

TUTBURY PARISH COUNCIL (TPC)

A meeting of the Parish Council was held in Tutbury Village Hall, Monk Street, Tutbury, Monday 20th December 2021. Those presents were Cllr R Lock (Chairperson/ Borough Councillor), C Cllr C Smedley, Cllr K England (Vice Chair), Cllr W Crossley, Cllr F Crossley, Cllr M Upton, Cllr L Anderson, Cllr P Steadman

In attendance Karen Duffill Clerk

4 Members of the public

12/211.0 Apologies

Cllr T Spencer Smith

County Cllr P white, Borough Cllr S Gaskin

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Non attendance

Cllr D Morris

12221 2.0 Minutes of the meeting held on 2. Minutes of the meeting held on November 15th 2021 and November 22nd 2021

15th November 2021 meeting minutes 3.2 a member objected to the advice given by the chair regarding a pecuniary interest relating to his property, and agenda item 14.0 installation of a seat in the bus shelter that is on the property boundary. The member did not believe that he had a pecuniary interest relating to the bus shelter and asked the chair to withdraw his advice. The chair did not agree that the minutes or the advice was inaccurate and suggested that the member refer this to the monitoring officer to investigate if they wished.

Meeting point 14.0 A member objected to the minute that Cllr W Crossley and Cllr F Crossley had declared an interest when leaving the meeting, it was agreed that this should be removed from the minutes. A majority of Cllrs voted that the minutes were an accurate record.

22nd November 2021 The minutes were proposed, seconded, and approved as accurate.

12/21 3.0 Declarations of Interest & Dispensation

None received

12/21 4.0 Co-option of Casual Vacancy and signing of the declaration of office.

4.1 Two candidates introduced themselves and talked about why they wanted to become a Cllr.

4.2 A member proposed that the vote should be a written ballot this was seconded by two members.

Resolution

A majority of members voted in favour to appoint Chris Dodds

4.3 The declaration of office was signed by the candidate and Cllr Chris Dodds was appointed.

12/21 5.0 Public Participation

A member of the public read out a statement regarding the outcome of the Tutbury Community fund. They did not believe that the correct processes were followed within the Borough Council will be submitting a complaint to the Local Government and Social care ombudsman and will be submitting a standards complaint to the monitoring officer on the Code of conduct of Borough Cllrs Simon Gaskin and Parish Councillor R Lock in relation to their role in the awarding of the Tutbury Community Fund.

A member of the public representing Tutbury Cricket Club wanted to raise their anger and frustration in not being awarded a grant from the Tutbury community fund. The cricket club did not feel supported in submitting their bid for new changing rooms and felt that it was wrong that as a key sports club they did not receive financial assistance. They felt that the process and the people making the decisions handled the fund incorrectly. It was felt that the allocation of funds to community groups was wrong.

A member propose that the parish council review the processes within the parish and Borough Council, before the grant money awarded to the parish council is spent. Items should be raised in the January agenda members agreed that the Parish and Borough process needed review.

12/21 6.0 The meeting was re-opened to Approve Accounts for Payment

6.1 Acceptance of the accounts was proposed, seconded and approved.

Date	Description	Supplier	Net	VAT	Total
20/12/2021	Mowing contract	TH Health Contracts Ltd	2,482.00	496.40	2,978.40
20/12/2021	Clerks Salary	Karen Duffill	954.46	0.00	954.46
20/12/2021	Clerks Expenses	Karen Duffill	31.00	0.00	31.00
20/12/2021	National Insurance	HMRC	102.50	0.00	102.50
20/12/2021	Clerks Employer Pension	Staffordshire County Pension Fund	297.52	0.00	297.52
20/12/2021	Employee Pension Contribution	Staffordshire County Pension Fund	163.92	0.00	163.92
20/12/2021	Street cleaning and maintenance	M Guest	338.00	0.00	338.00
20/12/2021	Legionella Control	Sterilizing Services Ltd	219.00	43.80	262.80
20/12/2021	Clerk Training	SLCC Cheshire	30.00	6.00	36.00
20/12/2021	Dog bags Cornmill Lane	JRB Enterprises	163.75	32.75	196.50
Total					5361.1
1					
Direct Debits					
02/12/2021	Changing Room Electricity Supply	Opus Energy	15.37	0.77	16.14
29/11/2021	Insurance	Information Commission Office	35.00	0.00	35.00
22/11/2021	Changing Rooms Water Supply	Pennon Water	21.50	0.00	21.50
29/11/2021	Changing Room Gas Supply	Opus Energy	19.21	0.96	20.17

