

## **Clerks Report 15.7.19**

### **Correspondence**

Concern has been raised for the security of the Duke Street Car park as a potential site for travellers. Should the car park have increased security access? Clerk has passed concerns onto the Borough Council.

A request to get the white fence repainted on Bridge street. This request has been sent to the Borough Council.

A request for assistance for in submitting a Freedom of Information request to the County Council on the parking tickets that are issued in Tutbury. Clerk and County Cllr White has dealt with this.

A request to remove logs from Open space at the top of Portway Drive. Clerk has dealt with this.

Email concern has been passed onto the County Cllr P White regarding the issue of parking near the access lane on Monk Street that reduces access and visibility exiting that lane. Cllr White has responded and passed the concern onto Highways for consideration.

A member has passed on concern regarding a fatal accident that happened on 3<sup>rd</sup> July near the crossroads on Belmot Road on the borders of Tutbury, Anslow and Hanbury parishes. The lady that died was a junior parametric travelling in an ambulance. The clerk will work in collaboration with the other clerks once an inquest has been undertaken and a report about the incident has been released. Meanwhile, the parish councils are concerned for the family involved and will make no further comment on this matter at this time.

### **Local Government Pension Scheme Training**

The clerk attended a day's training at the County Offices regarding the administration and regulations required to administer the Clerk's pension. The training set out the proposed changes to moving over to an electronic system that will be used from April 2020 and all administrators will have to use the new electronic I Connect System. This will have an impact on the end of year returns that are made.

Members of the Local Government Scheme will no longer receive benefit statements as these will also be issued electronically.

The training also emphasised the changes in the career average pension schemes compared to the final salary schemes and how this means that the data exchange between Employers and the Pension service is so important.

A representative from the Pension regulator reiterated the requirement to adhere to the deadline to re-register auto enrolment of employees three years after the original enrolment date.

### **Update from Clerks Meetings**

The clerk has attended two meeting with Staffordshire clerks. News from neighbouring parishes.

Hanbury Parish council are working with the police and supporting the investigations regarding the fatal accident that took place on the border of Anslow and Hanbury.

Hanbury are organising the service to commemorate the 75 years anniversary of the Fauld explosion

Anslow are in the final stages of installing their mobile Speed Indicator sig project, that will be sited and rotated between three key roads in Hanbury.

Wall have completed their mobile speed camera project where data is recorded and the speed camera flashes when speeding takes place on their speeding hotspots. There is an option to notify the police with the date if they choose to.

Clerks are working on making their websites compliant for the new Accessibility Regulations 2018. Uttoxeter Rural clerk and other parishes are working on complying to the new Regulations in terms of archiving data on the website and is looking into software that will assist partially or non-sighted people to access the information on their website. All parish council will have to adhere to this new regulation by September 2020. Tutbury's chairman will review our website and make sue it is compliant against the briefing issued by the Society of Local Clerks.

Clerks are also working towards getting new councillors trained. Consideration can be given in more collaborative approach to bring training locally between parishes rather than travelling to Stafford.

### **Best Kept Village**

Prizes have been purchased for the children's poster competition.

### **Seats in the Bus Shelters**

Tutbury Parish Council have been contacted by several parishioners regarding this topic. Below is a summary of the main points.

Request for a seat in the bus shelter has been made

A seat will help those who are ill, disabled and those with young children.

The seats would allow those who struggle walking up the hill on the High street to sit on the way up.

Concern has been raised by a resident on High street regarding the anti-social behaviour that a seat attracted in the past, which was why the seats were removed from all the bus shelters

### **Clerks notes**

A seat for those who struggle standing and walking would ideally need arms to help the person to stand as well.

A Bench could be considered that could easily be removed and sited elsewhere if problems did arise.

### **Tender for the work on the triangle**

To refurbish the steps and bench quite received £445

## Planning

East Staffordshire Borough Council have prepared two draft Supplementary Planning Documents (SPD) and are inviting your views. Supplementary Planning Documents provide guidance on key development plan policies and how they will operate.

The **Shopfronts SPD** provides advice on what important features make a good, well designed shopfront. The guidance will ensure the Borough continues to have vibrant and attractive town and local centres.

The **Separation Distance and Amenity SPD** provides advice on spacing standards for new residential developments to ensure that existing and future residents have a good level of amenity and privacy to enjoy the place where they live.

The two SPDs will be published for consultation on **Monday 24<sup>th</sup> June 2019 until Monday 5<sup>th</sup> August 2019**. I would welcome your views on the documents. Any representations will be considered and reported to Members with any proposed changes to the documents and, if accepted, adopted for use in determining planning applications.

The two documents can be viewed online at:

<http://www.eaststaffsbc.gov.uk/planning/planning-policy/consultations>

Please e-mail any comments to [planningpolicy@eaststaffsbc.gov.uk](mailto:planningpolicy@eaststaffsbc.gov.uk) or send in writing to East Staffordshire Borough Council, Planning Policy, PO Box 8045, Burton upon Trent, DE14 9JG.

### **P/2019/00574**

Proposal: Listed Building Consent for the installation of a ground source heating system to include the provision of new pump, external ground loops, internal heating pipework, radiators and new hot water provision

Location: Lower Castle Hayes Farm, Belmot Road, Needwood, Staffordshire, DE13 9PH

[P/2019/00743](#)

Felling of 2 Scots Pine and all over crown reduction of 1.5m from both the height and sides to 2 yew trees (TPO No 5)

56 Belmont Road, Tutbury, Staffordshire, DE13 9NL

## **Decisions**

P/2019/00384

**Conversion of part of ground floor from retail unit (Class A1 Shops) to form a residential unit including demolition of existing porch  
1 High Street, Tutbury, DE13 9LP**

P/2019/00387

**Listed Building Consent for the demolition of existing porch and internal and external alterations to include installation of window on west elevation and internal partitions to facilitate the conversion of part of ground floor from retail unit (Class A1 Shops) to form a residential unit  
1 High Street, Tutbury, DE13 9LP**

P/2019/00630

**Alterations to existing steps and retaining wall to improve access to dwelling and resurfacing of existing driveway.  
1 Fishpond Lane, Tutbury, DE13 9NB**