

TUTBURY PARISH COUNCIL

Clerk:
Karen Duffill

9 PINFOLD CLOSE
TUTBURY
BURTON UPON TRENT
STAFFORDSHIRE
clerk@tutbury.staffslc.gov.uk
www.tutburyparishcouncil.co.uk

Telephone
07486 406045

09 May 2023

Dear Councillor,

You are summoned to attend a meeting of Tutbury Parish Council to be held at Tutbury Village Hall, Monk Street, Tutbury, **Monday 15^h May 2023 at 7.30pm** at which the following business will be transacted. Any councillor unable to attend should forward their apologies either to the Clerk or Chairman.

AGENDA

1. Election of Chairman	2
2. Chairman's declaration of acceptance of office	1
3 Election of Vice Chairman	2
4. Vice Chairman's declaration of acceptance of office	1
5. Cllrs to sign the declaration of acceptance of office	2
6. Apologies	1
7 Minutes of the meetings held on 17 ^h April 2023	1
8. Declarations of Interest & Dispensation requests: <i>To receive from Members disclosure of ordinary or disclosable pecuniary interests in relation to any item on the agenda for this meeting, in accordance with Standing Orders and the Councillor Code of Conduct. Also, to consider any requests from Members for dispensation in accordance with the Councillor Code of Conduct</i>	2
9. Formation of Council committees/ working parties 1. Open Space Committee 2. Planning Committee 3. Parish Strategy Working party. 4. Communication Working Party 5. Road Safety Working Party 6. Tutbury twinning Lead Cllr 7. Elm Lane Working Party – community led	15
10. To review the Committee terms of reference	5
11 Appointment of street representatives	5
12. To Resolve to evoke the General Power of Competence	2

13 To approve policies 1. / Model Standing Orders 2. Model Financial regulations 3. Model Code of Conduct 4. Complaints Procedure 5. Media Policy 6. Social Media Policy 7. Equality and Diversity Policy 8. Training Policy 9. Freedom of Information and Model publication scheme 10. Disciplinary Policy 11. Grievance policy 12. Dignity at Work 13. Civility-Respect model-councillor-officer-protocol- 14. Employer Pension Policy 15. Privacy Policy	15
14 To review the asset Register	2
15 To review the Committee terms of reference	5
16. Public Participation: The meeting will be adjourned for up to 15 minutes to allow for public participation. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public wishing to raise issues which are not on the Agenda are asked to notify the Clerk before the meeting. Members of the public may not take part in the Council meeting itself.	15
17 Borough and County Councillor report	5
18. To approve Accounts for Payment	5
19. To receive and ratify planning matters from the committee	5
20. To receive and ratify playing field matters from the committee	5
21. Items for the next agenda	3
22. To fix the dates and times of ordinary meetings of the Council and Committees for the ensuing year.	1