

**Sal Khan CPFA, MSc**  
**Head of Service**

Date as postmarked

**Direct Line:** (01283) 508131

**Reply to:** Geoff Bagnall

**Our Ref:**

*(please quote this reference on all correspondence with us)*

Dear Sir/Madam

**PARISH PRECEPT REQUIREMENT: TUTBURY PARISH COUNCIL  
GRANT SUPPORT & TAX BASE FOR 2021/2022**

I should be pleased if you would let me have details of your Council's Precept Requirement for the year 2021/22 by completing the attached form and returning it to me by Friday 15<sup>th</sup> January 2021.

Your Precept Requirement should be the amount of your council tax requirement for the year, calculated as required under Section 50 of the Local Government Finance Act 1992, amended by the Localism Act 2011, and must take account of all known items, including parish elections if they are due to be held.

I am able to advise you that the 2021-22 Council Tax base for the parish has now been calculated. It should be noted that the tax base for next year has reduced in order to account for the financial impact of the Covid 19 pandemic. Subject to the Cabinet meeting on 14 December 2020 to approve the calculation, the tax base will be **1,354.9**. This figure is a fundamental component in calculating your local tax and precept requirements.

You will recall that following the implementation of a local council tax support scheme in 2013/14 this resulted in a reduction in the tax base. In order to mitigate the impact of this change the council passed on funding support from central government in the form of a grant. Your grant allocation for 2021/22 has been calculated to be **£2,001.00**.

It is our intention to pay 50% of your Precept Requirement and grant within one month of the start of the financial year, ie on 30<sup>th</sup> April 2021 and the remaining 50% paid within six months of the start of the financial year, ie. 24<sup>th</sup> September 2021.

I have attached an example of how this will impact on the local Council Tax calculation for your Parish. If you have any queries or require further assistance when calculating your precept for 2021/22 please do not hesitate to contact me.

Yours faithfully,



Geoff Bagnall  
Principal Accountant  
[geoff.bagnall@eaststaffsbc.gov.uk](mailto:geoff.bagnall@eaststaffsbc.gov.uk)

## PARISH PRECEPT SETTING 2021/22

Parish: Tutbury

### Council Tax calculation - 2020/21

Net Expenditure less Grant from ESBC = Precept divided by Taxbase = Average Band D Parish Tax Rate

$$\begin{array}{r r r r r r r} \text{Net Expenditure} & & \text{ESBC Grant} & = & \text{Precept} & / & \text{Taxbase} & = & \text{Parish Rate} \\ 47,847.08 & - & 2,001.00 & = & 45,846.08 & / & 1,358.0 & = & 33.76 \end{array}$$

### Council Tax calculation - 2021/22

**Net Expenditure less Grant from ESBC = Precept divided by Taxbase = Average Band D Parish Tax Rate**

For Example:-

$$\begin{array}{r r r r r r r} \text{Net Expenditure} & & \text{ESBC Grant} & = & \text{Precept} & / & \text{Taxbase} & = & \text{Parish Rate} \\ 47,742.42 & - & 2,001.00 & = & 45,741.42 & / & 1,354.9 & = & 33.76 \end{array}$$

In this example a precept of £45,741.42 would result in a Parish Council Tax Rate Freeze.

**PARISH COUNCIL**  
**PRECEPT REQUIREMENTS 2021/2022**

***The Parish Precept Requirement for the year ending  
31st March 2022 is:***

***£.....***

.....  
(please enter in words and figures)

This figure should be the statutory precept amount only and any grant notified in relation to the localisation of council tax support will be in addition to this amount.

Signed: ..... Clerk

Name: ..... Clerk

TUTBURY PARISH COUNCIL

Tel: .....

Email:.....

**PLEASE RETURN TO:**

**GEOFF BAGNALL**  
**Financial Management Unit,**  
**PO Box 8045, Burton upon Trent DE14 9JG**  
**-BY 15th January 2021**