755.79</u>
<u>38169.11</u>	Balance at 31 March	<u>47463.64</u>

Earmarked Reserve for 2019/2020

Contingency

Admin contingency	3000
Old School community building (TOSCA)	1000
Noticeboard	1000
Election	5000
Earmarked Laptop	1000
Community Building	5000
Earmarked High street improvements	5000
Earmarked for parking project	4000
Earmarked reserve for footpath development	2000
<u>Sub Total</u>	<u>27000</u>

Assets **180453.78**

1 **Statement of the Parish Charities accounts for the year ending**

31/10/18

Tutbury Parish Charities General Charity 215140

Balance sheet as at 31 October 2018

	2018		2017
	£	£	£
Cash at Bank			
<u>Lloyds Current Account 02568667</u>		Movement	
Balance b/fwd	9,067.48		8,434.65
Receipts	7,523.04		8,036.52
	16,590.52		16,471.17
Payments	6,039.95	1,483.09	7,403.69
Balance c/fwd	<u>10,550.57</u>		<u>9,067.48</u>
<u>NS&I Savings Account 138041378</u>			
Balance b/fwd	4,724.36		4,696.14
Interest	22.26	22.26	28.22
Balance c/fwd	<u>4,746.62</u>		<u>4,724.36</u>
<u>COIF Charities Deposit Fund 123850001C</u>			
Balance b/fwd	13,094.89		13,059.50
Interest	48.47	48.47	35.39
Balance c/fwd	<u>13,143.36</u>		<u>13,094.89</u>
Total cash at bank	<u>28,440.55</u>	<u>1,553.82</u>	<u>26,886.73</u>

Investments at Market Value

Shares held & value per share

	Shares
M&G Charibond - Income Shares	31,146.331
Share price	122.25 (p)
Value as at 30/09/18	<u>£ 38,076.39</u>

COIF - Income units 123850001T	8,628.08
Price per unit	1495.14 (p)
Value as at 31/10/18	<u>£ 129,001.88</u>

Accountants Report

The accounts are a fair and accurate record of the receipts and payments of Tutbury Parish Charities (General Charity 215140) for the year ended 31 October 2018. The account balances & the surplus/(deficit) are correct.

Signed 

Date: 30.1.2019

Name JANE TAYLOR ACMA

Tutbury Parish Charities School Charity

Receipts and Payments Account for the Year Ended 31 October 2018

Receipts	2018	
	£	
COIF 027740001T Dividends	417.92	
COIF 027740001C Interest	13.93	
	<u>431.85</u>	
Payments		
Library books	506.00	
Dictionaries	192.00	
Clerk	15.00	
	<u>713.00</u>	
Surplus/(Deficit)	<u>(281.15)</u>	

Balance sheet as at 31 October 2018

	2018	Movement	2017
	£	£	£
Cash at Bank			
<u>Lloyds Current Account 02568772</u>			
Balance b/fwd	1,713.17		
Receipts	417.92		
	<u>2,131.09</u>		
Payments	713.00		
Balance c/fwd	<u>1,418.09</u>	(295.08)	<u>1,713.17</u>
 <u>COIF Charities Deposit Fund 02774001C</u>			
Balance b/fwd	3,764.72		
Interest	13.93		
Balance c/fwd	<u>3,778.65</u>	13.93	<u>3,764.72</u>
Total cash at bank	<u>5,196.74</u>	<u>(281.15)</u>	<u>5,477.89</u>

Investments at Market Value

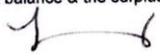
Units held & value per unit

COIF - Income units 027740001T	847.01
Price per unit	1495.14 (p)
Value as at 31/10/18	<u>£ 12,663.99</u>

Accountant's Report

The accounts are a fair and accurate record of the receipts and payments of Tutbury Parish School Charity for the year ended 31 October 2018. The account balance & the surplus/(deficit) are correct.

Signed



Date: 13.2.19

Name JANE TAYLOR ACMA