

## **TUTBURY PARISH COUNCIL (TPC)**

A meeting of the Parish Council was held in Tutbury Village Hall, Monk Street, Tutbury, Monday 18<sup>th</sup> November 2019. Those present were Cllrs, R Lock (Chair), Cllr K England (Vice Chair), C Smedley, P Steadman, Cllr T Spencer Smith, F Crossley, D Morris, L Evans, W Crossley, Cllr M Upton, Borough Councillor G Raybould in attendance, Karen Duffill (Clerk)

### **11/1.0 APOLOGIES**

, Cllr L Anderson, Borough Councillor S Gaskin, County Councillor P White.

**11/19/2.0 MINUTES OF THE MEETING** held on 21st October. Emergency Accounts for Payment meeting 25<sup>th</sup> October, 11<sup>h</sup> November Planning Meeting.

2.1 The parish council meeting minutes were approved as an accurate record and signed by the chair.

### **11/19/3.0 DECLARATIONS OF INTEREST & DISPENSATION REQUESTS**

3.1 Cllr T Spencer Smith and Cllr P Steadman Tutbury Old School Committee Members in relation to the grants for Local Organisations agenda item.

### **11/19/4.0 PUBLIC PARTICIPATION**

4.1 A member of the public was representing the Duchy of Lancaster. Council members sought clarification on the land survey that was carried out on Duchy land at Redhill Lane. Cllrs were informed that this was a land investigation survey and there would be no more planned for at least six months. The representative could not clarify the reason for the survey, but was happy to answer any other questions regarding the renewal of the lease. The lease renewal was overdue for the playing field land at Ferrers Avenue. The chair assured her that this would be added to the next agenda and questioned if more houses would be built on this land. The Duchy representative could not comment on this proposal.

### **11/19/5.0 CLERKS REPORT INCLUDING CORRESPONDENCE.**

5.1 The report was distributed to the councillors before the meeting, see report.

### **11/19/6.0 BOROUGH AND COUNTY COUNCILLOR REPORT**

6.1 Borough congratulate the remembrance organisations and Tutbury band on the success of the service and parade.

16.2 Borough Council have installed a height restriction barrier in the Duke Street car park, response to queries has confirmed it has been installed correctly.

16.3 New bins have been installed in High Street. Height restrictions has been checked out and all ok.

16.4 Footpath have been assessed as aa fall on the footpath had been reported. Another resident slipped on the cellar entrance and broke their wrist.

16.5 The Borough councillor was asked about the status of the Section 106 agreement at heritage park for the provision of the community centre, play area, bins and roads. Cllr G Raybould said that Borough Cllr Duncan Goodfellow has more info and will look into it. The parish council asked for an update prior to the next meeting and attendance of Cllr D Goodfellow to update the parish council.

16.5 A resident has commented that the barrier on Green Lane is blocking the entrance into Heritage park. This is a safety issue as walkers are not able to access this area to avoid fast oncoming traffic.

16.6 The clerk requested again for new dog bins either end of Elm lane

16.7 ESBC councillor not aware of new houses being built on Redhill Lane but can enquire. Councillors are concerned health and village infrastructure will not support further development.

16.8 The county councillor could not attend due to General election commitments. This had also caused delay with other county council commitments but assured the parish council he would be able to attend the December meeting.

## **11/19/7.0 7. CONSIDER PREPARATIONS FOR THE ELECTORAL REVIEW CONSULTATION**

7.1 The working party have requested that the clerk obtains electoral figures for Tutbury and the surrounding areas prior to the January meeting from the Borough Council. The Boundary review deadline has been extended until 23rd Feb 2020 due to the forth coming general election. The number of councillors will be reduced to 37 and the allocated electors per councillor will be 2023 with a variance of plus or minus 5%. This will have an impact on Tutbury being an independent ward.

