

TUTBURY PARISH COUNCIL (TPC)

A meeting of the Parish Council was held in Tutbury Village Hall, Monk Street, Tutbury, Monday 17th January 2022. Those presents were Cllr R Lock (Chairperson/ Borough Councillor), Cllr C Smedley, Cllr K England (Vice Chair), Cllr W Crossley, Cllr F Crossley, Cllr M Upton, Cllr L Anderson, Cllr P Steadman, Cllr T Spencer Smith, Cllr D Morris, Borough Cllr S Gaskin

In attendance Karen Duffill Clerk

5 Members of the public

1/221.0 Apologies

, None received

01/22 2.0 Minutes of the meeting held on 20th

Minutes were proposed, seconded, and approved as accurate.

1/22 3.0 Declarations of Interest & Dispensation

Items 17 and 18

Cllr R Lock declared an interest as a Borough Cllr who would not be able to contribute to the discussion and did not request a dispensation.

Cllr Steadman declared that he was a bid writer for the Tutbury 250k Community grant

Cllr K England declared that he was a bid writer for the Tutbury 250k Community grant

1/22 4. Public Participation

4.1 A member of public had questioned why she had not received any feedback on the Tutbury 250k Community Grant fund. For a dog agility course.

A cricket club member questioned the process of the £250k grant awarding process

Questions were also raised

- How the decisions of the grant awarding panel were made and how many were on the ESBC grant awarding panel.

- What the terms of reference were and why no agendas or minutes were generated from the meetings.
- Was Cllr Lock appointed to the panel by the parish council a member confirmed he was not.
- 4.2 A member of the public questioned why were the Borough council converting Burton marketplace to a library?
- why Cllr Lock did not declare an interest in the bids relating to Heritage Park as he lived there.

12/21 5.0 Borough and County Council Report

5.1 Borough Councillor George Allen has agreed to attend a Parish Council meeting regarding the Tutbury Community Fund process.

5.2 Concern has been raised by members and parishioners regarding the erection of metal posts in the conservation area for highway signs. County Cllr P White has halted the erection of the signs and is investigating the matter further. It was felt that the signs were inappropriate in size and location and other measures could be used to improve road safety regarding the mini roundabout on High Street. Members suggested road markings or lighting could be used as an alternate to large signs. Some members registered their objections to the implementation of the traffic regulation order changes made . Members were asked to moderate their behaviour when making reference to this agenda item. Borough Cllr Gaskin registered his concern over the reaction of the posts

5.3 A member asked the Borough councillors if they thought that the register of interests was handled satisfactorily at planning committee to discuss the application relating to the gin bar at 6a High Street. Borough Cllr Gaskin confirmed that a solicitor would be present to advise the Borough Cllrs so he would be satisfied that it would have been handled correctly.

5.4 Cllr Lock reported that the toilet block roof in Duke Street and ivy growth has been logged to repair and maintain.

5.5 A member raised concern of speeding in the village and was concerned that this was not being addressed in the correct manner and suggested rumble strips.

12/21 6.0 To re-open the meeting to receive the Clerk's Report including correspondence.
Speeding

6.1 Speeding concerns have been reported by a resident in Park Lane with racing cars, A resident in Ludgate Street has reported vehicles and motorbikes speeding up to get to the roundabout to clear the parked cars without stopping. The resident has requested speed humps to go across the whole road on this street.

A speed check and vehicle count will be carried out Park Lane in the New year and the request for speed measures in Ludgate Street should also be considered by the Road safety working party.

Petition for Virtual meeting

6.2 East Staff Borough Council have informed the parish council of a petition that will be presented to parliament to allow local government to choose if they want to hold their meeting remotely in the current climate of with new variants of Covid 19. A member asked for this to be added to a future agenda.

6.3 Concern has been raised regarding the reopening of the pedestrian exit and the new proposed traffic restriction on Green Lane

6.4 The distribution Tutbury Community £250 fund. It was felt some organisations did not receive any funds that should have done.

6.5 Concern has been raised concern regarding the play area, bin provision and roads that have not been completed on Heritage Park several years after they were scheduled.

