

TUTBURY PARISH COUNCIL (TPC)

Virtual meetings have been permitted according to the regulations that came into force on 4th April 2020 The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales)

Regulations 2020

A meeting of the Parish Council was held by Zoom teleconferencing, Monday 16th November 2020. Those present were Cllrs, R Lock (Chair), Cllr K England (Vice Chair), Cllr C Smedley, Cllr P Steadman, Cllr T Spencer Smith, Cllr F Crossley, Cllr L Evans, Cllr W Crossley, Cllr M Upton, Cllr, L Anderson, Cllr D Morris, & Borough Cllr S Gaskin

11/20 1.0 Apologies

1. Borough Councillor G Raybould, ,County Councillor P White.

11/20 2.0 Minutes of the meeting held Sept 21st and Green Lane Meeting September 29th 2020 Cllr P Steadman and Cllr M Upton were not recorded as attending the 29th September meeting. However, minutes were agreed as a true record and signed by the chairperson.

11/20 3. 0 Declarations of Interest & Dispensation requests:

2. 3.1 Cllr P Steadman declared an interest in the scouts and Cllr T Spencer Smith declared his interest in TOSCA with reference to the community fund agenda item.
- 3.2 Cllr F Crossley declared that he was an allotment holder in relation to the agenda item on Peacocks in the allotment area on Castle Street.

11/20 4.0 Public Participation:

- 4.11 No public were present at the meeting.

11/20 5.0 Clerks Report including correspondence

5.1 The external audit has been completed with no concerns. The completion notice and audit are available on the website in accordance with legal requirements.

Correspondence

An email has been received enquiring if there any plans to install seating, especially in High Street? Cllrs said that this would be reviewed after the local distancing laws were reviewed in the new year when the bus shelter seating will be reviewed.

An email was received to suggest a dog agility is erected in Tutbury for the health and wellbeing of dogs and their owners as a suggestion for the Tutbury Fund.

11/20 6.0 Borough and County Council Report

- Speeding on A511
- Borough Council to address the maintenance of the Mill Fleam
- Playing fields bin provision

6.1 Borough Cllr Gaskin has been contacted by planning concerns one regarding planning permission in Fishpond lane.

The improvement work on station Street in Burton have now been completed. Burton High Street improvements will also commence soon.

Cllrs requested that the Community fund grant deadline be extended. Cllr Gaskin said he would feedback the comments to Sarah Gummerson and George Allen who were responsible for the fund committee. Cllr Gaskin believed that a six-month extension maybe considered.

6.2 A member asked if Cllr Gaskin could find out the COVID-19 19 cases in the area .Cllr Gaskin said he would email the figures to the clerk to circulate.

6.3 Parish councillors requested Cllr Gaskin to confirm the membership of the Tutbury Community Fund committee. He confirmed that elected members representing Tutbury had been selected, including himself, G Raybould, and County Cllr P White. The chair of the Parish council Russell Lock would remain on the committee if the chair post changed. Cllr Gaskin was not able to confirm the other officer members other than Deputy Leader Cllr G Allen, and S Gummerson. He would request that information would be confirmed at the meeting on Monday 23rd November. A Cllr asked if the political balance of the committee could also be confirmed. The Parish council chair will update Cllrs in the outcome of the meeting.

6.4 Cllrs enquired if the parish council could be involved in the application process, so the parish council would be able to comment on the validity of the grant proposals? However, Cllr Gaskin confirmed that the committee would be in a fair position to do this without the parish council. The point system will grade all the suggestions so that will assist in how the money is spent.

Q6.5 A member questioned the grant selection criteria. It was not clear if there would be one grant issued for the full £250k or if there were smaller grants that would be considered out of the proportion of the whole grant. It was felt that more specific details should be released for applicants.

6.4 The Mill fleam rejuvenation has now been passed to County Councillor P White to investigate funding to excavate the fleam to get it flowing again. Gates from the River Dove are open, so once excavated will flow again.

6.5 Cllr Gaskin would ask Cllr Raybould for an update on bin provision for the playing fields areas on Ferrers Avenue and Cornmill Lane.

11/20 7.0 To approve a donation of £50 to the British Legion for lamp post poppies.

7.1 Cllr Steadman erected lamp post poppies previously acquired but suggests that a donation of the £6 per poppy was made. A member stated that Horninglow parish council donated £100 in view of the omission public collections.

Resolution

A proposal to donate £100 was proposed and seconded, all Cllrs voted in favour.

A member requested for payments to be stated in advance of the meeting as the agenda item stated £50. An amendment to the limit on the agenda was permitted.

11/20 8.0 Accounts for Payment.

8.1 The accounts were proposed and seconded for payment all Cllrs voted in favour of the accounts being approved for payment.

Date	Description	Supplier	Net	VAT	Total
16/11/2020	Legionella Control	Sterilizing Services Ltd	36.00	7.20	43.20
16/11/2020	Street cleaning and maintenance	M Guest	364.00	0.00	364.00
16/11/2020	Cllr Training	Staffordshire Parish Council Association	50.00	0.00	50.00
16/11/2020	Cllr Training	Staffordshire Parish Council Association	50.00	0.00	50.00
16/11/2020	Cllr Training	Staffordshire Parish Council Association	100.00	0.00	100.00
16/11/2020	Scribe Accounts Package	Starboard Systems Limited	283.00	56.60	339.60
16/11/2020	Playing Fields rent	Duchy of Lancaster	#####	280.00	1,680.00
16/11/2020	Playing Fields rent	Duchy of Lancaster	700.00	140.00	840.00
16/11/2020	Zoom Meeting Software	Karen Duffill (ZOOM)	11.99	2.40	14.39
16/11/2020	Clerks Salary	Karen Duffill	953.86	0.00	953.86
16/11/2020	Clerks Expenses	Karen Duffill	31.00	0.00	31.00
16/11/2020	National Insurance	HMRC	103.79	0.00	103.79
16/11/2020	Clerks Employer Pension	Staffordshire County Pension Fund	297.52	0.00	297.52
16/11/2020	Employee Pension Contribution	Staffordshire County Pension Fund	163.92	0.00	163.92

11/20 9.0 To consider and approve the 21_22 financial Budget.

