



# TUTBURY PARISH COUNCIL

Minutes of a meeting of Tutbury Parish Council  
in Tutbury Village Hall held on Monday 15<sup>th</sup>  
April 2024 at 7.30 p.m.

Present      Chair Cllr F Crossley  
                 Vice Chair Cllr. D. Morris  
                 Cllr D Bull  
                 Cllr A Hall  
                 Cllr. M. Upton  
                 Cllr L Crossley  
                 Cllr T Adams  
                 Cllr C Dodds  
                 Cllr. P Steadman  
                 Cllr. C. Smedley (Borough Cllr and Parish Cllr)

Also present: Mrs K. Duffill – Parish Clerk

Late Arrival      None

## **04/024 1.0 Apologies for absence**

Cllr. K. England  
Borough Cllr R Lock Borough Council Meeting

## **04/2024 2.0 Minutes**

### **RESOLVED**

Members confirmed the minutes of the Meeting.  
Tutbury Parish Full Council, 18<sup>th</sup> March 2024  
Planning committee 6<sup>th</sup> March  
Open Space Committee 6<sup>th</sup> March 2024

Were accurate and approved.

## **04/2024 3.0 Declarations of Interest**

None declared.

## **04/2024 4.0 Public Participation**

4.1 Two members of the public informed the council of a forthcoming event on 14<sup>th</sup> July 2024. A mini and vintage scooter event would attract 200 minis that will be parked on the High Street and the Dog and Partridge car park. The road will be closed and there will be bands playing at the Leopard and Tutbury Club. The local mini and scooter clubs would arrange for their clubs to stagger the times in taking the “Tour de Tutbury” visiting the High Street, Tutbury Cricket Club and the Cock Inn at Hanbury. Each venue would be hosting events to accommodate them. The event is expected to attract a few thousand people. This will be a boost to Tutbury businesses/ This is being promoted through social media.

A member asked if this should be an agenda item to support the event. The chair advised if any contribution was required. A grant application could be made.

Members wished the event to be a success.

## **04/2024 5.0 To adjourn the meeting for the Borough and County Councillor report.**

5.1 No County Councillor present. However a member raised concern that the temporary repairs on the pot holes in Redhill Lane had not been completed and was a safety concern, due to drivers driving in the middle of the road. The clerk agreed to chase this up.

5.2 Cllr C Smedley informed members of a brown bin tax that will be introduced later in the year, despite the ward councillors’ objections.

## **04/2024 6.0 To reopen the meeting to receive the Clerk’s Report including correspondence.**

6.1 The clerk provided a summary of the correspondence received regarding concern raised from Trent an Barton bus company. They had raised concern regarding the parking problems in Bridge Street causing obstruction and usage access to the bus stop and bus route. Problems were also reported in High Street of the bus stop being obstructed by parked cars and passengers not being able to disembark safely. The bus company has requested once again to have the bus stop moved further up High Street opposite to the Dog and Partridge stop. Members agreed that this used to be the old location of the bus stop so could be considered.

The clerk had passed on the parking concerns and bus stop marking request onto the County Council requesting further enforcement.

Cllrs agreed that moving the bus stop could be a future consideration following the results of the parish questionnaire.

## **04/2024 7.0 To receive the Chair’s Report**

7.1 Tutbury Parish Charities will be carrying out work to insulate the meeting room in Charity House. In addition further building works will be done on the roof. The

meeting room will not be available during this time for the committee meetings. The dates will be confirmed nearer the time.

7.2 The chair will represent the parish Council at the forthcoming meeting with British Gypsum.

7.3 The chair represented the parish council at the Borough council meeting for local businesses. Mark Wright from ESBC offered to come and speak to the parish council regarding the Ward Enhancement scheme at the May meeting.

## **04/2024 8.0 To receive a financial report and confirm earmarked reserves and 2024-2025 budget.**

8.1 The clerk distributed (see appendix) a summary of the End of year accounts. Approximately £15k had been spent from the reserves, However, the precept had been raised to accommodate that and replenish the reserves. The general fund was approx. £70k and an earmarked reserve of £14k was allocated as a contingency. A recommendation that all councils follow.

### **Resolution**

Cllrs voted to review the reserves when the questionnaire results had been analysed to ensure the parish's priorities were reflected in the decision-making.

## **04/2024 9.0. To review and approve.**

- Employer Pension Policy
- Grant Awarding Policy
- Complaints Procedure

9.1 A member questioned if the name of the policy reflected the content. As it was not a general policy but specific to retirement options. The clerk confirmed that the policy was issued by Staffs County Pension Scheme who recommended that the council review this annually. The name of the policy could be changed if required.

9.2 A member queried if there was a more up to date version of the complaints procedure, as the original policy was written in 2011. The clerk confirmed that she was not aware of any legislative changes to complaints since then. Howeverm would check a change if necessary at a later date.

### **Resolution**

Members voted in favour to approve the policies.

## **04/2024 10.0 10. To review and approve a Ward enhancement application in collaboration with the Civic society.**

10.1 The chair attended the Civic Society AGM but was not aware of the following meeting to discuss the collaboration of working with them on a project to improve tourism.

10.2 The clerk had spoken To Mark Wright from the Borough Council regarding the options tha the parish council were considering. He recommend that the application came from a community griup rather then the arish council. This would rate higher in the crant awarding process. When considering increasing tourism a number of small projects such as installing QR codes regarding the heritage and improving footpaths and a walk leaflet could be part of the one scheme for a larger grant.

103 The chair agreed to attend another Civic Society meeting and the clerk would invite the Borough representative to the May meeting.

### **Resolution**

The chair would attend a Civic Society meeting and report back at the next meeting.

