

# TUTBURY PARISH COUNCIL

Clerk:  
Karen Duffill

9 PINFOLD CLOSE  
TUTBURY  
BURTON UPON TRENT  
STAFFORDSHIRE  
[clerk@tutbury.staffslc.gov.uk](mailto:clerk@tutbury.staffslc.gov.uk)  
[www.tutburyparishcouncil.co.uk](http://www.tutburyparishcouncil.co.uk)

Telephone  
07486 406045

May 2022

Dear Councillor,

You are summoned to attend a meeting of Tutbury Parish Council to be held at Tutbury Village Hall, Monk Street, Tutbury, **Monday 16<sup>th</sup> May 2022 following the Annual Meeting of the Parish** at which the following business will be transacted. Any councillor unable to attend should forward their apologies either to the Clerk or Chairman.

## AGENDA

<b>1. Election of Chair</b>	<b>5</b>
<b>2. Chair's declaration of acceptance of office</b>	<b>1</b>
<b>3 Election of Vice Chair</b>	<b>5</b>
<b>4. Vice Chair's declaration of acceptance of office</b>	<b>1</b>
<b>5. To exclude the public to appoint members to the staffing committee</b>	<b>2</b>
<b>6. Formation of Council committees/ working parties and review relevant terms of reference</b>	<b>10</b>
<b>7. Confirmation of street representatives</b>	<b>2</b>
<b>8.To review and approve the updated</b>  1. General Privacy Notice 2. Freedom of Information Publication scheme	<b>5</b>
<b>9. To approve the continued use of existing policies</b>	<b>5</b>
<b>10. Apologies</b>	<b>1</b>
<b>11. Minutes of the meeting held on 11<sup>th</sup> April 2022.</b>	<b>2</b>
<b>12. Declarations of Interest &amp; Dispensation requests:</b> <i>To receive from Members disclosure of ordinary or disclosable pecuniary interests in relation to any item on the agenda for this meeting, in accordance with Standing Orders and the Councillor Code of Conduct. Also, to consider any requests from Members for dispensation in accordance with the Councillor Code of Conduct.</i>	<b>2</b>
<b>13 Public Participation:</b> The meeting will be adjourned for up to 15 minutes to allow for public participation. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public wishing to raise issues which are not on the Agenda are asked to notify the Clerk before the meeting. Members of the public may not take part in the Council meeting itself.	<b>15</b>
<b>14 Clerks Report including correspondence</b>	<b>5</b>

<b>15.0 End of Year Accounts and audit.</b> 15.1 To review Auditor Report 15.2 To approve the Annual Governance Statement 2021/ 2022 15.3 To approve the Accounting Statement 2021/22 15.4 To approve the public consultation period for the Annual Governance report 14 <sup>th</sup> June to July 25 <sup>th</sup> 2022	<b>10</b>
<b>16. To adjourn the meeting go the Borough and County Councillor report</b>	<b>10</b>
<b>17. To discuss and approve a response regarding the temporary Traffic order on Green Lane.</b>	<b>10</b>
<b>18. To approve a planting colour scheme for the planters.</b> <ul style="list-style-type: none"> <li>• Red in support of the Open Garden committee 30<sup>th</sup> anniversary and residents of High Street</li> <li>• Blue and yellow in support of the people of Ukraine</li> </ul>	<b>5</b>
<b>19 To approve the budget allocation of £5000 to be paid to the Jubilee working party through the grant awarding policy.</b>	<b>2</b>
<b>20 To approve Accounts for Payment</b>	<b>2</b>
<b>21. To consider and approve a grant to Richard Wakefield PTA for commemorative jubilee coins for the school children.</b>	<b>10</b>
<b>22. To receive feedback on the consultation on Climate change supplementary Planning document.</b>	<b>5</b>
<b>23 To discuss the need to provide help to those people made homeless by the war in Ukraine</b>	<b>5</b>
<b>24 Items for the next agenda</b>	<b>2</b>
<b>25. Date of Next Meeting</b>	<b>1</b>