

TUTBURY PARISH COUNCIL (TPC)

A meeting of the Parish Council was held in Tutbury Village Hall, Monk Street, Tutbury, Monday 18th October 2021. Those presents were Cllr R Lock (Chairperson, Clerk) Cllr C Smedley, Cllr K England (Vice Chair), Cllr T Spencer-Smith, Cllr P Steadman.

5 members of the public.

10/211.0 Apologies

Cllr W Crossley, Cllr F Crossley, Cllr D Morris, Cllr M Upton

Our clerk currently has covid and as such the Chair of the meeting filled in as Clerk, (but not proper officer) for the meeting. As such item 9 discussions were limited.

10/21 2.0 Minutes of the meeting held on 20th September 2021.

The minutes were proposed, seconded and approved as accurate.

10/21 3.0 Chair's Report

Cllrs were reminded of the importance of Code of Conduct and of the upcoming Code of Conduct training. Cllrs were also asked to be mindful to ensure once the current Parish Council vacancy has been filled to ensure that individual is welcome, and feels comfortable and safe in meetings.

10/21 4.0 Declarations of Interest & Dispensation

TOSCA (Cllr T Spencer-Smith, P Steadman) & Scouts (P Steadman) in relation to item 6 (Tutbury Community Fund)

10/21 5.0 Public Participation

Members of the public raised the issue of a missing Borough litter bin on the Cornmill Lane site. It is believed the bin has been missing for some months now. Borough Cllr R Lock agreed to investigate further.

10/21 6.0 Borough and County Council Report

County Cllr P White provided an update by email on the Green Lane situation, where promulgation of a decision is expected in the coming few weeks.

Borough Cllr S Gaskin provided an update by email on the Tutbury Community Fund, with decisions expected to be promulgated in the next few weeks.

Borough Cllr R Lock updated councillors on progress towards the replacement of the Elms Lane litter bins (x2), which the Borough are now looking to replace. Also reported were discussions with householders, on the ongoing speeding issues on Fauld Lane. Cllr Lock asked the new road safety working group to consider the addition of potential indicator signs on that stretch of road in their deliberations.

Requests from Cllrs were made on a number of items of concern, paraphrased below:

- Toilet opening hours and cleaning schedules as some issues reported (Cllr Lock to investigate)
- Food waste bins (To be passed to Cllr S Gaskin)
- Burton street pathway overgrowth issues (Cllr Lock to investigate)
- Planning, adoption of land heritage park (Cllr Lock to investigate)
- Planning enforcement status on pleasurance (Cllr Lock to investigate)
- Borough land behind the pleasurance (Advised Cllr approach open space team)
- Ferrers avenue bin replacement (Cllr Lock to investigate)

10/21 7.0 Clerks Report

Planning applications update

The following applications were received but no objections were submitted

Application Number	Site Address	Development Description
<u>P/2021/01154</u>	Lower Castle Hayes	Listed Building Consent for the replacement of the existing timber windows with double

	Farmhouse Belmot Road Burton-on-Trent DE13 9PH	glazed timber framed windows and some changes to the window design
<u>P/2021/01082</u>	The Stables The Balk Tutbury Staffordshire DE13 9NP	Horizontal branch extending over garage gable wall to be terminated at the point of vertical epicormic growth at a distance of 4.4m, selective reduction/crown lifting to secondary growth and removal of outermost 3-4m peripheral growth, secondary growth from branch overhanging neighbours bungalow requires pruning back to give 3-4m clearance from roof line to one Turkey Oak (Tree 1), crown reduce to a height of 9-10m shortening radial growth to around 7-8m from trunk centre to one Turkey Oak (Tree 2), selective crown reduction to a height of 14-15m reducing the outermost 2-3m of growth to the crown periphery to one Horse Chestnut tree (Tree 3) (TPO No 9)
<u>P/2021/01175</u>	1 The Park Pale Tutbury Staffordshire DE13 9LB	Cut back to original semi pollard points one Oak tree (T59 of TPO 9)
<u>P/2021/01140</u>	3 Laburnum Grove Fauld Lane Fauld Staffordshire DE13 9GY	Demolition of existing garage to facilitate the erection of a one and a half storey side extension and erection of a detached garage.
<u>P/2021/01055</u>	33 Monk Street Tutbury DE13 9NA	Installation of front and rear roof windows to facilitate loft conversion
<u>P/2021/01064</u>	61 Monk Street Tutbury Staffordshire DE13 9NA	Crown reduction in height by 33% and width to dwelling roof height of 1 Golden Elm tree
<u>P/2021/01014</u>	Ocean View 48 Belmot Road Tutbury DE13 9NL	Erection of a single storey side extension
<u>P/2021/00940</u>	The Hawthorns 43 Monk Street Tutbury DE13 9NA	Reduce Horse Chestnut (2) by 3-4m in height and 3-4m in width and crown raise to 5.5m over road and 3m over footpath and reduce Lime tree (3) by 4m in height and 3m in width and remove epicormic shoots (T22 and T23 of TPO No 9)

