

TUTBURY PARISH COUNCIL (TPC)

A meeting of the Parish Council was held in Tutbury Village Hall, Monk Street, Tutbury, Monday 21st June 2021. Those presents were Cllr R Lock (Chairperson) Cllr Smedley (Cllr K England (Vice Chair), Cllr F Crossley, Cllr W Crossley, Cllr M Upton, Cllr L Evans, in attendance, Karen Duffill (Clerk)

Late arrival P Steadman agenda item 8.0

06/21 1.0 Apologies

Cllr T Spencer Smith, Borough Cllr Gaskin, County Cllr P White

Non attendance

Cllr D Morris and Cllr L Anderson

06/21 2.0 Minutes of the meeting held on 18th May 2021 and 24th May.

May 18th minutes, a member requested that a comment raising concern about the lack of a play area in the funding proposal on Cornmill Lane was not included in the minutes, The clerk clarified that legally only resolutions were required and that not all discussion was required and that was why not all the nominations for chair were not included.

24th May minutes slight wording change and a removal of a figure from the date were noted. The minutes would be republished on the website.

06/21 3.0 Declarations of Interest & Dispensation

Cllr P Steadman declared an interest in agenda item 10 and left the room during that item.

06/21 4.0 Public Participation

None

06/21 5.0 Clerk's Report including correspondence

- A representative from Tutbury Tigers has requested a defibrillator to be sited at the Cornmill Lane playing fields. This will be reviewed after the outcome of the funding committee with the changes proposed at Cornmill Lane.
- A complaint has been received about the Green walk ,that was walked on Bank holiday. This walk has excessive use of electric fences, with very narrow walkways. The electric fences are being used to herd walkers through very

narrow walkways which are stressful when walking with small children and dogs. The walker and the young children reported having to climb a steep incline in a narrow walkway on their knees. It was not enjoyable experience and will not return to the area to walk again. The clerk have logged this as an issue with Rights of Way but suggests that this be raised as an agenda item for a future meeting.

5.2 A new informal netball group has formed following permission from the Clerk who encouraged the use of the games area on a Wednesday evening at 6.30pm. The group consists of 24 ladies aged 12-55 years. The Burton Mail attended the session on Wednesday 13th June and will be writing about it in a forthcoming article. The group have requested if the MUGA could be improved for netball and to move the posts back and have the netball lines repainted/ This request will await the outcome of the funding bid and is good evidence that the MUGA needs upgrading. The clerk recommended purchasing some mobile netball posts in the interim that could be authorised through the chair's authorisation out of the playing fields equipment or the maintenance budget.

5.3 The clerk has attended a Data protection course for the officers and will have a meeting with the chair for updating the data protection policies held. Cllrs have also attended a training course to make them aware of their responsibilities when handling information passed to them by the council.

The traffic restrictions marked in Monk Street have been reviewed and have been corrected. However, a member suggested that he believes there to be an error on Cornmill Lane in front of houses 1-6 and the junction on Monk Street near the vet surgery. This will be raised with the County Cllr.

5.4 The voluntary fire service at Tutbury have used the changing room roof for their training exercise again this month.

5.5 Strimming has been carried out on Elm Lane. However, the strimmer needs new parts and has been taken for repair.

06/21 6 0 Borough and County Council Report

- **Green Lane Safety Review update PW**
- **Green Lane Hedge maintenance PW**
- **Bin Provision SG**

No Cllrs present.

06/27. 0 To approve Accounts for Payment

Date	Description	Supplier	Net	VAT	Total	Column1
21/06/2021	Clerk Training	Staffordshire Parish Council Association	30.00	0.00	30.00	
21/06/2021	Legionella Control	Sterilizing Services Ltd	64.00	12.80	76.80	
21/06/2021	Street cleaning and maintenance	M Guest	390.00	0.00	390.00	
21/06/2021	Mowing contract	RB Landscaping	150.00	0.00	150.00	
21/06/2021	Chatsworth Drive Footpath Maintenance	RB Landscaping	50.00	0.00	50.00	200.00
21/06/2021	Clerks Salary	Karen Duffill	1,026.57	0.00	1,026.57	
21/06/2021	Clerks Expenses	Karen Duffill	31.00	0.00	31.00	1,057.57
21/06/2021	Clerks Employer Pension	Staffordshire County Pension Fund	297.52	0.00	297.52	
21/06/2021	Employee Pension Contribution	Staffordshire County Pension Fund	163.92	0.00	163.92	461.44
21/06/2021	National Insurance	HMRC	123.65	0.00	123.65	
21/06/2021	Grant	TOSCA	2000.00			
					4,339.46	
Direct Debits						
21/06/2021	Changing Room Gas Supply	Opus Energy	22.99	1.15	24.14	
21/06/2021	Changing Room Electricity Supply	Opus Energy	55.98	2.80	58.78	
24/05/2021	Changing Rooms Water Supply	Pennon Water	11.00	0.00	11.00	

06/2. 8.0 To update the council on the budget and approve amendments

A Budget report update was distributed with suggested amendments. See Appendix 1 for the agreed amendments.