6.6 ESBC Planning Decisions

P/2021/01485

Felling of 1 Lawson Cypress tree and 1 Leylandii tree
1 Castle Street, Tutbury

PERMITTED

P/2021/01011

Change of use from Cafe (Class E) to a licensed Drinking Establishment (Sui Generis) with staff facilities at first floor level, and installation of air conditioning unit on north-west elevation
6 A High Street, Tutbury, DE13

PERMITTED

P/2021/01017

Listed Building Consent for alterations to include the repainting of woodwork and cills on front elevation, installation of air conditioning unit on north west elevation, formation of ground floor wc, formation of opening in cellar for python pipe to bar, cooling to cellar and non-illuminated sign to front elevation to facilitate the change of use from Cafe (Class E) to a licensed Drinking Establishment (Sui Generis) including staff facilities at first floor level 6 A High Street, Tutbury, DE13 9LP

PERMITTED

P/2021/01476

Crown reduction by 2.5 metres in height and 1 metre to both sides of 2 Sycamore trees and felling of 2 Acer trees.

34 C High Street, Tutbury, Staffordshire

PERMITTED

Recent application received

Application Number	Description	Location	Deadline for comments
P/2021/01663	Erection of a detached bungalow and detached garage to serve existing property and alterations to vehicular access	60 Monk Street Tutbury DE13 9NA	29-01-2022
P/2022/00002	Felling of three Ash trees (T5, T6 and T11), three Lawson Cypress trees (T7, T8 and T10), cut back suckers and crown lift to 3 m to one Sweet Chestnut (T3), cut back basal suckers, reduce main stem (non-drive side) to a height of around 5m and reduce side growth to around 2m from truck, reduce drive side stem to around 4.2m and selectively	Manor Farm Cottage 34 Monk Street Tutbury DE13 9NA	07-01-2022

Application Number	Description	Location	Deadline for comments
	reduce side growth to one Sweet Chestnut tree (T		

1/22 7. Update on Tutbury Community Fund Grant allocation for outside Gym Equipment

7.1 The bid for outdoor gym equipment was successful and £35000 has been awarded to the parish council to place equipment on Heritage Park but a query has been raised as the original bid was to place equipment on three sites. Heritage Park, Cornmill Lane and Ferrers Avenue. Cllr Lock has enquired if the equipment could be placed at Ferrers Avenue playing field in addition to Heritage Park, The Borough Council have asked this to be considered by their legal team. Ferrers Ave playing field was identified as requires improvement and may help in securing a longer-term lease in the future.

1/22 8.0 Approve Accounts for Payment

7.1 Acceptance of the accounts was proposed, seconded and approved.

Date	Description	Supplier	Net	VA T	Total
17/01/2022	Clerks Salary	Karen Duffill	954.46	0.00	954.46
17/01/2022	Clerks Expenses	Karen Duffill	31.00	0.00	31.00
17/01/2022	Clerks Employer Pension	Staffordshire County Pension Fund	297.52	0.00	297.52
17/01/2022	Employee Pension Contribution	Staffordshire County Pension Fund	163.92	0.00	163.92
17/01/2022	Legionella Control	Sterilizing Services Ltd	36.00	7.20	43.20
17/01/2022	National Insurance	HMRC	102.50	0.00	102.50
17/01/2022	Street cleaning and maintenance	M Guest	338.00	0.00	338.00
					1,930.60

1						
29/12/20 21	Changing Room Gas Supply	Opus Energy	32.86	1.6 4	34.50	
17/01/20 22	Changing Room Gas Supply	Opus Energy	21.56	1.0 8	22.64	
22/12/20 21	Changing Rooms Water Supply	Pennon Water	21.50	0.0 0	21.50	

12/21 9.0 Planning Matters Nominate a Conservation Area Cllr

8.1 A letter has been received from Barton Parish Council for the parish council to consider and to respond and provide examples of planning applications in Tutbury that have failed conservation area requirements.

Resolution

Cllr Dodds was appointed.

1/22 10.0 To establish a working party to develop a 5-year parish plan

10.1 To satisfy the requirements of the financial regulations and to enable the parish council to work towards larger projects and goals it was recommended as good practice to have a 5-year parish plan. The clerk recommended that the council engaged with parishioners to understand their requirements.

Resolution

To form a working party to develop a 5-year parish plan Cllrs Steadman, Lock, England, Anderson and Morris were appointed.