## **04/2024 11.0 To receive a report from the Village Vision working party.**

11.1

- Photos of the parish had been printed for the Tutbury market stall.
- Equipment had been arranged for attending the Tutbury market.
- A QR code would be used on posters and flyers to complete the questionnaire online. Cllr Dodds had tested the data capture of the electronic version.
- 2500 copies of the questionnaire had been ordered and required delivery by Cllrs based on the street representative's allocation. Members would collect their allocation from the clerk.
- Cllr Adams agreed to a return box for the questionnaire to be held at Willows tearoom and make a box for the market stall.
- Flyers for the Annual meeting of the Parish had also been printed for distribuion to houses and the market.
- The first parish council surgery will be held at St Marys church on Saturday 11<sup>th</sup> May 10 -12am
- The questionnaire deadline will be the end of May.

## **04/2024 12.0 To consider and approve the next steps to repair the church wall.**

12.1 Following a meeting with the parochial church council it was agreed that a faculty would be required to carry out the work on the church wall. As part of the enquiry regarding the work involved that church has suggested that an archaeologist review will be required when excavating the ground for the work required.

12.2 Once an archaeologist is appointed then contractors can be contacted to get quotes for the faculty to be submitted. A further meeting would be required with the church.

### **Resolution**

- Cllr Steaman agreed to speak to the war memorial representative who may be able to assist in recommending a archaeologist. The church council suggested approaching Leicester University.

## **04/2024 13.0 To approve Accounts for Payment**

13.1 The clerk distributed payments due. Cllrs voted in favour to authorise the payments.  
See Appendix

## **0/2024 14.0 14. To consider the impact of the permissive path closed from Hatton to Marston and approve actions to be taken.**

14.1 Members discussed the closure of a permissive path along the Dove in Hatton, and stated that the walkway was in Derbyshire and outside of the power to act. Members agreed that the access to walk along the river would be missed as it was a popular walk. However, could sympathise with the land owner with regard to the pollution of the land due to the access of the public.

14.2 Neighbouring parishes had also expressed that it was out of their control and Derbyshire councils may be able to offer more assistance in this matter,

### **Resolution**

Members voted in favour not to take action with the landowner regarding the footpath.

## **04/2024 15.0 15. To consider and approve installing a Defibrillator at Fauld**

15.1 A Fauld resident requested a Defibrillator for Fauld residents, that could be linked to the telephone exchange box next to the post box, by the narrow road to the industrial estate. Although there is an electrical supply there, the chair had visited the site and suggested that it needed to be attached to a building.

15.2 Members noted that there was a defibrillator on the Fauld industrial estate but was not clear that this was externally mounted and available 24/7 hours.

15.2 Members suggested investigating other defibrillators in the industrial estate and if there was not one externally mounted to approach local businesses to fund one.

### **Resolution**

The chair would enquire if British Gypsum would be willing to support this at the meeting with British Gypsum on 29<sup>th</sup> April.

## **04/2024 16. To consider and approve collaboration with the County council to reduce the speed limit to 40mph through Fauld**

16.1 Correspondence from Fauld parishioners has prompted the County Council to offer a suggestion to tackle the speeding through Fauld. The proposal would be to reduce the speed limit from 40 to 30 on the approach to Tutbury at Owen's bank, and to reduce the speed limit to 40 through Fauld to the A511 roundabout. Staffs County Highways suggested that changing driver behaviour before entering a village would reduce speeding in the village. They also suggested to purchase gateways to educate drivers when entering a 30pmh zone.

16.2 Members considered this and the requirement for £8k of match funding from the parish council. The funding could be spread over two financial years.

Members suggested that it is not possible to go above 30pmh at Owens Bank. They agreed that speeding can be an issue on the straighter roads. However, the parish council would be assessing the priorities of the parishioners for the allocation of parish council funding through the questionnaires.

### **Resolution**

Cllrs voted in favour to consider this matter in conjunction with the feedback from the parish questionnaire.

### **04/2024. 17. 0 To consider and approve purchasing a D Day 80 years Flag**

17.1 The Staffordshire Parish Council Association had provided details of a supplier who was selling specific D D flags to parish and town councils. The Flags come in various sizes with the largest being 5' x 3' at a cost of £28.80 including vat post and packaging, with the smallest being a 3' x 2' at a cost of £22.80 including vat post and packaging.

Members agreed that this was a good way to commemorate D-Day landing on 6th June this year.

### **Resolution**

Members voted in favour to purchase a D Day flag for Charity House and less expensive flags for High Street. Cllr Steadman would purchase and erect the flags within a delegated budget of £250.00

### **04/2024 18.0 To consider and approve nominations for Tutbury Parish Charities committee.**

18.1 Margaret Pyle was nominated to represent the parish council on the Tutbury Charities Committee. An additional trustee was required to be nominated by the parish council. Cllr Bull nominated himself to be a Parish Charities Trustee.

### **Resolution**

Members voted in favour to nominate Margaret Pyle and David Bull to be Tutbury Parish Council trustee on Tutbury Parish Charities Committee.

### **04/2024 19.0 To exclude the public and receive and approve employment contract recommendations from the Staffing committee.**

The staffing committee had not met so this motion was deferred to a future agenda.

### **04/2024 20.0 Items for the Next Agenda**

20.1

- End of year financial audit
- Ward enhancement scheme
- Church wall
- Annual meeting election of chair

## **07/2024. 19.0 Dates of Next Meetings**

- Annual meeting of the Parish 29th April 2024 Village Hall
- Open space Committee Charity House, Duke St 7th May
- Planning Committee Charity House, Duke St 7th May
- Full Parish Council 20th May 2024 Village Hall.