

## TUTBURY PARISH COUNCIL

### Minutes of a meeting of the deferred meeting of Tutbury Parish Council in Tutbury Village Hall to be held on Monday 17<sup>th</sup> October 2022 at 7.30 p.m.

**Present:** Cllr. P. Steadman – Chairman  
Cllr. L. Anderson  
Cllr. D. Bull  
Cllr. C. Dodds  
Cllr. K. England  
Cllr. C. Smedly  
Cllr. M. Upton  
Cllr. F. Crossley

**Also present:** Anne Wilson Clerk for the meeting  
Cllr. R. Lock – ESBC  
Three members of the public

#### 10 .1/22/ 1.0 Apologies for absence

**RESOLVED** to note that Members received apologies of absence for this meeting from:

- Cllr. T. Spencer – Smith – personal commitment
- Cllr. W. Crossley – illness
- Cllr. B. Gaskin – personal commitment

#### 10/ .1/2 2.0 Declarations of Interest

**RESOLVED** that Members received declarations of interest under consideration on this agenda in accordance with Part III of the Local Government Act 2000 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from:

- Cllr. David Bull – Christmas Festival – prejudicial interest – he would leave the room for the item
- Cllr. L. Anderson – personal interest as he now works for Staffordshire County Council

Members were reminded that should you declare a prejudicial interest at a meeting, it is your responsibility to inform the Monitoring Officer.

### **10.1/2022 3.0 Public Question Time and Participation**

The Headteacher of the Tutbury Primary School explained that the bell tower is in desperate need of repair and hoped that the Parish Council may have some grant funding available to assist. It was explained that usually that as a school had funding from a principal council, we are not able to assist schools where funding is available however the Clerk would find out if, as the school, was an academy school, whether the Parish Council could assist.

A resident made comment about the need for Christmas lights and insurance for the same. The resident would be staying for the meetings to hear the debate and outcome.

### **10/12022 4.0 Chairman's Announcements**

The Chairman said all he wanted to say was included on the agenda.

### **10 /2022 5.0Minutes**

**RESOLVED** that Members confirmed the minutes of the

- Annual Meeting held on 16<sup>th</sup> May 2022 – there is an issue with downloading the recording of this – the Chairman would look at other options
- Planning Committee 13<sup>th</sup> June 2022
- Tutbury Parish Council meeting held on Monday 25th July 2022

### **10.1/2022 6.0 Report from East Staffordshire Councillors and Staffordshire County Councillors**

Cllr. Lock reported about:

- the Carbon Capture Programme and said that they were looking at putting new trees on the school sites
- the Heritage Park situation and said that the developers were well aware of their responsibilities, but ESBC could not force them to carry out any works as it was still within the development period
- the Village Regeneration Fund – Shared Prosperity Fund – there was a fair amount available, and it was essential that Tutbury gets it fair share – it has

priority listing and the community need to come together with its thoughts – ESBC Cllrs. , Parish Council and the community together with ESBC Councillors doing a lot of the donkey work. The Conservation Shop front schemes could come out of a different pot. Heritage, tourism and commercial – perhaps cycle routes/ walkway routes

The following questions were asked to Cllr. Lock:

- There is an advertising sign on the Heritage Park which has now been taken down by cutting the legs which still stand proud therefore potentially could cause an accident
- Why have ESBC decided to leave the some of the cubicles of the public toilets closed? Although the original reason given was COVID this is now inconveniencing the residents and visitors to the parish
- Questions were asked as to how the Village regeneration fund would be split across the area – it was confirmed that it will not be done on settlement size but on good relevant projects, Tutbury being helped by having a Conservation Area and a High Street. Cllr. Lock would send out details of the scheme to Councillors
- Sign to Silk Mill – why is this still up on a road sign when it has been closed for some time?
- Tutbury would benefit from Welcome to Tutbury signage on the verges
- Tetra Pack recycling – Bins in Tutbury (top and bottom of Elm Lane for instance) are still marked with this facility even though ESBC do not do it – Cllr. Lock to investigate this.
- Can food recycling be introduced yet? – Cllr. Lock said ESBC cannot introduce it until funds come in from central government – was on their mandate and there is every intention to do this when the funds are available

## **10/2022 7.0 Finance**

This item was deferred until the follow-on meeting

## **10.1/2022 8.0 Working Parties and Terms of Reference**

**RESOLVED** that Members confirmed the Working Parties presented and their Terms of Reference for the Parish Council for the Planning Committee and the Playing Fields Committee and agreed who is going to be leading those projects if there is more than one project. With the following comments:

Playing Fields:

- Authorisation of discretionary payments – who should make these? If for health and safety reasons this should be Chairman and the Clerk
- Who authorises extra cuts on the pitches? Tutbury Tigers often need additional cuts – this needs to be considered as part of the budget setting process
- Look at the Terms of Reference with slight alternations as the money is public funds
- The Locum Clerk would send the Chairman of the Playing Fields Working Party details of leases for sports clubs for information

**3**

Planning:

**RESOLVED** that Cllr. F. Crossley join the Planning Committee as the fifth Member.

**RESOLVED** to accept and confirm the Planning Committee terms of reference.

**10/2022 9.0 Tree Matters**

Cllr. Smedley gave a report on a concern about a tree on Church Street (adjacent to No.:10) and Members were asked to agree the way forward.

Members recalled having a tree survey and work, carried out on the East path on Church Street, but it could not be confirmed that the tree in question was part of that survey /remedial works.

**RESOLVED** that a tree survey be carried out on the tree in question – the Chairman would meet the surveyor.

**10.1/2022 10.0 Update from the Playing Fields on Cornmill Lane**

Members received an update on the current situation at Cornmill Lane Playing Fields.

Representatives of the Council had met informally with the Manager and Treasurer of the Tutbury Tigers to build a relationship with the club.

Some of the work needed doing has now been sorted – mending the lock and the fire alarm. During matches it was essential that internal doors to the changing rooms locked, maintain security, so that spectators could use the toilet facilities. The club have the keys to the main door but should have the keys to these rooms – these keys would be given to the key holders and signed for. The guttering at the back of the club is overgrown again and it was agreed that Cllr. Dodds would be able to

spend up to £50 for new guttering and down pipes. He would also get some keys cut.

**RESOLVED** that Members agreed to the work above and also that the following would be agenda items for a future agenda:

- Ridge tiles repairing – quotes to be obtained
- Roof and guttering needs de-mossing and cleaning
- Anti-vandal painting the guttering

### **10.1 /2022 11.0 Play Area Update**

This matter has been dealt within the report from Cllr. Lock.

### **12.0**

### **10.1/2022 12.0 Outdoor Exercise Equipment**

Members were reminded that this project is still in abeyance and the ESBC Community Fund grant of £35k was still available for outdoor exercise equipment. Members were asked to decide if the project should go ahead or whether the proposals should be rejected, and the grant returned to ESBC and the Parish Council look at alternative funding.

Members were given the cost of possible equipment across three sites and following lengthy discussions Members agreed it was a use it or lose it situation. Concern was expressed about what would happen to the money if Tutbury PC refused it and it was felt there would be no guarantee that the parish would benefit if it did not use the money for outdoor exercise equipment.

It was proposed, seconded and voted upon using all the funds – this motion fell.

Members noted that the land at the Heritage Park still belonged to the development and the open spaces group should be spoken to. Members noted that there was until November 2023 to spend the funds.

**RESOLVED** that this matter be brought back to the December meeting with an update on progress for further discussion and a decision on the way forward to be made.

.

### **10.1/2022 13.0 Tutbury Christmas Lights**

This item was deferred until the follow-on meeting.

**/10.1/2022 14.0 Closed Churchyard Matters**

Deferred to item 7 of the follow on meeting.

**10/2022 15.0 Matters relating to the Parish**

**RESOLVED** that Members noted the following for a verbal report was given and Members were asked to agree a way forward with each item:

- Rubbish at the weir – here was a query about what the Parish Council could do as it was private land, but it was agreed that the landowner could be written to and informed that there had been complaints about the amount of rubbish
- A property on Green Lane – this item was deferred
- A request from the Castle regarding event banners on the Triangle this item was deferred to a future agenda

**10.1/2022 16.0 Items for future agendas**

Members noted that the following items will be included on future agendas and were asked to consider any additions to this list.

- Bus shelter seat – top of Burton Street – agreed at previous meeting following walkabout by Members of TPC – to action
- Planters across the corner of the car park in Duke Street and Monk Street
- Tutbury Market discussion and proposal
- New/faster equipment for the Parish Clerk

**10.1/2022 17.0 Date of the next Parish Council meeting.**

**RESOLVED** that Members noted that the next meeting of Tutbury Parish Council is due to be held on Monday 21<sup>st</sup> November 2022 at 7.30 p.m.

**RESOLVED** that agenda items 18 and 19 be deferred to the follow-on meeting.