12/21 7.0 Planning Matters to Review recent planning application P/2021/01485

7.1

Application Number	Site Address	Development Description	Comment
<u>P/2021/01476</u>	34 C High Street Tutbury Staffordshire DE13 9LS	Crown reduction by 2.5 metres in height and 1 metre to both sides of 2 Sycamore trees and felling of 2 Acer trees.	

The planning chair proposed that a replacement tree was planted away from the drain for one of the proposed felled acers and an objection to the felling of the other acer but recommended a crown reduction to bring in the light.

A member objected to submitting the comments due to the planning application reference being incorrect on the agenda. The chair recommended that a personal

objection should be submitted instead. The clerk clarified that the application reference was detailed in the clerk's report correctly.

7.2 Planning applications update **Recent Applications that the Parish Council have no objections**

Application Number	Site Address	Development Description
<u>P/2021/01485</u>	1 Castle Street Tutbury Staffordshire DE13 9JF	Felling of 1 Lawson Cypress tree and 1 Leylandii tree
/2021/01561	6 Primrose Drive Tutbury DE13 9LQ	Loft conversion with rear & front dormers

East Staffs Borough Council Decisions

P/2021/01091

Partial reduction of branches that are touching fire station building and also drill tower by 1.5m from buildings with additional 3m crown lift to 2 Lime trees (TPO 169)
The Hermitage, 18 Bridge Street, Tutbury, DE13 9LZ

PERMITTED

P/2021/01095

Erection of a single storey rear extension to existing flat
8 Bridge Street, Tutbury, Staffordshire, DE13 9LZ

PERMITTED

P/2021/00940

Reduce Horse Chestnut (2) to previous pruning points (approximately 1m reduction) and crown raise to 5.5m over road and 3m over footpath and reduce Lime tree (3) by 2m in height and 1.5m in width and remove epicormic shoots (T22 and T23 of TPO No 9)
The Hawthorns, 43 Monk Street, Tutbury, DE13 9NA

PERMITTED

P/2021/01014

Erection of a single storey side extension
Ocean View, 48 Belmot Road, Tutbury, DE13 9NL

PERMITTED

P/2021/01055

Installation of front and rear roof windows to facilitate loft conversion
33 Monk Street, Tutbury, DE13 9NA

PERMITTED

12/21 9.0 To set the precept request in line with proposed budget for financial year 2022/2023

East Staffs Borough Council has issued the band D rate for precept setting purposes and the band D tax rate has increased from 1354.90 to 1372.90. To maintain a tax freeze on the parish rate of £33.76 this provides a proposed precept of £ 46349.10. East Staffs Borough Council are maintaining the tax support grant at £2001. This results in the tax freeze total proposed income to be £ 48350.10. This is an increase of £503.02.

Based on the increase in reserves due to a forecast underspend in the financial year 21_22 the clerk recommended adopting the proposed tax freeze, The Parish council would not need to increase the precept as there were adequate reserves to cover inflation linked costs and contribute towards identified projects in the following financial year

Resolution

It was proposed, seconded and resolved that the precept request would be kept at the rate of £33.76 the precept recommended by the Borough council was £46349.10 with a tax support grant of £2001. The total fund would be £48350.10 The clerk will write to The Borough Council to request this.

12/21 10.0 9. To approve the instruction to renew a 3-year lease at Ferrers Avenue playing field.

10.1 A request from the Duchy of Lancaster has been received to instruct their solicitor to draw up a 3-year lease renewal for Ferrers Avenue Playing field based on the same terms as the previous 3-year lease that expired in November 2021.

Resolution

Cllrs voted in favour for the clerk to sign and authorise the instruction for the Duchy of Lancaster's solicitor to draw up the 3-year lease renewal for Ferrers Avenue playing field.

12/21 11.0 Items for the Next Agenda

- Discuss the process followed by ESBC grant application

- Discuss the process within the parish council for the 250k community fund.

12/2 12.0 Date of Next Meeting

Monday 17th January 2022