12/21 11.0 11. To review and approve changing room gas supplier.

11.1 The clerk distributed gas prices assessed on 13th Jan 2022 the rates are variable on a daily basis.

Supplier	Term	Unit rate KWH	Standing daily charge	928 kwh used	30 day standing charge	Estimated Monthly bill
Opus	2 or 3	0.0867	0.63	80.46	18.90	99.36
Octopus	1	0.0817	0.359	75.82	10.77	86.59
Octopus	2	0.0701	0.3526	65.05	10.58	75.63
Octopus	3	0.0717	0.3374	66.54	10.12	76.66

Valda	2	0.1223	0.15	113.49	4.50	117.99
Valda	3	0.103	0.15	95.58	4.50	100.08
British gas Lite	3	0.1116	0.15	103.56	4.50	108.06

11.2 A member suggested that the gas usage should be reviewed and assess the boiler system to ensure that gas is used economically. The hot water heating system should be reviewed a more economical system could be installed. The clerk will contact the football team and asses their need for showers and ask for their co-operation as the monthly bill will be doubled with the forthcoming price rise.

11.3 The minimum rate for the existing supplier was 2 years fixed.

Resolution

Members voted to purchase the lowest 2-year fixed rate which at the time the was the Octopus tariff. Cllr were made aware that the tariff would vary on the day of purchase.

1/22 12.0 . To receive an update on Jubilee plans

Cllr Steadman updated the council on the plans for the jubilee. A Facebook page and community group has been formed, the next meeting is Jan 27th at Tutbury club 7pm, the following events are being planned.

Thurs 2.6 .22 Beacon lighting event at Tutbury Castle

.Fri 3.06 Town walk to the crater two routes will be used one will be accessible for push chairs. A talk at the crater on the history of the explosion will be arranged.

Sat 04.06.22 Street party in High St Picnic lunch with street entertainer stalls and local bands.

Sun 05.06.22 Jubilee picnic lunch with a brass band potentially located at Richard Wakefield School in conjunction with the PTA and the school fayre.

Tutbury Arts Group, local choirs, Trent and Dove housing, have all pledged to support the events.

Tutbury Preschool and St Marys; Church are also planning events.

1/22 13. To consider and approve a new roof on the container at Cornmill Lane.

13.1 The container at Cornmill Lane is leaking and may cause potential damage to the football team equipment storage racking and floor. The parish council contractor has painted one coat of sealant on the container roof. However, the roof had significant areas of rot. Due to the weather and the water lying on top of the container a second coat has not been applied. A quote to replace the roof with 2mm

thick galvanised steel sheet and riveted with silicone joints and downturn over edges
£2000.00 plus vat.

13.2 A member has suggested that sheeting and cladding may be more affordable option
and the clerk has requested a quote from the existing contractor to do this.

13.3 A member agreed to obtain a quote for a new container from a local supplier.

Resolution

A meeting with the emergency committee will be called to resolve the issue.

1/22 14.0 To review and consider an amendment to purchase limit from £150 to £500 in the Financial Regulations.

14.1 The clerk distributed the financial regulations with an amendment to raise the
purchase limit from £150 to £500 to make it more practical in obtaining three quotes
for goods and services under £500

14.2 A member suggested that the limit delegated to committees was raised to
£1000 this will be added to a future Agenda.

Resolution

Councillors voted to accept the amendment and approved the financial regulations.

1/22 15.0 Receive an update regarding the Road Safety Working party meeting on 23/11/21.

15.0 The working party met to discuss speed indicator signs proposed by a previous
Cllr. Potential sites were identified for the sign, these roads were Fauld Lane,
Cornmill Lane, Park Lane/Castle Street and Ludgate Street. The working party will
request the County council to do speed reviews on these roads.

68% of the people who responded to a survey relating to the location of a bus stop
on High Street were in favour of moving the bus stop to a safer location. The bus
companies were also in favour of moving the bus stop away from the dangerous
bend at the bottom of High Street. Two highways' representatives were also in
favour and recommended that the new proposed location near 6 High Street would
be a safer location.

A member asked if the bus company could reroute exiting routes to incorporate the
existing bus shelters as more people will be travelling to Derby hospital, Trent and
Barton could not schedule this into their timetable on the Derby route.

