

# TUTBURY PARISH COUNCIL

Tuesday 6<sup>th</sup> December 2022

Dear Councillors,

You are hereby summoned to attend a meeting of Tutbury Parish Council in Tutbury Village Hall to be held on Monday 12<sup>th</sup> December 2022 at 7.30 p.m.

Yours sincerely,



Anne Wilson  
Locum Parish Clerk

## **Recording of Meetings**

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

## **Agenda**

### **1. Apologies for absence**

Members are asked to receive apologies of absence for this meeting.

### **2. Declarations of Interest**

Members are asked to receive declarations of interest under consideration on this agenda in accordance with Part III of the Local Government Act 2000 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a prejudicial interest at a meeting, it is your responsibility to inform the Monitoring Officer.

### **3. Public Question Time and Participation**

Members of the public are advised that they are welcome to ask questions about items on the agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of Parish Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

### **4. Chairman's Announcements**

The Chairman will give any announcements in relation to parish matters or the agenda.

## 5. Minutes

Members are asked to confirm the minutes of the:

- Tutbury Parish Council held on Monday 21<sup>st</sup> November 2022  
Copy attached Appendix A
- Planning Committee held on ????????
- Playing Fields Committee held on ????????

Copy attached Appendix B

Copy attached Appendix C

## 6. Report from East Staffordshire Councillors and Staffordshire County Councillors

East Staffordshire and Staffordshire County Councillors will report on the work of their Councils and especially matters relevant to Tutbury Parish Council.

## 7. Planning Matters

Items for discussion from Planning committee meeting including:-

- Update on the relocation of High Street bus stop, and next steps

## 9. Tree Matters

Members are asked to receive a report on a concern about a tree on Church Street.

## 10. Closed Churchyard Wall

- Discussion and next steps for permanent repair

## 11. Elm Lane Footpath

- Report and Concerns from the Working Group, Friends of Elm Lane.

## 12. Update from the Playing Fields committee

Members will receive an update on the current situation at Cornmill Lane Playing Fields.

- Update on User Agreements.
- Members are asked to discuss the following matters, review quotes received, and agree a way forward.
  1. Ridge tiles repairing
  2. Roof and guttering needs de-mossing and cleaning
  3. Anti-vandal painting the guttering
- Ferrers Avenue Playing Field – Agree approach

## 13. Tutbury Market

Members are asked to consider the attached paper and motion from Cllr. Anderson with regard to the available options for the revival of the Tutbury Market.

Copy attached Appendix ????

## 14. Finance

i) Payments to be made

Members are asked to confirm the following payments as per the presented spreadsheet summary are to be made.

## ii) Bank Accounts

Members are asked to note that details of the bank accounts will be brought to the meeting.

## iii) AGAR

Update on presentation forwarding of correct the paperwork to the External Auditors for the 2021/2022 financial year.

## 15. Matters relating to the Parish

Members are asked to note the following which will be verbally reported on at the meeting

- St Marys Church headstone issue - Update
- Marigold restaurant building – Update
- Church Services

## 16. Items for future agendas

Members are asked to note that the following items will be included on future agendas and are asked to consider any additions to this list.

- Bus shelter seat – top of Burton Street – agreed at previous meeting following walkabout by Members of TPC – to action
- Parish Council Social Media Presence
- Parish Council Aim and Forward Plan
- Planters across the corner of the car park in Duke Street and Monk Street
- New/faster equipment for the Parish Clerk
- Tutbury Cricket Club

## 17. Date of the next Parish Council meeting.

Members are asked to note that the next meeting of Tutbury Parish Council is due to be held on Monday 16<sup>th</sup> January 2023.

## 18. Exclusion of Public and Press

**RECOMMENDED** That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw, due to the nature of the business about to be transacted which is considered to be prejudicial to the public interest

## COMMITTEE IN PRIVATE SESSION

## 19. Update on staffing matters