Decisions

P/2021/00940

Reduce Horse Chestnut (2) to previous pruning points (approximately 1m reduction) and crown raise to 5.5m over road and 3m over footpath and reduce Lime tree (3) by 2m in height and 1.5m in width and remove epicormic shoots (T22 and T23 of TPO No 9)
The Hawthorns, 43 Monk Street, Tutbury, DE13 9NA

PERMITTED

P/2021/01014

Erection of a single storey side extension
Ocean View, 48 Belmont Road, Tutbury, DE13 9NL

PERMITTED

P/2021/01055

Installation of front and rear roof windows to facilitate loft conversion
33 Monk Street, Tutbury, DE13 9NA

PERMITTED

Cllrs were asked by the Chair to forward any queries relating to the clerk's report to the clerk.

10/21 8.0 To Approve Account for Payment

Acceptance of the accounts was proposed, seconded and approved.

Payments October 2021

Date	Description	Supplier	Net	VAT	Total
18/10/2021	Legionella Control	Sterilizing Services Ltd	36.00	7.20	43.20
18/10/2021	Street cleaning and maintenance	M Guest	338.00	0.00	338.00
18/10/2021	Mowing contract	RB Landscaping	150.00	0.00	150.00
18/10/2021	Chatsworth Drive Footpath Maintenance	RB Landscaping	50.00	0.00	50.00
18/10/2021	MUGA Improvements	RB Landscaping	345.00	0.00	345.00
18/10/2021	subscription	Staffordshire Playing Fields Association	20.00	0.00	20.00
18/10/2021	Playing field Signs	Green Magic	33.00	6.60	39.60
18/10/2021	Playing field Signs	Amazon	16.46	3.29	19.75
18/10/2021	Clerks Salary	Karen Duffill	954.46	0.00	954.46
18/10/2021	Clerks Expenses	Karen Duffill	31.00	0.00	31.00
18/10/2021	Clerks Employer Pension	Staffordshire County Pension Fund	297.52	0.00	297.52
18/10/2021	Employee Pension Contribution	Staffordshire County Pension Fund	163.92	0.00	163.92
18/10/2021	National Insurance	HMRC	102.50	0.00	102.50
18/10/2021	Clerk Training	Staffordshire Parish Council Association	40.00	0.00	40.00

18/10/2021	Cllr Training	Staffordshire Parish Council Association	90.00	0.00	90.00
18/10/2021	Cllr Training	Staffordshire Parish Council Association	30.00	0.00	30.00
18/10/2021	Cllr Training	Staffordshire Parish Council Association	30.00	0.00	30.00
					2744.95
DD paid					
22/09/2021	Changing Rooms Water Supply	Pennon Water	21.50	0.00	21.50
02/10/2021	Changing Room Electricity Supply	Opus Energy	23.37	1.17	24.54

10/21 9.0 To receive a budget report

The majority of this item was postponed till the return of our proper officer.

Resolution

It was proposed, seconded and resolved that the budget for tree maintenance work on the two sycamore trees on Chatsworth Drive would come from the General Reserve.

10/21 10.0 To receive a report from to the working party to review Road Safety in Tutbury. Cllr Smedley

This item has been delayed by availability of the Cllrs involved, and of the current status of the clerk who would be needed to help administer Zoom calls.

10/21 11.0 To consider and approve container repair and long-term maintenance Cllr Morris

Resolution

After discussion around the longevity of the proposed repairs it was proposed, seconded and resolved that we would undertake temporary repair using the sealant approach recommended by Cllr Morris.

10/21 12.0 To Receive a report from the playing fields committee Cllr Lock

The Tutbury Tigers are looking to site a defibrillator on-site at Cornmill Lane changing rooms. They have the funding in place to progress this. They will provide additional information on proposed placement once they have finalised their plans.

The Tutbury Tigers are looking into temporary netting to catch stray balls along the perimeter with the farmers field (left hand side). They are also looking at temporary netting during matches between pitches. Again, they are expecting to have the funding necessary to go forward with this, though they have been reminded of the grant scheme should they fall slightly short. The PC Clerk has approached the Charities clerk to check whether permission needs to be sought from charities regarding the installation of concrete footings for the temporary netting.

10/21 13.0 To receive an update regarding the Bus Shelter consultation.

The leaflets have been designed and sent to print. A reprise of the situation was given to the members of the public in the room by Cllr England.

10/21 14.0 Items for the next Agenda

- Platinum Jubilee planning (Cllr Steadman)
- Burton Street overgrowth (Cllr England)
- Church wall survey scope (Cllr Smedley)
- There was also a request from Cllrs present for the organisation of an extraordinary meeting of both the PC and the Charities to discuss the relationship between the two bodies going forwards.

10/21 15.0 Date of the next meeting

Tuesday 2nd November St Marys Church meeting 7.30pm (working party)

Monday 15th November