

TUTBURY PARISH COUNCIL

Clerk: Karen Duffill

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TUTBURY BURTON UPON
TRENT STAFFORDSHIRE

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Monday, 04 April 2022

Dear Councillor,

You are summoned to attend a meeting of Tutbury Parish Council to be held at Tutbury Village Hall, Monk Street, Tutbury, **Monday 11th April 2022 at 7.30pm** at which the following business will be transacted. Any councillor unable to attend should forward their apologies either to the Clerk or Chairman.

AGENDA

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| To observe a minute silence for the people suffering the effects of war in Ukraine | 1 |
| 1. Apologies | 1 |
| 2. Minutes of the meeting held on February 17 th 2022 and 21 st March 2022 | 2 |
| 3. Declarations of Interest & Dispensation requests: a) Register of Interests: Councillors are reminded of the need to keep their register entry up to date. b) To declare any Disclosable Pecuniary Interests (DPI), any Other Registerable Interests (ORI) and/or any Non-Registerable Interests (NRI) in items on the agenda and their nature. Councillors who have declared a DPI, or an ORI must, where relevant, leave the room for the specified item. | 10 |
| 4 Public Participation: The meeting will be adjourned for up to 15 minutes to allow for public participation. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may only speak for 3 minutes. Members of the public wishing to raise issues which are not on the agenda are asked to notify the Clerk before the meeting. Members of the public may not take part in the Council meeting itself. | 15 |
| 5. To consider and remove the abeyance of the implementation of the outdoor gym at Heritage Park grant. | 10 |
| 6. To consider and approve the request from Tutbury WI to plant a June berry tree on the Triangle next to the WI bench. | 5 |
| 7.To adjourn the meeting to receive a Borough and County Council Report | 15 |
| 8. To reopen the meeting to receive the Clerk's Report including correspondence | 5 |
| 9. To approve Accounts for Payment | 5 |
| 10To witness the signing of the lease for Ferrers Avenue playing Fields | 5 |
| 11. To discuss and approve the date and agenda for the annual meeting of theparish. | 10 |
| 12. To review and approve the grant awarding policy and Covif grant policy | 5 |
| 13. To review and approve the Media Policy | 5 |
| 14. To review and approve the Social media Policy | 5 |
| 15. To review and approve the complaints procedure | 5 |
| 16. To review and approve the grievance policy | 5 |
| 17. To consider and approve the formation of a staffing committee and a term of reference. | 10 |

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| 18. To agree work specification and approve the reduction of a conifer Tree in St .Marys Closed Churchyard. | 5 |
| 19. To appoint a lead councillor and if necessary approve a bid for the Best kept village Competition. | |
| 20.Items for the Next Agenda | 2 |
| 21. Date of Next Meeting | 2 |

Yours faithfully

J. Duffell

Clerk