The clerk presented a draft proposed budget for the Cllrs to consider and suggest amendments. The clerk predicts that there will be an estimated underspend due to the current restrictions.

9.1 A member suggested that the community building reserve was reallocated and increased from other areas to form a community support fund for organisations to request financial support to be able to submit their applications to the Borough Council Tutbury Community Fund.

9.2 A member suggested that the council should purchase five extra planters for High Street and potentially Duke Street. The clerk clarified that this would increase the annual budget by around £500 for each seasonal planting. Additional costs of purchasing the planters and the licence fee to position them on the Highways would also need to be budgeted for. Cllr Morris will obtain a suitable quote from the existing supplier. Cllr W Crossley agreed to produce a map with potential positions of planters on High Street and Cllr Evans agreed to investigate positions for planters on Duke Street.

9.3 A member suggested that the budget was revised to reduce any underspend increasing reserves. This may enable the precept to be reduced. A suggestion to allocate variable budgets amounts of any underspend, could be allocated to the grants budget for the following year. To have variable budget amount allocations rather than fixed amounts may reduce the council increasing the reserve year on year. The chair suggested that the precept will be discussed in the December meeting and for Cllrs to think about this in advance

9.4 Cllrs confirmed the requirement for the events budget and the Flag brackets.

9.5 Cllrs questioned the Earmarked provision for the High Street, the clerk confirmed this was earmarked to contribute to a proposed Bus Shelter or improvements to the High Street pavements and revision in parking provision as suggested in previous work with the County Council. The clerk suggested that improvements would probably require match funding. Members raised concern that the County Council should provide Highways improvements. A member suggested that the correct way, was to borrow money for large capital projects. The clerk confirmed that money can be earmarked annually for larger projects to enable the council to fund large projects without borrowing.

9.6 A member requested that an amount was earmarked for Bus Shelter seating. It was suggested a bus shelter on the High Street near the chemist was required but this could be earmarked for a longer-term plan. However, money does need to be spent and not all allocated to reduce the overall reserve.

11/20 10.0 To consider and approve an amended quote for the boundary maintenance of Ferrers Avenue

10.1 A revised quote was received to erect a fence and plant hawthorn to repair and protect the boundary of Ferrers Avenue playing field. The cost is £1,160.00

The chair confirmed two other contractors declined to quote. Details of the work were confirmed by the chair. Cllrs agreed the work should be carried out. It was proposed and seconded to accept the quote.

Resolution

A majority of Cllrs resolved for the work to be completed on the Ferrers Ave playing fields boundary to erect a fence and plant Hawthorn to strengthen the boundary.

11/20 11.0 Tutbury Community Fund Update

11.1 A meeting was held on 11.11.20 to formulate a response to the launch of the Tutbury Community Fund. A meeting will be held with the Borough Council on Monday 23rd November. The chair will represent the Parish Council and feedback the outcomes to the Parish Council.

11/20 12.0 To receive an update on the Peacock overpopulation.

12.1 Cllr L Anderson reported that there was £164 in the save the peacock fund and questioned if this should be transferred to the Parish Council to spend in resolving the matter. Cllr Anderson had not been able to report any progress with the issue of over population in the allotment area on Castle Street and did not think it was a parish council matter to resolve. Cllrs agreed that it was not a parish council matter and that no money should be transferred as they are wild birds, originally introduced at the castle. A member believed that there were 16 now in the village. A member suggested that it would be up to the individual who donated money for the peacocks to decide how it is spent to protect them. However, other individuals saw them as pests.

11/20 13.0 To consider and approve plans for the Triangle

13.1 The Chair reported that the tree stump on the triangle is rotten, having investigated with Cllr Spencer-Smith, it is not suitable for a bench. The clerk obtained a quote to remove all the tree stumps and reseed the area and remove other saplings for £150 due the size of the larger stump. A member suggested a more detailed specification was required.

13.2 The clerk obtained a quote of £50 to remove the self-seeded Ash tree on the triangle. A member suggested that more detailed quotes from tree surgeons should be sought to review the area. The clerk suggested that a longer-term plan should be incorporated into the Triangle maintenance contract. It was proposed and seconded

that in the short term to accept the quote to remove the Ash tree. Cllrs voted in favour.

Resolution

To instruct the existing contractor to remove the Ash tree. Cllr Morris will inform the clerk of a more detailed specification for future maintenance requirements.

13.3 The Christmas tree will be erected by the contractor in liaison with Cllr T Spencer Smith. Cllrs were asked to decorate the tree, ideally when the tree is erected at the end of the month.

11/20 14.0 To Items for the next Agenda

14.1

- Setting of the Precept
- Planters
- Bus Shelter Provision High Street
- Close bank footpath maintenance
- Vandalism request PCSO attendance
- Community Fund update
- New Community building or improving current facilities
- Feedback on bin provision
- Speeding a511

11/20 15 Date of Next Meeting

Planning and Community fund meeting TBA

21st December 2020