## **11/19/8.0 TO CONSIDER AND APPROVE THE RE-INSTATEMENT OF A STREET CLEANER**

8.1 The budget was realigned to enable a street cleaner to be reappointed. The clerk said that the specification will need to be amended and advertised, this will be reviewed at the meeting. Enquiries have been received from interested people to apply.

### **Resolution**

All councillors voted in favour to reinstate and advertise the street cleaner position on a self-employed basis

## **11/19/9.0 TO APPROVE ACCOUNTS FOR PAYMENT.**

9.1 Accounts were approved for payment and authorised by two councillors.

To whom paid	Particulars of payment	Net Total	Vat	Total + Vat
Opus Energy	Changing room gas supply	27.55	2.47	30.02
HM revenue and customs	National Insurance	106.30	0.00	106.30
Karen Duffill	Clerks Salary	919.35	0	919.35
Karen Duffill	Clerks Expenses	23.00	0.00	23.00
Karen Duffill	Clerks Expenses Christmas decorations	19.98	0.00	19.98
Staffordshire County Pension Fund	Clerks Employer Pension	300.85	0	300.85
Staffordshire County Pension Fund	Clerks Employee Pension contribution	162.21	0	162.21
Sterilizing services	Legionella control Monthly check inv 41189	36	7.2	43.20
TH Heath Contracts ltd	Mowing and pitch maintenance contract	2814.00	562.8	3376.80
PF Fabrications Ltd	replacement barrier for Ferrers Avenue	1300	260	1560.00
Dragon Forge Artistic Ironworks	Church Grill	1375		1375.00
Firs Farm Nursery	Planters empty and refill	669.84	133.97	803.81
Peter Steadman	remembrance piper and drummer	450		450.00
Greenbarnes Ltd	Parish Council Noticeboard	815.81	163.17	978.98
RB Landscaping	church Mowing inv 00150	150	0	150.00
RB Landscaping	Chatsworth drive football maintenance inv 0150	50		50.00
W Crossley	Remembrance wreath	20		20
	Total			10369.50

## 11/19/10.0 TO CONSIDER AND APPROVE COMMUNICATION POLICY.

10.1 Concern was raised about the level of information published regarding other organisations on the parish council website. A member suggested that there should be a disclaimer protecting the council about the level of information that was requested from other organisations. The clerk assured the council that there was minimal information regarding outside bodies on the website and only relevant information was published.

10.2 A member suggested removing the lines in the policy related to Facebook and Twitter as this was not applicable for Tutbury Parish Council at this time.

10.3 The clerk had advised that there should be an additional policy that addressed how the council deals with the Press. This will be distributed at the next meeting.

### Resolution

All members voted in favour to adopt the policy.

## **11/19/11.0 GRANTS FOR LOCAL ORGANISATIONS**

### **TOSCA**

**Cllr Steadman and Cllr T Spencer Smith left the room.**

11.1 Members of The Tutbury Old School Committee have applied for financial assistance with legal fees to secure a 10-year lease on the Pre School/ Scout hut community building. The extended lease will allow the committee to apply for future funding to repair the building and secure the future of the building for the many community groups that use it.

11.2 A member suggested that the County Council should be approached to transfer the building over the Tosca for a long-term solution.

### **Resolution**

All members present voted that the parish council confirmed that a grant should be awarded and approved for payment at the following meeting.

5

Cllrs returned to the meeting.

## **11/19/12.0 TO CONSIDER AND APPROVE IMPROVEMENTS TO ELM LANE**

12.1 A resident has requested that the parish council lay additional stone in Elm (Ashy Lane) to make it easier to walk and to reduce the boggy slippery section in the middle of the lane. A quote has been received from the council's existing footpath contractor for £180. Two members stated that the stone required should be grade 1 stone suitable and compatible with the existing stone.

### **Resolution**

All members voted in favour based on the correct stone being used.

## **11/19/13. 0 BUDGET CONSIDERATIONS FOR NEXT FINANCIAL YEAR 20/21**

13.1 The clerk distributed a proposed budget , see budget report. This was based on a stable precept request.

13.2 A member recommended that the TOSCA reserve should be increased from 1000 0 to 4000. This should be a virement of 1000 from Community building budget and 2000 from the High Street reserve.