The budget for High Street improvements, Community support funding, and planter maintenance were increased due to reallocating money from the general reserve in line with future projects in these areas. Expenditure was allocated to Clerk overtime due to the increase in the number of council meetings. The budget for TOSCA Tutbury Twinning, and the contingency for parking project were reduced. Other general amendments were made to reflect current costs There would still be expenditure in the general reserve in the admin contingency that could be allocated to future projects.

06/21 9.0 To consider and approve installation of new planters for Duke Street

The planters document June 21 outlining the proposal and quotations were distributed. to Cllrs.

9.1 Members proposed that Duke Street requires “ brightening up” and the nearby Leopard Inn will be erecting hanging baskets. Neighbouring residents of the proposed locations of the planters in Duke Street agreed to keep an eye on them. The county Council representative has been contacted in relation to obtaining a licence which is estimated to cost approx. £100

9.2 Cllrs agreed with the” brightening up “ but suggested that plans for improving the car park would brighten up that area and therefore the planters next to the car park would not be required, A good planting scheme in the borders of the car park and regular maintenance could create the same effects. The Borough Council have been asked on several occasions to maintain these borders but only the minimum amount of maintenance has been done. A member proposed that the Borough Council were approached again before placing planters in that area. The clerk confirmed that if the Borough Council could not agree to a higher level of maintenance and planting could be carried out, The parish council could request that this area responsibility is devolved to the parish council as they would have the power to spend on this type of maintenance. The Parish Council could allocate extra hours to the street contractor to maintain this area.

9.3 A member proposed new planters could be located in High Street. Some are well maintained but some are not. It was thought that planters may remove the opportunity for a potential bus shelter. However ,an alternative position would be near Charity house on Duke Street as it accommodates the Museum.

The chair proposed that the proposal was accepted to purchase new planters. A member suggested an amendment for the proposal. These proposals were seconded

Resolution A

To approach the Borough Council to request that planting and maintenance were improved on Duke Street car park and if not investigate devolution to the to improve the area. Cllrs voted in favour.

Resolution B

Subject to improvements to the car park area, and the pavements being wide enough to accept the proposed planters. To purchase and change the location of those planters (A & B) to be positioned outside Charity House on Duke Street.

Cllrs voted in favour.

Resolution C

To position planters C and D as set out in the proposal on the opposite side of the road to the car park on Duke Street. The proposal was seconded but votes were

split, and the chair made the casting vote to position new planters in locations C and D on the map in the proposal document

Resolution D

A proposal was made to include the lettering "Tutbury Parish Council" on the new planters. All Cllrs voted in favour.

06/2 10.0 To consider and approve tree surveys in the following areas

Church Street on along the church path

Chatsworth Drive.

A tree survey is due on the two trees on Chatsworth Drive Park pale footpath. Quotes have been requested.

The previous survey was £260 the clerk recommended that this should be delegated to the clerk and chair to approve a contractor due to the residents' concerns and request for pruning.

Church Street

A resident of Church Street has requested that the trees lining path leading up to the church should be added to the agenda, they have contacted the Duchy of Lancaster who was thought to be the landowner of these trees. However, the Duchy informed the resident that this strip of land was owned by the Parish Council and was transferred to them in 1956. The clerk has requested clarification of this from the Duchy.

Resolution

Cllrs voted in favour to carry out the surveys and to delegate the authority to appoint the contractors to carry out the survey and any emergency work required.

Other aesthetic suggested work will be resolved at the next meeting,

106/2 1.1.0 To consider and approve a grant application from a local Organisation

A grant application has been received from TOSCA due to loss of hire income during the pandemic and a roof repair had contributed to a shortfall in the accounts.

Members proposed and seconded to issue the grant.

Resolution

A financial contribution of £2000 would be awarded to TOSCA for the shortfall in hire fees but not for the maintenance of the building.

06/21 2. 0To consider and approve the implementation of Air Quality Monitoring

Cllr Gaskin has investigated installation of air monitoring equipment to be placed in Tutbury. The personnel involved suggest “

Each set of tubes would be collected monthly. There would be a cost to do this, the tubes would amount to £90 for three stations for a six-month period. The brackets and washers to put them up on the lampposts cost a little bit but the Borough Council contractor may have some spare.

Members suggested that pollution should be monitored especially with the increase in traffic due to the Fauld industrial estate and the new house in the village members suggested Duke Street, which is enroute to Fauld, near the school where parents keep their cars running at drop off times. Baseline measures could be attained and then comparisons made in years to come.

Members questioned what mitigation measures could be taken if those area were polluted. The clerk suggested that a walking bus initiative could be implemented car share scheme or an electric charging point at the Duke Street car park. Any data to assist in the carbon footprint of the village would be a step towards understanding Tutbury’s carbon footprint.

Resolution

A member proposed that three stations should be positioned in the village for a trial period of three years, Location would be

1. High Street
2. Duke Street near the car park
3. Near the school on Burton Street

Members voted in favour.

06/2 13.0 Items for the next Agenda

Bins, parking restrictions, Green Lane and outstanding items for the Borough and County Council

Tree reports

Conservation area and planning considerations.

Footpaths

Planter's update

06/2 14.0 Date of Next Meeting

19th July.

Appendix 1 see document Budget Amendments June 21

Appendix 2 See document Planter Document June 21