A written proposal will be submitted to the full council when more information on
speeding and road safety issues have been collated following a further meeting and
visit to the proposed roads to be reviewed.

A suggestion was received from High Street residents to consider a pedestrian
crossing on High Street.

A member raised concern on the impact that road safety measures would have on
the conservation area.

A member raised concern that not all residents had not received leaflet on High Street However, a member did confirm that leaflets were delivered to every house on that street.

01/22 16. Bank Closure update

16.1 Four parish councils have emailed letters of support for the bank closure.

A member proposed that the parish councils should meet to form a collective response to be sent to the bank and the MP to request an alternate of mobile banking,

The Parish council has logged their own complaint and requested mobile banking.

Borough Cllr S Gaskin said that ESBC would offer support.

Resolution

Cllrs voted in favour of an additional meeting of supportive parish councils

Members voted to extend the meeting for up to 30 minutes

Cllr Lock left the meeting at 9.30pm in accordance with his declaration of interests

17.0 17. Discuss the process within the parish council for the 250k community fund.

The £250k Community fund was allocated in lieu of a community building as part of a section 106 agreement from the development at Heritage Park

The parish council had engaged with the community and the Borough council in an attempt to secure a community building for the community and local organisations were consulted. However, the proposed plans for a building were not suitable and the money was allocated after the deadline to complete the building had passed.

Borough Cllr Gaskin confirmed that the section 106 agreement had not been settled within the 5-year period to provide a building and that is why the money was received in lieu of a building. Borough Cllr George Allen set up the grant scheme to distribute the fund.

Members raised concerns around the process. Borough Cllr George Allen questioned why Tutbury Parish Council (TPC) had not submitted a grant bid

The working party investigated the erection of a community building at Cornmill Lane; However, the land is owned by Tutbury Charities who did not grant permission for this. An architect was appointed to provide plans for the community building but once permission was declined the

architect produced plans for improvements and regeneration to the playing fields at Cornmill Lane,

The proposed improvements could be broken into 5 separate funding projects and these included.

Improved access road

Improved drainage

Improved carpark and landscaping

New multi-use games area

Outdoor gym equipment.

TPC proceeded to choose two bids which were approved at a full parish council meeting.

The large bid was refused due to the total cost of £250k meant that the money could not be allocated to a wide a range of local organisations,

A second bid for £35000 was submitted by Cllr England to improve open spaces provided by the parish council. Improvements to the green spaces by adding outdoor gym equipment would make the facilities accessible for all age groups and abilities that could benefit the wider community. It was felt that the parish council would be criticised if they did not apply for funds to the benefit of the whole community.

The parish council also considered the implications of supporting local organisations. However, the parish council would not have visibility of the grant applications and were not the awarding body.

Two members noted that they had voted against these bids for monies from the community fund.

01/22 18.0 Discuss the process followed by ESBC for the Tutbury Community Grant Allocations.

18.1 Members raised many questions regarding the process of the grant allocation.

There was division in the community and the parish council on how the funds had been allocated causing ill feeling and anger. Members of the public present raised concern regarding the allocation of the funds and the process.

The Council shall halt any and all Council preparations and activities relating to the approved grant application for gym equipment from the £250k ESBC fund given concerns raised by Councillors and members of the public until the Parish Council is satisfied with the process taken by ESBC to allocate funds. The Parish Council shall write to Cllr George Allen with a list of questions regarding the issues discussed in the Council Meeting requesting a written response and shall subsequently organise a public meeting to discuss any further matters with him.

Cllrs were asked to email the clerk with questions that could be addressed to Borough Councillor George Allen who set up the grant scheme, a separate meeting will be held to clarify the process.

Resolution

To pause progressing the gym equipment grant until the parish council were satisfied with the ESBC grant process. Four voted in favour and 5 members abstained,

Meeting was closed at 10.05.

12/2 12.0 Date of Next Meeting

- Working party meeting with St Marys Parochial Church Council 25th January
- Parish council meeting regarding bank closure with neighbouring parishes to be arranged
- A meeting with Borough Councillor George Allen to be arranged.
- An extraordinary meeting to discuss the condition of the Storage container at Cornmill lane to be arranged
- Monday 21st February Full Parish Council