13.3 A member suggested expenditure should be allocated for a footpath to be installed from the Cornmill Lane Playing entrance to the changing rooms. This would protect further deterioration of the first field access. A quotation will be required, it is estimated that this, including improvements to other hardstanding areas would be around £5000. This could be vired from an existing reserve or fundraising, otherwise an increase of over 10% to the precept would be required. The Borough councillor would consider offering grant assistance. Cllr D Morris will investigate associated costs.

**11/19/14.0 TO CONSIDER AND APPROVE TREE SURGERY IN THE CLOSED CHURCHYARD AND APPOINT A CONTRACTOR.**

14.1 Four quotes have been received based on the specification drawn up from the tree survey. Three were included in the clerk's report and additional quote of £2485.

14.2 A member raised concern regarding the safety and insurance of this work in the closed churchyard, due to the close proximity to the neighbouring properties. The clerk advised that the Parochial Church Council will be involved and the contractor would be required to show evidence of insurance and arisk assessment before the work could take place. The residents will be informed of the work through the planning permission process, but the clerk can write to the residents.

**Resolution**

Two members proposed quote two and all Cllrs voted in favour. The clerk will appoint the contractor.

**11/19/15. 0 TO CONSIDER THE EXIT FROM FERRERS AVENUE PLAYING FIELD ONTO REDHILL LANE**

15.1 A member raised concern regarding the exit of Ferrers Avenue playing field onto Redhill was a safety concern. He witnessed a dog in the middle of the road. The owner had the dog on a long lead exiting from the gap in the boundary hedge onto Redhill Lane and the dog strolled into the road causing a road hazard/ The boundary hedge is not secure and children could also exit onto the road. A member questioned the lease requirements for securing the boundary.

**Resolution**

Two members proposed that the boundary opening should be blocked off and a safety notice erected warning walkers and children of the road hazard. Cllr Morris will investigate costs of securing the boundary.

**11/19/16.0 TO CONSIDER AIR POLLUTION IN THE TUTBURY AREA**

**16.1** A member proposed that as part of the local plan pre submission documentation, due to the additional housing in the area this may lead to Increase in traffic congestion thus causing a threat to air quality. Therefore , there is a requirement to improved air quality . He proposed that the Borough Ocuncil should be asked for a monitor to be placed in Tutbury. Possible locations were the village hall, near the public toilets, in addition outside the school where a lot of cars are left running to drop off children. Two maybe required or one moved around the village.

It was suggested that air pollution is a cause of death in Britain. Fine particle pollution is a problem particularly in Bristol which is linked to health conditions such as asthma. A member commented that Climate change has to be important factor and we should support the suggested to monitor the situation.

**Resolution**

A member proposed that the Borough Council should be approached to install air monitors for Tutbury.

**11/19/17. 0 TO CONSIDER AND APPROVE LONDON BRIDGE COSTS AND POLICY. THE PUBLIC AND PRESS WILL BE EXCLUDED FROM THIS AGENDA ITEM. SUBJECT TO COUNCIL PROPOSALS.**

The public left the room, A proposal was seconded to extend the meeting for ten minutes.

17.1 The clerk distributed a draft policy for London Bridge, this was of a sensitive nature and should be treated as confidential, recommended by the national council association.

**Resolution**

All members voted in favour to adopt the policy and spend the associated costs that would fall within the financial limitations for the clerk and the chair.

**11/19/18. 0 ITEMS FOR THE NEXT AGENDA**

**18.1**

Precept setting

To Review the press policy

To consider the job specifications and pay rate for the street cleaner position.

Lease renewal of Ferrers Avenue playing field.

**11/19/19.0 DATE OF NEXT MEETING**

19.1 10th December Planning Meeting

16th December full council.

Meeting ended at 9.40pm