

CLERKS Report 20th Jan 2020

01/20/5.0 CLERK'S REPORT INCLUDING CORRESPONDENCE

5.1 The Duchy have advised that their policy is that they do not usually offer property from within their core estates for sale. So would not consider the sale at this time. The clerk suggests a response that we are offered this if the policy changes in the future

5.2. The police report provided by PCSO Adam Evans reports an overall decrease in crime compared to last year. There have been incidents reported of arson and personal robbery compared to last year. Overall there is an increased trend across Staffordshire of theft of high-powered expensive cars and Staffordshire police are advising to Use car key signal blocker cases/sleeves, they cost less than £10, or an aluminium tin at home. Find a safe place for your keys at home and check to ensure they are out of range.

5.3 The Society of Local clerks has launched a series of webinars in collaboration with the Centre for Sustainable Energy (CSE),

- Climate Emergency Series 1: Declaring an emergency and action planning
- Climate Emergency Series 2: Reducing energy use in buildings
- Climate Emergency Series 3: Community-based energy projects
- Climate Emergency Series 4: Zero Carbon Neighbourhood Planning
- Climate Emergency Series 5: Community Engagement and Social Media

The costs of these is £60 for the clerk and £70 for councillors. They run in the daytime

The clerks recommend that Climate emergency should be a future agenda item and if required the clerk will enrol for one of the webinars prior to the agenda item.

5.4 A review of the Financial regulations, standing orders and other existing policies will need to be approved in the February meeting. A new model has been released for the Financial regulations which the clerk will ask the councillors to read before the next meeting and distributed a printed copy. There were no recommended changes to the other existing policies. However, the clerk requests the councillors to read these available on the web site prior to the next meeting.

5.5 Best Kept Village letters have been distributed to local organisations. A request to respond who is interested in meeting 10th February 7.30p, Tutbury Village Hall, has been set and the council will await responses.

5.6 The clerk has sourced a small plastic 5 a side goal that 8x5ft that can be erected in the MUGA. Two of these goals would be within the clerk;s financial regulation to purchase for Cornmill lane,If ordered would provide an inexpensive way of offering a football community provision iin wet weather. Volunteers to erect the goals would be required.

Samba 8 x 5ft Football Match Goal

(0)

Item #266817

£74.89



Enjoy a kick about with the Samba 8 x 5ft football goal. With added features such as roof to the net, you are able to have hours of fun with your 5-a-side team or enjoying some family football in the garden or park. Included with this goal is a locking system, net, net clips and ground anchors.

Features:

- Locking system
- Fully portable
- Free standing
- Use on any surface
- Fits in an average sized family car
- Light and easy to assemble
- Follows the BSi Safety Standard BS8462:2005+A2:2012

Goal Dimensions:

- **Goal Height:** 4ft 11" (1.5m)
- **Goal Width:** 8ft (2.44m)
- **Goal Depth:** 4ft 2" (1.27m)
- **Weight:** 12kg

01/20/ 6.0 BOROUGH AND COUNTY COUNCILLOR REPORT

6.1 A list of questions regarding the Heritage Park Site has been sent to the Borough Council prior to the meeting.

6.2 The parish council have noted that the response to the planning complaint needs to be submitted to a third stage. The Parish Council have requested additional information regarding minutes and legal guidance before this submission is made. We are awaiting further information.

01/20/ 7.0 TO REVIEW AND ELECT ADDITIONAL MEMBERS TO THE COMMUNITY BUILDING WORKING PARTY.

7.1 Existing members are Ken, Chrys and Francis. The chair declared an interest due to the proximity of the proposed building to his property.

