

TUTBURY PARISH COUNCIL (TPC)

A meeting of the Parish Council was held in Tutbury Village Hall, Monk Street, Tutbury, Monday 16th March 2020. Those present were Cllrs, R Locke (Chairperson) K England (Vice Chair), C Smedley, T Spencer Smith , L Anderson, M Upton

02/20/1.0 APOLOGIES

Cllrs P Steadman, W Crossley, F Crossley, D Morris, L Evans, , Borough Cllrs G Raybould, S Gaskin, County Councillor P White,

Due to the outbreak of Corona Virus and government advice of unnecessary social contact and meetings. Individuals with pre-existing health conditions, aged over 70 and who have showed any of the symptoms of the virus were advised to stay at home and to self-isolate.

Therefore, some councillors and the clerk did not attend. The agenda was minimised to avoid a long meeting and to reduce the risk of the virus spreading. Agenda items will be carried forward to a future meeting.

02/20/3.0 DECLARATION OF INTERESTS

None

03/20/ 7.0 TO APPROVE EXISTING POLICIES

7.1 The existing policies are on the website for councillors to review and confirm if there are any changes to be made.

Cllrs proposed and all voted in favour, that an additional clause to the financial regulations 4.2.4 should be added

In an emergency to community life, health or property the clerk and the chair are delegated the authority to spend up to up to £1000.

03/20/9.0 TO APPROVE ACCOUNTS FOR PAYMENT

9.1 Cllr proposed and all voted in favour to delegate the authority to the chair and Clerk to authorise payments that are within the agreed budget approved by the full council including regular payments for existing contracts.

9.2 March payments were authorised and signed by the councillors

Accounts for payment

To whom paid	Particulars of payment	Net Total	Vat	Total + Vat
HM revenue and customs	National Insurance	106.30		106.30
Karen Duffill	Clerks Salary	919.35	0	919.35
Karen Duffill	Clerks Expenses	23.00	0.00	23.00
Karen Duffill	Changing rooms keys	14.00	0.00	14.00
Staffordshire County Pension Fund	Clerks Employer Pension	300.85	0	300.85
Staffordshire County Pension Fund	Clerks Employee Pension contribution	162.21	0	162.21
Firs Farm Nursery	Replacement memorial trees	84	16.8	100.80
Firs Farm Nursery	Christmas tree	145	29	174.00
Tutbury parish Charities	Charity House room hire	150		150
Tutbury parish Charities	playing fields rent Cornmill Lane	250		250
Sterilizing services	Legionella control Monthly check inv 41957	45	9	54.00

Proposed April payments were approved

To whom paid	Particulars of payment	Net Total	Vat	Total + Vat
HM revenue and customs	National Insurance	106.30		106.30
Karen Duffill	Clerks Salary	919.35	0	919.35
Karen Duffill	Clerks Expenses	23.00	0.00	23.00
Staffordshire County Pension Fund	Clerks Employer Pension	300.85	0	300.85
Staffordshire County Pension Fund	Clerks Employee Pension contribution	162.21	0	162.21
Cripwells	Repair to changing rooms roof	499.63	99.93	599.56
Cripwells	Bus shelter lighting repair	144.00	28.80	172.80
Sterilizing services	Legionella control Monthly check	36	7.20	43.20

03/20 18.0 ITEMS FOR THE NEXT AGENDA

- Items from the March agenda will be carried forward.
- End of year accounts
- Authorisation of the Audit

03/20 20.0.DATE OF NEXT MEETING

20.1 Meetings will be postponed until the Health advice changes

Chairman Signature

Date

12th May Annual Parish and Annual meeting of the council.

Chairman Signature

Date