01/20/8.0 TO APPROVE ACCOUNTS FOR PAYMENT

8.1

Date	To whom paid	Particulars of payment	Net Total	Vat	Total + Vat
20/01/2020	Karen Duffill	Clerks Salary	919.35	0	919.35
20/01/2020	Karen Duffill	Clerks Expenses	23.00	0.00	23.00
20/01/2020	Staffordshire County Pension Fund	Clerks Employer Pension	300.85	0	300.85
20/01/2020	Staffordshire County Pension Fund	Clerks Employee Pension contribution	162.21	0	162.21
20/01/2020	Starboard Systems Ltd	Scribe accounts package	198.1	39.62	237.72
20/01/2020	Sterilizing services	Legionella control Monthly check inv 41002	36	7.2	43.20

8.2 Budget summary to be distributed

01/20/9.0 TO RECEIVE A REPORT FROM THE CHURCH WORKING PARTY

9.1 The meeting reviewed the remembrance service. The seating was suitable for the councillors this year. The church council will be requesting an external risk assessment to be carried out for next year in relation to the increased in numbers for this service.

9.2 The forthcoming tree works were considered the suggestion to replace the two felled trees with two small ornamental June berry trees.

9.3 The Church council agreed that smaller replacement trees for the remembrance trees would assist root growth and reduce the risk of falling on the gravel bank.

9.4 The new reverent Phyllis will endeavour to attend the next meeting with the council.

9.5 the clerk will email the Best Kept Village letter to the church council.

9.6 The Church council agreed to accommodate suggestions in the London Bridge policy adopted by the parish council.

01/20/10.1 TO CONSIDER AND APPROVE REPLACEMENT OF WW1 MEMORIAL TREES

10.1 The supplier has advised that to replace these with smaller specimens 175cm to 2M it would cost £42 plus Vat. per tree £84 Smaller trees will be less dependent on watering/ otherwise they can offer a direct replacement. For £120 per tree. These would be a girth of a meter and around height approximately 300 to 325cm. Planting, labour would be offered free of charge from the existing supplier. The original costs of the trees were £415 ex vat

01/20/11.0 . TO CONSIDER THE RENEWAL OF CURRENT CONTRACTS

11.1 The council to agree if the existing contractors will be offered as a renewal or if the contracts will be offered out to tender. If a renewal contract is offered what length of contract will be offered and what contracts costs are acceptable?

- **Closed Churchyard**
- **Ferrers avenue playing field and hedge, Cornmill Lane Pitch, open space and hedges**
- **Triangle**
- **Close bank and Wakefield Avenue Footpaths**
- **Legionella Control**

01/20/12.0 TO FORM A WORKING PARTY FOR IMPLEMENTATION OF FERRERS AVENUE PLAYING FIELDS IMPROVEMENTS

The working party should consider.

- The type of boundary repair fence, hedge relaying other
- Write a specification for the boundary repair
- Consider signage
- Funding available grant application
- Replacement goal posts
- Other improvements amenities that can be implemented to widen the appeal of the facility tween age children

01/20/13.0 TO RECEIVE AN UPDATE ON THE ELECTORAL BOUNDARY REVIEW WORKING PARTY

13.1 Updated figures from the Borough Council have been received. The confirmed electorate for Tutbury as at 2 January 2020 is 2989.
Deadline for the consultation period is Feb 23rd

Info from the consultation website

- Explain your opinion using evidence and examples.
- Think about the three legal factors the Commission uses to draw new boundaries:
 - 1 New wards should leave each councillor representing roughly the same number of voters as other councillors elsewhere in the authority.
 - 2 New wards should – as far as possible – reflect community interests and identities, and boundaries should be identifiable. Consider transport links, community groups and facilities, natural or physical boundaries, parishes and shared interests.
 - 3 New wards should promote effective and convenient local government. Consider the number of councillors for, the geographic size of, and the links between parts of the ward.
- Have your say! The Commission gives equal weight

01/12014.0 ITEMS FOR THE NEXT AGENDA

- Walking the footpaths
- Community Building
- Additional stone on Elm Lane
- Bus shelter seats
- Closed churchyard trees
- Ferrers Avenue improvements
- Review of policies and procedures
- Risk Assessment

01/20 15.0 . DATE OF NEXT MEETING

15.1

Planning Meeting TBC

Best Kept Village meeting 10th February

.Full Council 17th February